



MERIT SCHOLARSHIP PRORATION FORM

Merit scholarships are usually awarded only to full-time students. Under circumstances in which student cannot enroll in at least 12 credit hours, a student may request a proration due to a change in enrollment status. Scholarships that may be prorated are as follows:

- Founder's
- President's
- Legacy
- Deans
- Transfer
- University

Name (Print): _____

Student ID (H#): _____

Date: _____

Academic Year: _____

Section A: Student:

I request that my merit scholarship for the _____ semester be prorated due to a circumstance that requires me to take less than a 12-credit-hour load. I am aware the balance of the scholarship after the reduction is forfeited and may not be used in subsequent semesters

Student's Signature: _____ Date: _____

Section B: Your Academic Advisor must complete this section below:

I acknowledge that the above student's schedule for the _____ semester dictates that he/she cannot enroll in 12 or more credit hour for the following reason:

Academic Advisor's Print Name: _____ ext: _____

Academic Advisor's Signature: _____ Email: _____

Once Section (A&B) are completed, submit to FinancialAid@hc.edu

The appeals committee will review and a notification will be sent via HCU email.



ACADEMIC PLAN OF STUDY

The plan must list at a minimum the courses that you will take in each remaining term(s) of the year you return to school. Asterisk any repeat courses.

THE PLAN OF STUDY MUST BE SIGNED BY THE ACADEMIC ADVISOR

Fall 20__		
Course #	Description	

Spring 20__		
Course #	Description	Credits Anticipated/Grade to be Earned

Summer 20__		
Course #	Description	Credits Anticipated/Grade to be Earned

This student will graduate upon completion of this Academic Plan. Graduation Date:_____

Academic Advisor's Printed Name:	Email:
Academic Advisor's Signature:	Date: