HOUSTON CHRISTIAN UNIVERSITY CERTIFICATE PLAN OF STUDY
UNDERGRADUATE CERTIFICATE – BUSINESS ADMINISTRATION
CATALOG YEAR: 2024-2025

NAME: _____ **H#:** _____ **DATE:** _____

To earn an undergraduate certificate in Business Administration, 15 semester hours are required.

COURSE #	COURSE NAME	HOURS
ACCT 2301	Principles of Accounting I	3
ECON 2311	Microeconomics	3
MGMT 3302	Principles of Management	3
MKTG 3301	Principles of Marketing	3
	One upper-level elective in either MGMT or MKTG	3
	TOTAL HOURS IN CERTIFICATE	**15**

OTHER GRADUATION REQUIREMENTS FOR CERTIFICATE:

- No more than 6 credit hours transferred from another college or university
- No grade below "C"
- Overall GPA of 3.00 or above
- Candidate must complete the certificate within five (5) years

BY SIGNING BELOW, YOU ACKNOWLEDGE THAT YOU HAVE READ AND AGREE TO ABIDE BY ALL REQUIREMENTS ON THE DEGREE PLAN. THIS DEGREE PLAN IS NOT VALID UNTIL RECEIVED & PROCESSED BY THE OFFICE OF ACADEMIC RECORDS.

_____ _____
STUDENT SIGNATURE **DATE**

_____ _____
DEAN OF COLLEGE **DATE**

_____ _____
ACADEMIC ADVISOR **DATE**

Office of Academic Records Use Only
Processed by: _____ **Date:** _____

OFFICIAL DEGREE PLAN