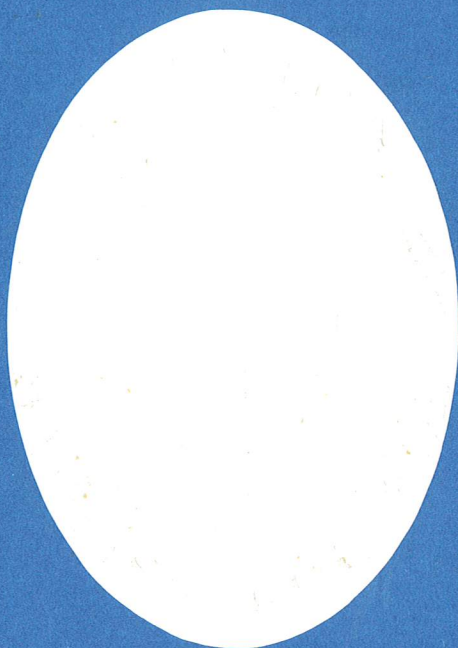


HOUSTON BAPTIST COLLEGE



BULLETIN OF INFORMATION

1971-1972

VOLUME IX

NUMBER 1

MEMBERSHIPS

Southern Association of Colleges and Schools
American Association of Colleges
American Association of Colleges for Teacher Education
American Council on Education
Association of Texas Colleges and Universities
College Entrance Examination Board
National Collegiate Athletic Association
Texas Council of Church Related Colleges

ADDRESS AND LOCATION

At the intersection of Southwest Freeway and Fondren Road, just across from the Sharpstown Shopping Center.

Visitors are always welcome.

MAILING ADDRESS FOR ALL OFFICES

7502 FONDREN ROAD
HOUSTON, TEXAS 77036

PHONE: 774-7661

AREA CODE: 713

Note: Houston Baptist College reserves the right to make changes in the arrangements and policies announced in this Bulletin as unusual circumstances, economic conditions, or efficiency in operation may require.

HOUSTON BAPTIST COLLEGE

BULLETIN OF INFORMATION

1971 - 1972



NINTH YEAR

HOUSTON, TEXAS

JANUARY, 1971

VOLUME IX, NUMBER 1

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Calendar

1971

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College Calendar

SUMMER SESSION

1971

| | | |
|---------|--------|----------------------------------|
| June 4 | Friday | Registration for the First Term |
| June 7 | Monday | Classes begin at 8:00 a.m. |
| July 9 | Friday | End of First Term |
| July 12 | Monday | Registration for the Second Term |
| July 12 | Monday | Classes begin at 8:00 a.m. |
| Aug. 13 | Friday | End of Second Term |

FIRST SEMESTER

1971-72

| | | |
|------------|-----------------|--|
| Aug. 25 | Wednesday | Faculty Conference, 9:30 a.m. |
| Aug. 25 | Wednesday | Residence Halls open, 10:00 a.m. |
| Aug. 26 | Thursday | Cafeteria open for service, 7:00 a.m. |
| Aug. 26 | Thursday | First Freshman Assembly, 9:00 a.m. |
| Aug. 26 | Thursday | Faculty-Student Counseling, 8:00 a.m.-4:00 p.m. |
| Aug. 26 | Thursday | President's Reception for Faculty, 8:00 p.m.-9:30 p.m. |
| Aug. 27 | Friday | Registration |
| Aug. 27 | Friday | President's Reception for Freshmen, 8:00 p.m.-9:30 p.m. |
| Aug. 28 | Saturday | Freshman Orientation continued, 9:00 a.m. |
| Aug. 30 | Monday | Class Sessions begin at 8:00 a.m. |
| Aug. 30 | Monday | Registration for evening students, 6:30 p.m.-8:30 p.m. |
| Aug. 31 | Tuesday | Opening Convocation, 10:50 a.m. |
| Sept. 3 | Friday | Class changes without penalty |
| Sept. 6 | Monday | Labor Day holiday |
| Sept. 10 | Friday | Last date to register for this term |
| Oct. 4-8 | Monday-Friday | Religious Emphasis Week |
| Oct. 8 | Friday | Last date to drop a course with a "W" mark |
| Oct. 22 | Friday | Mid-Point of First Semester |
| Nov. 16 | Tuesday | Founders' Day celebrated |
| Nov. 24* | Wednesday | Thanksgiving Holidays begin 12:00 noon |
| Nov. 29 | Monday | Classes resume, 8:00 a.m. |
| Dec. 13-16 | Monday-Thursday | Semester Examinations |
| Dec. 17 | Friday | Final Grades reported to Records Office |

* Cafeteria, Dormitories, and Library closed for Holidays.

THE JANUARY TERM

1972

| | | |
|------------|------------------|-----------------------------------|
| Dec. 13-17 | Monday-Wednesday | Registration for the January Term |
| Jan. 3 | Monday | The January Term begins |
| Jan. 21 | Friday | The January Term ends |

SECOND SEMESTER

1971-72

| | | |
|-----------|-----------------|--|
| Jan. 24 | Monday | Registration, 8:00 a.m.-4:00 p.m. and 6:30 p.m.-8:30 p.m. |
| Jan. 25 | Tuesday | Class sessions begin |
| Jan. 28 | Friday | Class changes without penalty |
| Feb. 4 | Friday | Last date to register this term |
| Mar. 3 | Friday | Last date to drop a course with a "W" mark |
| Mar. 6-10 | Monday-Friday | Life Commitment Week |
| Mar. 17 | Friday | Mid-Point of Second Semester |
| Mar. 29* | Wednesday | Easter Holidays begin 5:00 p.m. |
| Apr. 5 | Wednesday | Classes resume, 8:00 a.m. |
| May 11 | Thursday | Awards Day |
| May 15-18 | Monday-Thursday | Semester Examinations |
| May 19 | Friday | Final Grades reported to Records Office |
| May 19 | Friday | Baccalaureate Service, 8:00 p.m. |
| May 20 | Saturday | Commencement, 10:00 a.m. |
| May 20 | Saturday | Cafeteria closes at 2:00 p.m. |
| May 20 | Saturday | Residence Halls close at 4:00 p.m. |

*Cafeteria, Dormitories, and Library closed for Holidays.

Table of Contents

| | |
|--------------------------------------|-----|
| College Calendar | 3 |
| History and Purpose | 6 |
| The Liberal Arts Program | 9 |
| Campus and Buildings | 9 |
| Student Organizations | 12 |
| Residence Life | 13 |
| Admissions | 17 |
| Financial | 21 |
| Financial Aid | 22 |
| Academic Policies | 25 |
| Academic Program | 35 |
| Introduction | 35 |
| Curriculum Plan | 37 |
| Degree Requirements | 39 |
| The Instructional Program | 41 |
| Course Listings | 41 |
| Administration | 117 |
| Board of Trustees and Officers | 117 |
| Administrators | 119 |
| Faculty Members | 121 |
| Staff Members | 127 |
| Index | 130 |

General Information

HISTORY

In 1952 the Union Baptist Association authorized a committee selected by the Association to study the possibility of locating a Baptist college in Houston. With professional assistance and guidance and encouragement from the Education Commission of the Baptist General Convention of Texas, the committee conducted a survey for this purpose in 1955. Upon the basis of the information found and with the endorsement of the Education Commission, the Association approved the idea of establishing a college.

In 1956 the Executive Board of the Baptist General Convention of Texas approved a recommendation that Houston Baptists be given assurance that the Convention would support such a college when the College Committee of the Union Association had succeeded in acquiring a satisfactory site for a campus, containing at least one hundred acres, and a minimum of three million dollars. Of this sum, one and one-half million would constitute a nucleus endowment fund, and one and one-half million would be designated for a physical plant. The Union Association accepted these conditions and endorsed the requirements set up by the State Convention.

In 1958 a 196-acre campus site was acquired in Southwest Houston, and in 1960 the initial required financial goal was reached, as a result of a campaign among the churches. Also, in 1960 the Baptist General Convention of Texas, in its annual session at Lubbock, Texas, elected the first Board of Trustees. This Board, in session at Houston, Texas on November 15, 1960 approved and signed the College Charter. The next day this charter was ratified and recorded with the Secretary of State in Austin. The way was then clear for immediate action to select administrative officers, develop a suitable physical plant, and provide an appropriate academic program. Dr. W. H. Hinton began service as the first President of the College on July 1, 1962.

The College opened in September, 1963, with a freshman class, new buildings, and a teaching staff of thirty members, of whom eighteen held earned doctoral degrees. Academic courses were offered in five divisions; Christianity, Fine Arts, Languages, Science and Mathematics, and Social Studies. In 1964 the Board of Trustees, following the recommendation of the faculty and administration, authorized the establishment of the Division of Education and Psychology. The Frank and Lucile Sharp Gymnasium and the Atwood Theology Building were completed and occupied. The following year, October, 1965, the Texas Education Agency approved the College in the training of certified teachers for the public elementary and secondary schools. The Division of Business and Economics was established in June, 1966.

Since its first year, the College has cooperated with the Association of Texas Colleges. In 1966 the Commission on Colleges of the Southern Association of Colleges and Schools recognized Houston Baptist College as an official candidate for accreditation.

The 1966-67 academic year marked the attainment of the College's four-year program. By this time the full-time faculty had grown to fifty-four members, serving an enrollment of approximately 900. The Study Abroad Program was inaugurated with a group of English majors in residence at the Shakespeare Institute, Stratford-on-Avon, England, for the month of April. Concurrent with the graduation of the 59 members of the first senior class in May, 1967, ground was broken for construction of the Moody Library.

The highlight of the 1968-69 academic year was the full accreditation of the College by the Southern Association of Colleges and Schools, December 4, 1968. In the fall of 1968 a grant from the Hogg Foundation of Texas made possible the establishment of the Houston Baptist College Research Center. To date three major grants channeled through the Center have been funded. The College was also given full membership in the American Council on Education, December, 1968, and the American Association of Colleges of Teacher Education, February, 1969. With the opening of the fall semester the College had added to its academic program a Bachelor of Science degree in nursing. During the first semester the Teacher Education Program was evaluated by representatives selected by the Texas Education Agency. Full approval of the program was continued. Within this year the College enrollment exceeded 1000 for the first time.

The 1969-70 academic year opened on a revised calendar with the first semester ending before the Christmas holidays. A short term was included in January and the second semester began on regular schedule. Early in the fall semester dedicatory services were held for the Moody Library, the Holcombe Mall, and the Morris Columns. Under the guidance of the Southern Association of Colleges and Schools the faculty engaged in an exhaustive self study of the entire operation of the College.

PURPOSE

Houston Baptist College is a private, four-year institution of higher learning related to the Baptist General Convention of Texas. The College offers to students of all persuasions a program directed toward intellectual development characterized by breadth and depth and toward moral and spiritual growth based on the Christian faith and message.

The curriculum of studies is designed to foster learning in an atmosphere of freedom and objectivity. This curriculum which includes a broad background in the arts and sciences, with special emphasis on the foundations of Western Civilization, provides a logical basis for programs in teacher

education, nursing, preparation for graduate study, professional schools, and for leadership in the arts, in business, and in the community, church, and home.

The underlying purpose of this educational process is that students develop aesthetic awareness, critical judgement, and creative expression through the rigorous pursuit of truth, the tolerant attitude of the enlightened mind, and the free enterprise of thought and investigation.

The ultimate goal in providing this educational program is the development of responsible individuals, motivated by Christian principles, to have moral integrity, intellectual honesty, social consciousness, and the ability and desire to render effective service to their fellowmen and to God. Through the academic curriculum, recreational programs, social service clubs, counseling services, and religious activities, students have opportunities to be directed toward these goals, and since education is never completed, the total program of Houston Baptist College exists to give students and faculty the incentive for continuing development.

NATURE

The Preamble to the By-Laws as stated below prescribes the distinctive nature of the institution:

The Houston Baptist College is a Christian liberal arts college dedicated to the development of moral character, the enrichment of spiritual lives, and the perpetuation of growth in Christian ideals. Founded under the providence of God and with the conviction that there is a need for a college in this community that will train the minds, develop the moral character and enrich the spiritual lives of all people who may come within the ambit of its influence, HOUSTON BAPTIST COLLEGE shall stand as a witness for Jesus Christ expressed directly through its administration, faculty and students. To assure the perpetuation of these basic concepts of its founders it is resolved that all those who become associated with Houston Baptist College as a trustee, officer, member of the faculty or of the staff, must believe in the divine inspiration of the Bible, both the Old Testament and New Testament, that man was directly created by God, the virgin birth of Jesus Christ, our Lord and Saviour, as the Son of God, that He died for the sins of all men and thereafter arose from the grave, that by repentance and the acceptance of and belief in Him, by the grace of God, the individual is saved from eternal damnation and receives eternal life in the presence of God; and it is further resolved that the ultimate

teachings in this college shall always be consistent with the above principles.

THE LIBERAL ARTS PROGRAM

The Christian liberal arts program has at its foundation the conviction that all worthy vocations are built on a basis of service to mankind. It is a program which seeks to liberate both faculty members and students from the limitations of opportunity and outlook, increase their awareness of self and environment, sharpen their capacity for critical and creative thought, and equip them to meet the demands of intelligent citizenship in a rapidly changing and complex society. It is a program designed to produce general resourcefulness, leadership, ability to solve problems in various situations, and a capacity for happy and successful living. Its elements embrace enduring values and its methods promote the continuation of independent study, to the end that one may enjoy a lifetime of intellectual adventure.

Although vocational preparation is not its primary objective the liberal arts program is intensely practical because the best job insurance in our rapidly changing society is not narrow training in specific skills but broad training in general abilities. There is an ever increasing demand for those with such training to fill executive and leadership positions in business and in the professions. Immediately following graduation many enter positions in teaching, business, recreation, public relations, publishing, applied arts, research, public administration and government.

A high per cent of liberal arts graduates continue in graduate and professional schools to pursue careers in law, medicine, psychiatry, scientific research, hospital administration, dentistry, theology, social work, journalism, college teaching, engineering, and many other professions. Such professional schools strongly endorse the liberal arts experience as the best possible foundation on which to build a successful career. Houston Baptist College is designed to provide this opportunity to capable students in its area of service.

THE CAMPUS PLAN

The campus of the Houston Baptist College consists of 196 acres in Southwest Houston at the intersection of the Southwest Freeway and Fondren Road. It is planned to reflect that unity of knowledge which is the essence of a liberal education. It is a tightly organized series of buildings surrounding a mall beginning at the east with the Theology building and

ending at the west with the Physical Education Center and flanked by the Library, small auditorium, Student Center, administrative offices and classrooms for the various academic disciplines. Later a chapel, a large auditorium, science building, and a fine arts center will become a part of this complex of buildings. Concentrically related to this complex are the complementary facilities for residence, athletics and recreation. It is so organized as to cause the constant intermingling of teachers and students from the various fields thereby preventing the arid experience of isolation.

The approach to the college is on an axis from Fondren Road to the grand opening of the court between the Student Center and classroom buildings. This is also the gateway to the mall and to academic and social areas. A comprehensive traffic, parking and service system is included in this initial phase. The first phase is designed to handle all facilities for a four-year program for 1,000 students while it is projected that the Master Plan, when completed, can accommodate 15,000 students if such is desirable.

LEGEND:

1. Major Academic Quadrangle
- M. D. Anderson Student Center Laboratories
- Fine Arts Dept. Classrooms
- Denham Hall
- Administrative Offices
2. Stewart Morris Columns
3. Holcombe Mall
4. Atwood Theology Building
5. Fine Arts Building*
6. Moody Library
7. Residence Halls
8. Residence Halls*
9. Science Building*
10. Sharp Physical Education Building
11. Coliseum*
12. Library*
13. Chapel*
14. President's Home
- *Future Construction

Campus Life

STUDENT CENTER

The M. D. Anderson Student Center is the focal point of student life on the campus. It is here the student meets his friends, has his pep rallies, enjoys seasonal and traditional banquets and receptions, and entertains his guests.

A bookstore stocked with the necessary items for college work, as well as an abundance of goods which makes the life of a student more enjoyable, is an integral part of the Student Center.

A College Cafeteria is located opposite the Bookstore and offers a variety of well-prepared meals, carefully planned by professional dietitians for faculty, students and guests. In addition, convenient snack facilities are provided for on-the-run meals and after-hours appetites. There are monthly "specials" in the cafeteria: steak or shrimp nights and seasonal buffets. All food and bookstore prices are maintained at moderate levels for the maximum benefit of the Houston Baptist College student.

STUDENT GOVERNMENT

The first student body wrote and adopted a "Constitution of the Student Association of Houston Baptist College." It was adopted October 18, 1963. The first student officers were elected in December, 1963. The Constitution of the Student Association of Houston Baptist College became fully operative in 1966-67 with all four undergraduate classes organized. Student government at Houston Baptist College is exercised through the Student Association. All full-time students (12 semester hours or more) become members of this Association upon registering. Each April officers of the Association are elected for the following year. The legislative body is the Student Senate which is composed of representative students from all divisions of the College. Student officers serve as the spokesmen for the student body and seek "to foster the recognition of privileges and responsibilities of the students of the College community." Houston Baptist College is a member of the Texas Intercollegiate Student Association.

STUDENT ORGANIZATIONS

The following groups have now been recognized:

Alpha Pi Kappa
Alpha Sigma Epsilon
(Honor Society)
Art Guild

Association of Women Students
Le Cercle Francais
(French Club)
Chapel Choir

Christian Life Council
Christian Service Fellowship
College Chorus
College Singers
Collegian Staff (Newspaper)
Concert Band
Coreons
Epsilon Delta Pi
Instrumental Music Ensembles
Koinothenia
Men's Honorary Leadership
Society
Nursing Students Association
Ornogah Staff (Yearbook)
Phi Kappa Epsilon

Phi Mu Alpha
Pi Kappa Delta
Pre-Med Club
Raft Staff (Student Literary
Publication)
Sigma Phi Chi
Sociedad Hispanica
Student Association
Student Education Association
Triceans
Women's Apartments Council
Women's Dormitory Council
Women's Recreational Association
Young Women's Auxiliary

The inauguration of local groups and of chapters of national societies and organizations in promotion of the arts and sciences will be assisted by the College as a valuable adjunct to academic instruction.

RESIDENCE LIFE

There is one residence hall for men, one residence hall for freshman and sophomore women, and college apartments adjacent to the campus for junior and senior women. These residence halls and apartments incorporate the finest in student accommodations. The residence halls are completely air-conditioned and each suite features wall-to-wall carpeting. In the dormitories

there are suites of four rooms grouped around a comfortable common living room. Each pair of rooms has its own bath facility, and each room has its own lavatory. Other facilities include lobby, recreation, refreshment, and library areas. There is a campus telephone in each suite and residents may have a private telephone installed at their own expense. Each dormitory houses 128 students. The one and two bedroom apartments are also fully air-conditioned and feature wall-to-wall carpeting and kitchen appliances. All facilities are purposely designed to promote the educational process and the social life of the student. Costs for room and board are \$500.00 per semester plus sales tax on food. There are two students in each room. If a student requests a private room there will be a double charge. Linen service rental is available for the resident student for \$13.00 per semester. The plan provides for a weekly supply of fresh linens. Payment for this service should be made prior to or during registration.

Housing Regulations

All unmarried students, except Houston residents living at home or with immediate relatives and those who receive permission to commute from their homes, are required to live in college housing as long as space is available. When college dormitory space is filled, students may be permitted to live in approved off-campus housing. Students living off campus with approval of parents and the Dean of Student Life accept the same obligations regarding college regulations and policies as students residing in college dormitories.

All living arrangements for students regardless of age, classification, marital status or home address, will be reviewed each semester. Final approval for housing will be made by the Housing Board through the Dean of Student Life or Associate Dean of Student Life. No registration will be initiated until housing has been approved.

Student Conduct

All Houston Baptist College students are familiar enough with the ordinary conventions of society governing the proper conduct of Christian ladies and gentlemen. Therefore, the College feels it need not delineate many definite disciplinary regulations, but reserves the right to dismiss a student at any time for cause deemed by the College Administration to justify suspension or expulsion.

It is stressed that all local, state, and federal laws are supported by the institution, and violators of these laws may be disciplined by civil authorities and/or college officials. Being a student does not exempt a student from

being a law abiding citizen nor from conducting himself as a responsible person. Disciplinary action procedures may involve the following:

Dean of Student Life—Students adjudged guilty of a breach of proper conduct may be assessed disciplinary action by the Dean of Student Life or Associate Dean of Student Life. The student is immediately informed of the action according to due process. He may appeal this action to the Committee on Student Conduct.

Student Court—The Student Court has original jurisdiction in cases referred to the Student Court by the Dean of Student Life involving general student discipline and honor with a few exceptions. Appeals of any Student Court recommendations may be made to the Committee on Student Conduct by the student involved or by the Dean or Associate Dean of Student Life. The Student Court has appellate jurisdiction over any lesser student courts that it authorizes. Written reports of all Student Court recommendations are submitted to the Student Association President, then to the Dean and Associate Dean of Student Life.

Committee on Student Conduct—Students guilty of overt actions or repeated offenses meriting probation may be reported to the Committee on Student Conduct for disciplinary action. Committee action becomes a part of the student's permanent record. Normally the written report of conduct resulting in probation remains in the files of the Dean of Student Life. However, if placed on strict disciplinary probation, action by the Committee on Student Conduct may become a part of the student's permanent record in the Office of the Registrar. The Committee on Student Conduct may: (1) confirm the action of the Dean of Student Life or Associate Dean of Student Life, (2) confirm the recommendation of the Student Court for disciplinary action, (3) recommend to the President suspension of the student for a definite period, and (4) recommend to the President suspension of the student indefinitely.

Reinstatement—A student placed under disciplinary suspension must be reinstated by action of the Committee on Student Conduct. To be eligible to apply for readmission this action must be certified to the Committee on Admissions by the Dean of Student Life or Associate Dean of Student Life.

During a period of disciplinary probation, a student is not eligible to represent the College.

Due process for handling conduct situations is explained in detail in the Houston Baptist College Student Handbook.

STUDENT INSURANCE

It is recommended that each student be insured under an accident and sickness insurance program. The College accident and insurance plan is administered by the Medical Assistance Plan of Texas. The policy covers a full 12 months, costs \$30.00 per year, and contains liberal coverage for emergencies and hospitalization. Details of coverage are available at the College Business Office.

ATHLETIC PROGRAM

The College is an Associate Member of the NCAA and participates in basketball, baseball, tennis, and golf in collegiate competition. Plans call for further development of programs in collegiate competition in track and field, and swimming.

A strong program in intramurals is offered and enjoyed by the total population of the College.

The beautiful and adequate Frank and Lucile Sharp Physical Education Building contains courts, offices and other facilities for the Physical Education Department.

TRANSPORTATION

A city bus route is on Fondren Road, the east boundary of the campus. Student operated automobiles properly registered with the College are permitted and ample convenient parking areas are provided.

The relative positions of the several buildings were planned to provide convenient access in walking from building to building, from dormitory to classroom or to Student Center, and from the parking lots to any campus unit.

Admissions

PRINCIPLES

Admission to Houston Baptist College involves more than the meeting of a list of specific requirements. The Committee on Admissions gives attention to the items listed under "Requirements" below in the evaluation of applicants. On the basis of these criteria and aided by a personal interview in many instances the Committee approves for enrollment those it believes to be best adjusted to and most likely to profit from a liberal arts education in the Christian environment maintained on this campus. Preference is given also to applicants who indicate an intention to complete a degree at Houston Baptist College.

Students of all creeds and faiths are heartily welcome. The ancient principle of academic freedom is zealously guarded. Students are encouraged by precept and example to attend the churches of their choice and to participate in the various religious activities on campus.

Early Decision—Students who have selected Houston Baptist College as their first choice college are invited to participate in the Early Decision Program based on high school record through the junior year. A candidate for early decision must submit his completed application prior to February of the senior year. Successful applicants will be tentatively approved promptly and immediately accepted after graduation from high school.

REQUIREMENTS FOR TENTATIVE APPROVAL

1. **ENTRANCE EXAMINATIONS**—The Scholastic Aptitude Test of the College Entrance Examination Board is regarded by the Committee on Admissions as a basic measure of an applicant's preparation for college study, and as an excellent means of evaluating prospective students from various schools and from different areas. The applicant should consult his secondary school counselor regarding the most desirable time and place for him to take this examination. This test is usually given in December, January, and March. A "Bulletin of Information" may be obtained by writing the College Entrance Examination Board, Box 592, Princeton, New Jersey 08540. Please remember at the time you take the examination to request that your scores be sent to the Dean of Admissions, Houston Baptist College, whose C.E.E.B. Code Number is 6282. In lieu of SAT the ACT will be accepted. The Code Number for Houston Baptist College in the American College Testing Program (ACT) is 4101.

2. **APPLICATION FOR ADMISSION**—The Committee on Admissions will consider only those who have prepared and presented an "Application for Admission" including the related materials in paragraphs 1, 3 and 4, and

the \$15.00 non-refundable fee. Application form, health form, and recommendation forms may be obtained by writing to the Dean of Admissions, Houston Baptist College, 7502 Fondren Road, Houston, Texas 77036 and all materials and correspondence relating to admissions should be directed to this office.

3. **SECONDARY SCHOOL RECORDS**—An applicant must be completing (or have completed) a college preparatory course leading to graduation from a fully accredited secondary school, and his rank in his respective class should be high. It is the responsibility of the applicant to have his official high school record sent to the Dean of Admissions.

4. **RECOMMENDATIONS**—Two references should be mailed directly to the College. Freshmen must have a reference from high school counselor.

ADDITIONAL MATERIALS REQUIRED FOR FINAL ACCEPTANCE

1. **HANDWRITING SAMPLE**—The application must include an autobiographical statement of approximately 300 words by the applicant in his own handwriting including his reasons for selecting Houston Baptist College.

2. **HEALTH RECORD**—A 'Student Health Record' properly filled in by a physician is required of students taking more than six hours.

3. **TUITION DEPOSIT**—Applicant will be notified promptly of tentative approval. A \$25.00 non-refundable deposit is required before acceptance. This should be submitted to the Dean of Admissions within two weeks of notification. This deposit will apply on the first semester's tuition.

ADMISSION BY TRANSFER

A student who is in good standing at another recognized institution and desires to transfer to Houston Baptist College will be given individual attention by the Admissions Committee. Advanced credit is granted to applicants from accredited colleges, universities, and junior colleges who are in good standing at that institution. The following conditions govern admission:

1. A candidate must follow the admission procedures as outlined on the application.

2. A candidate should come to Houston Baptist College for a personal interview if it is at all possible.
3. A candidate must submit an official transcript of record from each institution he has previously attended. Unless specifically requested by the Admissions Committee he will not be required to submit copies of his SAT or ACT scores.

No transcript will be evaluated or official estimate of advanced credit given until the candidate's complete record for admission has been submitted and approved.

TRANSIENT STUDENTS

Transient students must file a complete application and furnish Houston Baptist College with a letter of good standing listing the number of hours completed from the last college attended. Hours earned by a transient student are transferred only to the sponsoring institution. If a transient student decides to continue at Houston Baptist College he must complete all of the transfer procedures.



Financial Affairs

Houston Baptist College is a non-profit educational institution and receives contributions from the Baptist General Convention of Texas and from Baptist churches, gifts from the local business community, and gifts from interested individuals and foundations. The tuition and fees paid by the students cover only fifty per cent of the instructional and operating cost of the College. Therefore, each student at Houston Baptist College has a grant-in-aid that is equal to approximately one half of the total actual costs.

TUITION AND FEES

Students will pay tuition and fees as described in the *Bulletin of Information* of the year in which they matriculated, and for the five years immediately following this or until graduation, whichever is less. After this period the then current rate will be charged.

| | |
|---|----------|
| Application Fee — non-refundable | \$ 15.00 |
| Tuition deposit — non-refundable | 25.00 |
| Matriculation fee — annually | 10.00 |
| Convocation fee — per semester | 10.00 |
| Tuition — 12 hours or more per semester | 600.00 |
| Tuition — less than 12 hrs. — per semester hour | 50.00 |
| Summer Session Tuition — per semester hour | 33.33 |
| Applied music fee — per semester: | |
| One 30-minute lesson per week | 75.00 |
| Two 30-minute lessons per week | 150.00 |
| Practice room fee — per semester: | |
| One hour per day | 6.00 |
| Each additional hour | 4.00 |
| Late registration fee — after registration day | 5.00 |
| Change of schedule fee | 5.00 |
| Graduation fee | 25.00 |

DORMITORIES

Dormitories are available for both men and women. Room and board is \$500.00 per semester. A refundable deposit of \$25.00 is required of dormitory students. College apartments are available for married students. Upperclass women may also live in the college apartments.

ESTIMATE OF EXPENSES PER SEMESTER

| | <i>Resident</i> | <i>Commuter</i> |
|---|-----------------|-----------------|
| Tuition - 12 hours or more | \$ 600.00 | \$600.00 |
| Room and Board—plus sales tax on food | 500.00 | |
| | <hr/> | <hr/> |
| | \$1,100.00 | \$600.00 |

PAYMENT OF ACCOUNTS

Student accounts for tuition and fees are due and payable by the semester upon registration. Board and room charges may be paid on a monthly basis.

In enrolling as a student at Houston Baptist College, one indicates his agreement with the theory that private education is well worth the cost. Since all students are receiving an education for less than it costs, Houston Baptist College is forced to require cash payment at the beginning of each semester.

Realizing that many parents appreciate the convenience of a deferred payment plan, Houston Baptist College makes available the programs of The Tuition Plan, Inc., of Chicago, Illinois, and Education Funds, Inc., of Providence, R. I. Both have a complete program covering one through four years of college. In addition, all programs covering more than one year of college costs automatically include Parent Life Insurance. Information on these plans may be obtained from the Business Office. The Bulletin section on "Financial Aid" describes other sources of financial aid for the student.

Arrangements for loans or other financial aid should be made prior to registration.

REFUND POLICY

The College plans its expenditure for the year based on the anticipated attendance of students who have been accepted for registration by the Committee on Admissions. Its instructional and operating costs are not reduced by the withdrawal of a student after a semester has begun. There may be a full refund of tuition and fees during the first week of school. Afterwards, there is no refund except that any student forced to withdraw by circumstances beyond his control may apply to the Controller for a partial refund.

FINANCIAL AID

The financial aid policy of the College is to meet the financial needs of all academically qualified students through the use of one or more of the programs listed below. Financial need is determined from the report of the College Scholarship Service.

Each applicant for aid should submit a Parent's Confidential Statement to the College Scholarship Service at the address indicated. This form may be obtained from high school counselors or the Financial Aid Officer at Houston Baptist College.

In addition an Application for Financial Aid should be filed with the Financial Aid Office. A plan of aid will then be prepared to meet the needs of the student. The plan may include participation in one or more of the following programs.

SCHOLARSHIPS

All scholarships awarded will be based on scholastic achievement. Freshmen and upperclassmen should consult the Financial Aid Officer to determine their eligibility.

FULL TUITION ENDOWED SCHOLARSHIPS

A limited number of fully endowed tuition scholarships are available for high school seniors or college transfer students who have demonstrated superior academic achievement. For full information contact the Director of Admissions.

GRANTS-IN-AID

These grants are made to students who do not academically qualify for scholarships but who can contribute special abilities or services in return for financial aid. Financial need is a prerequisite to granting of this aid.

NATIONAL DEFENSE STUDENT LOANS

National Defense Student Loans are available to qualified students. Application for these loans should be made well in advance of registration.

WORK-STUDY PROGRAM

Eligible students may participate in the Federal Work-Study Program. Campus jobs and related project jobs are available for a maximum of 15 hours per week.

TEXAS OPPORTUNITY PLAN

Texas Opportunity Plan loans are available to qualified residents of Texas.

EDUCATIONAL OPPORTUNITY GRANTS

Educational Opportunity Grants from the Federal Government are available to aid academically qualified students who meet the financial need criteria specified by the Educational Opportunity Act.

NURSING SCHOLARSHIPS

These scholarships are granted by the College to students majoring in nursing. The funds are provided by Houston Endowment, Rockefeller Foundation, Moody Foundation, and other interested individuals and foundations.

NURSING EDUCATIONAL OPPORTUNITY GRANT

These grants from the Federal Government are available for nursing majors who meet the financial need criteria specified by the law.

NURSING STUDENT LOAN PROGRAM

Through a joint Federal-College program Nursing Student Loans are available to students enrolled on a full-time basis and following the curriculum for nursing majors.

OFF-CAMPUS EMPLOYMENT

A placement service is available to assist students in finding part-time jobs off campus. Students interested in such employment should make application in person to the Financial Aid Officer.

MINISTERIAL AID

All ministerial students applying for aid on tuition must present a license or certificate of ordination and an application signed by the student, by the pastor, and an officer of the Board of Deacons of the licensing or ordaining Southern Baptist church. This form may be obtained from the Financial Aid Office. Upon approval of the application undergraduate ministerial students will receive a voucher good for payment of tuition to the extent of \$7.25 per semester hour. This is paid by the Baptist General Convention of Texas. In order to continue to receive this aid, the student must maintain a "C" (2.00) average or better.

Academic Policies

The College is scheduled to operate on a semester basis as indicated by the official calendar which appears at the front of this bulletin, and academic policies explained here conform to that pattern.

STUDENT RESPONSIBILITY

Each student is responsible for a knowledge of and adherence to regulations governing registration, withdrawal, degree plans, graduation requirements, and the payment of tuition and fees.

CLASSIFICATION OF STUDENTS

Freshman: Less than 32 semester hours of credit

Sophomore: At least 32 and not more than 63 semester hours

Junior: At least 64 semester hours, and an approved degree plan on file with the Registrar

Senior: At least 96 semester hours and a 2.00 scholastic standing or above

Special: A student over 21 years of age, with demonstrated ability to do acceptable college work, but indicating by signed statement that he is not interested in following a degree program

Part-Time

Student: One registered for less than 12 semester hours in a regular semester

COURSE NUMBERS

The courses of instruction are numbered in such a way as to reveal at a glance the intended level of the course and the number of semester hours to be earned by taking the course. The first digit indicates the level and the third digit the number of semester hours. The courses numbered 100 to 199 are intended for freshmen, those numbered 200 to 299 for sophomores, and those numbered from 300 to 499 for juniors and seniors. Courses listed on the same line and having the same description are sequence courses. If the numbers are separated by a hyphen (French 113-123, for example), both must be successfully completed before a student may receive credit in either. If the numbers are separated by a comma (History 213, 223, for example), it is strongly recommended but not required that both be completed in order to

receive credit in either. Interdisciplinary Courses bear the same number for each semester, followed by an A or B, because they are unit courses extending through the academic term of both semesters. Courses having a "J" following the number are offered only in the January Term and those with an "S" following the number are offered only in the Summer Session. Courses cross listed in two or more areas usually bear the same number but may be identified by the addition of a letter in some departments. The student must designate at registration the way he wants the credit recorded and may not change this after registration for that term is closed.

THE GRADING SYSTEM AND QUALITY POINTS

To record the level of student achievement and stimulate quality work, the college system of grading is expressed in letters and quality points as indicated below:

- A — for excellent work — 4 quality points per semester hour
- B — for above average work — 3 quality points per semester hour
- C — for average work — 2 quality points per semester hour
- D — for below average work — 1 quality point per semester hour
- F — for unsatisfactory work — 0 quality points and no credit
- I — for work of passing quality but incomplete for reasons beyond the control of the student — 0 quality points and becomes F if not completed within one year. If a student's record contains one or more grades of "I," and if upon removal of the "I" grades the status potentially could be clear, the Permanent Record Card remains clear until the "I" grades are resolved.
- P — for pass-fail courses — described below
- W — for withdrawal within first six weeks of the semester — after six weeks and through the twelfth week a WP or WF will be recorded to indicate student performance during the period enrolled, and hours attempted will be included in calculation of scholastic standing — withdrawal after the twelfth week cannot be approved and a grade of "F" is automatically recorded.
- X — for courses audited — no quality points and no credit

PASS-FAIL COURSES

Effective with academic terms starting after June 1, 1969, Houston Baptist College students may register for one elective course each term on a

pass-fail basis. Such an option is offered to encourage students to broaden their educational contacts through participation in courses outside their major fields without fear of competition with students who have more extensive experience in the selected area. This option will not apply to courses required by the College for a degree. Also, courses taken on this basis are not to be used as a part of a major. They are strictly to enable a student to explore an area of interest and to give breadth to his college experience. The hours earned in pass-fail courses are counted in the total required for a degree, but do not affect the scholastic standing of the student. Courses taken on this basis are counted as a part of the student load for the term, and the type of registration elected for any course may not be changed after the last date to register as posted in the class schedule. These courses are designated at registration by a "P" following the course number.

Required activity courses in physical education are also graded on a pass-fail basis.

SCHOLASTIC STANDING

A cumulative record of the quality point standing of each student will be maintained and those failing to achieve acceptable minimums will be placed on academic probation for one semester and their enrollment terminated at the end of the semester if satisfactory progress is not made. The grade point average on which this action is based is determined by dividing the total number of grade points earned by the total number of semester hours attempted, with repeated courses considered only once in the calculation. A student dropped from enrollment because of scholastic deficiencies may apply for readmission, to the Committee on Admissions, after the end of the suspension period.

To remain in good standing a student must attain the following cumulative scholastic levels:

| | |
|---|------|
| Freshman — 0 - 15 semester hours | 1.60 |
| Freshman — 16 - 32 semester hours | 1.80 |
| Sophomore — 33-47 semester hours | 1.90 |
| Sophomore — 48-63 semester hours | 2.00 |
| Junior and Senior — 64 semester hours and above | 2.00 |

A freshman failing to attain 1.60 at the end of the first semester will be warned by the Registrar and notification of this action will be sent to his faculty adviser and parents or guardian with the grades for that term. Each other student failing to earn the standing designated above will be placed on academic probation and removed from the list of degree candidates until the appropriate cumulative standing is attained. No student may register as a senior or be considered as a candidate for a degree who does not have a 2.00

cumulative standing. A student must maintain the cumulative academic standing specified for his classification to be eligible to represent the College. A part-time student who has registered for a total of 15 or more semester hours at Houston Baptist College must meet the same scholastic requirements as a full-time student.

A student on academic probation must earn a 2.00 standing in the current semester with a load of 12 or more semester hours to be eligible to continue in enrollment beyond that semester. Each student failing to attain this standing will be suspended and may not apply for readmission until at least one full semester has passed. Removal from academic probation requires a 2.00 cumulative average. A student readmitted by the Admissions Committee after a period of academic suspension and not attaining a 2.00 on a current load of 12 or more semester hours will be suspended and not allowed to apply for readmission in less than one calendar year from his last period of enrollment. Readmission must be approved by the Admissions Committee. A third academic suspension shall be permanent.

DEGREES WITH DISTINCTION

Honors at graduation are awarded to students who have completed a minimum of 64 semester hours in residence at Houston Baptist College and earned an appropriate number of quality points to be eligible for the honors indicated. An average standing of 3.5 entitles the student to graduate *cum laude*; 3.7 *magna cum laude*; 3.9 *summa cum laude*.

ATTENDANCE REGULATIONS

Regular and punctual attendance is essential to successful achievement. Each student is responsible for all work from the first day of class and must make satisfactory arrangements with his teacher regarding any absence. Faculty members will maintain a complete and accurate record on the attendance of each student, and report to the student and his counselor whenever irregular attendance is endangering the student's status in the class. If the irregularity persists the student may be dropped from the enrollment by the Dean, on recommendation from the instructor in the course and the student's adviser.

Absences due to college activities may be approved in advance for students in good standing only, by the Dean of Student Life on recommendation of the faculty sponsor accompanied by a list of those involved and including full information regarding the nature and extent of the activity. These approved lists will be circulated to faculty members and administrative officers in advance so that proper adjustments may be made and full advantage of the activity gained. The individual student is responsible for making up any work missed regardless of the reason for the absence.

In order to be eligible to receive credit in any course a student must be present for at least two thirds of the class sessions, discussion group meetings and other scheduled activities related to that course. This limitation applies regardless of the ability of the student and the quality of the work he has done.

All students, faculty members, and administrative officers are required to attend official convocations of the college and to participate regularly in chapel services and student assemblies.

REGISTRATION

Registration will be conducted as scheduled in the College Calendar at the beginning of each term. Students in good standing and those approved for admission (see Admissions) will be eligible to participate. Insofar as is possible, individual student schedules will have been predetermined through prior counseling and pre-registration, but all faculty members and administrative officers will be available to give additional guidance as needed. To become a member of any class and eligible for credit the registration procedure must be completed, including financial arrangements at the Business Office. Faculty members will receive their class lists from the Registrar after each name has been cleared by the Business Office. A late registration fee will be charged those failing to complete registration on the designated days. No student may register or enter a new class after the end of the second week in each semester. The student must decide at registration the way he wants the credit recorded in a cross listed course and may not change this after registration for that term is closed.

A change in schedule after the day designated will involve the payment of a special fee and the approval of the change by the student's adviser and the instructor of each class involved. A form for this purpose will be provided by the Registrar and a signed copy returned to that office, with copies for the adviser and the Business Office.

WITHDRAWAL PROCEDURE

A student who ceases to attend class should follow the prescribed withdrawal procedure to protect his status and leave himself in the best possible position with respect to future registration at this or another college. Failure to do so may result in a lower scholastic standing and a greater financial loss. Proper forms and instructions to follow may be obtained from the Registrar.

A "Field of Interest" course or an elective may be dropped within the first twelve weeks of the semester on signed approval by the instructor and the student's adviser so long as the total load for that student remains 12 or more semester hours. No class may be dropped after the end of the twelfth week in the semester. To change to a load less than 12 semester hours, cease attendance altogether, or drop a required course, requires the additional approval of the Dean. Grades assigned on withdrawal are determined by the "Grading System," described elsewhere in this Bulletin. Refunds, if due, will be made by the Business Office in accord with policies outlined in the financial section.

OFFICIAL SUMMONS

A student who neglects or disregards an official request for a conference with a faculty member or an administrative officer will be subject to immediate suspension. Such requests may be delivered in person, by telephone, or by First Class Mail.

COUNSELING AND GUIDANCE

Guidance service for students at Houston Baptist College begins with the first contacts made with the prospective student. On the basis of the preparatory school grades, rank in class, scores on College Entrance Examination Board Tests (or ACT Tests), and information included in the Application for Admission, the student is first advised as to whether it appears he is suited to and likely to be happy in the program provided. For those approved for admission, this same information, supplemented by that gained from conferences, serves as a basis for preliminary classification and assignment. Additional tests will be administered as needed and adjustments in classification are expected as faculty advisers and students become better acquainted. The ratio of faculty and staff members to students will be such that much individual attention will be available for each student.

Prior to registration each new student will be assigned to a faculty adviser who will encourage a close relationship with the student in order to better aid him in planning an appropriate academic program, make satisfactory adjustments to college and life, and in the selection of a career. When the

student's fields of interest are more definitely determined he will then be assigned to a faculty member in one of his major fields of interest, and together they become responsible for the planning and adjustment needed to successfully complete the degree program.

In addition to the regularly assigned advisers all other faculty and staff members and administrative officers including the President of the College, are available to assist students in any appropriate way possible.

ACADEMIC LOAD

The minimum number of semester hours required to complete a degree at Houston Baptist College (132) determines that a student must earn approximately 33 semester hours each academic year to make normal progress. In actual practice it is anticipated that a majority of those completing a degree will accumulate a number of hours beyond the minimum. This, then, precludes a load of 17 to 19 semester hours for freshmen and sophomores and 18 to 20 hours for juniors and seniors, with an allowed maximum of 21 semester hours for a junior or senior whose grades indicate eligibility to graduate with honors. Students at the ability level of those admitted should have no difficulty in carrying these loads and completing a degree in the normal period of four academic years. Students registered for 12 or more semester hours in a regular semester are considered to be full-time students.

MAJORS AND MINORS

Since each graduate of Houston Baptist College will complete a major in each of two selected solid academic fields of interest, minors will not be recognized or indicated on student records. In general academic practice the completion of 18 semester hours in a standard discipline, including 6 semester hours in advanced courses, is regarded as a minor. Students will be encouraged to develop such related areas when such a procedure can be followed without detriment to the pursuit of the basic degree program. Not more than 36 semester hours in the same field may be counted as a part of a degree program.

DEAN'S LIST AND HONOR ROLL

In order to encourage excellence in scholarship and give recognition to superior achievement, a Dean's List and Honor Roll will be released by the Dean of Admissions each semester. Full-time students maintaining a quality point average at a level, which if continued would make them eligible to graduate with honors (3.5 and above), will be included on the Dean's List. Those completing a minimum of 12 semester hours with a standing of 3.25 through 3.499 will comprise the Honor Roll. Students registered for fewer than 12 semester hours and meeting any of the above standards will be included on an Honorable Mention List.

TRANSFER CREDIT

A student otherwise eligible to transfer to Houston Baptist College from another collegiate level institution may expect to receive as liberal an acceptance of his previous academic work as is consistent with regulations which must be observed among colleges, and with the maintenance of a high quality level on this campus. In general, an official transcript from an accredited college or university will be accepted and recorded as received, and the courses completed used to the fullest extent possible to apply toward a degree. A transcript from a non-accredited institution can be validated and used in the same way only after the student has demonstrated by at least a semester of full-time residence study on this campus, his ability to succeed in a program such as is offered here, and in advanced courses in his selected fields of interest. A transfer student must meet the same scholastic standings as any other full-time student.

Sixty-six semester hours is the maximum amount of credit from a junior college which may be applied toward a degree, and no work taken in a junior college after this number has been completed in a degree granting institution may be included in this total. No credit by correspondence or extension and no course received in transfer with a grade of "D" will be counted toward a degree. Credit earned by a transient student may be transferred only to the sponsoring institution.

ADVANCED STANDING

High school graduates with strong academic records who have completed college level work while in high school may receive course credit in appropriate fields of interest subjects at Houston Baptist College. To become eligible for this credit an applicant must make a satisfactory score on the College Board Advanced Placement Examination in the subject in which credit is desired. Prospective students should consult their high school counselors and arrange to take the Advanced Placement Examinations for which they are eligible in the spring prior to expected fall enrollment. These examinations are normally given once each year, usually in May. Complete information may be obtained by writing the College Entrance Examination Board, Box 592, Princeton, New Jersey 08540.

Credit obtained by Advanced Placement will not excuse a Houston Baptist College student from any of the Interdisciplinary Courses required for all students, but may be used to good advantage in satisfying a specific course requirement or as a part of a field of interest which may become a major.

NAVAL RESERVE OFFICERS TRAINING CORPS

Although Houston Baptist College does not have a Naval Reserve Officers Training Corps Unit on the campus, qualified male students may join the NROTC Unit at Rice University as contract students. These students enter into a contract with the Navy in which they agree to take certain Naval Science courses and drills and complete two summer training sessions. The Navy provides all required uniforms and Naval Science textbooks. No tuition is charged for the courses, and the student receives \$50.00 a month subsistence during his junior and senior years. Upon graduation the student is commissioned as an Ensign in the Naval Reserve or Second Lieutenant in the Marine Corps Reserve.

Applications should be made at the NROTC Unit, Rice University, before registration. For more information contact the Professor of Naval Science, Rice University.

MILITARY SERVICE CREDIT

The recommendations of the American Council on Education will be followed in allowing eligible ex-service men and women college credit for satisfactory completion of formally organized Service School programs. Courses taken through the United States Armed Forces Institute, and other recognized military educational programs, will be accepted when presented on official transcripts. All records of such training should be submitted as a part of the student's initial admission data, with a request for allowance of credit thought to be due, so that counselors can help avoid duplication of this work in residence courses which would invalidate the service school credit. Before any such credit may be recorded as a part of the student's official record, however, the student must qualify as a resident student in good standing at this College. This may be done by completing a minimum of 15 semester hours of standard residence courses with a 2.0 ("C" average) scholastic standing or above. No credit will be allowed on the basis of the General Educational Development Tests (college level) and no credit in physical education for military service experience or training.

APPLICATION FOR DEGREE

Each student must pay his graduation fee and file a Degree Card with the Registrar at the time of his last registration for courses prior to the date on which he expects to graduate. This card will verify the name as it should appear on the diploma, the date the degree is expected, and the major fields of interest to be completed as a part of the degree requirements. The student will also be asked to confirm the fact that he expects to be present and participate in both the baccalaureate and the commencement exercises.

TRANSCRIPTS

Official scholastic records will be maintained in perpetuity for each student who registers for credit at Houston Baptist College. These records are really the joint property of the student and the college, and as such will be handled with customary care and confidence. Certified copies will be available to students and graduates. The first copy requested is furnished free of charge. Additional copies will be provided for a fee of \$1.00 each. To obtain this service, the person whose record is involved completes and signs a Transcript Request Card and leaves it with the appropriate fee, if due, at the Records Office. Transcripts cannot be released until satisfactory arrangements have been made regarding all financial obligations to the College. It is a pleasure, however, to continue to serve former students and graduates in this important way through the years.

The Academic Program

The Academic Program of Houston Baptist College presents a new and highly coordinated sequential approach to a thoroughly sound liberal arts education. Required Interdisciplinary Courses at the sophomore and junior levels, taught by carefully selected and highly trained teams of faculty members, are designed to assure each graduate an opportunity to unite the wisdom of the ages in his attempt to face and solve in a creative way problems of his day. These are supplemented by a selected array of sound academic disciplines which afford areas of interest in which special competence may be attained. All instruction is presented in a framework that is consistent with the fullest meaning of the Christian commitment, and a required sequence of courses in Bible and Christianity guarantees that all graduates attain an acceptable level of Christian literacy.

The freshman year is devoted chiefly to a study of those courses generally required at this level in programs leading to the Bachelor of Arts degree. A thorough survey of both the Old Testament and the New Testament, of one semester duration each, is required for each student at this level. There are two semesters dealing with language and literature, each of which includes the writing of ten compositions. A laboratory science and a second language are required. Ample time is available for each student to begin work in solid academic fields of individual interest leading toward the two majors which must be a part of each degree program. Regular participation in student assembly, chapel, and physical education is required.

The required Interdisciplinary Course for sophomore students is "Culture and Human Experience," directed by a team of faculty members from the fine arts, humanities, and social sciences and designed to bring each student face to face with man's imposing cultural accomplishments and to encourage an appreciation of them. A parallel and closely related traditional course required for all sophomores is World Literature. A laboratory science, if not completed in the freshman year, and a second language, must be included. A broader list of individual interest fields is available for student selection. Regular participation in student assembly, chapel, and physical education is required.

The required Interdisciplinary Course for juniors, "Great Issues of the 20th Century," has as its goal for each student the development of a familiarity with the steps man has taken and is now taking to master his total environment. This also includes a study of the symbolic language in which this mastery can be expressed. Special attention is given to the major unsolved problems of the era and to the attempted and proposed solutions. To acquaint the student with the important place Christianity occupies in our American way of life and with the organization and work of leading denominational groups, a course dealing with Christian thought and denominational practices is required. Further development of individual interest fields toward

the two majors required for graduation, and a possible choice of a free elective accounts for the remaining available time. Regular participation in student assembly and chapel is required.

In the senior year, "Senior Seminars" claim a large block of the time and attention of each student. These seminars serve as capstone and climax courses in individual interest areas, and to integrate this work with that done in the previously completed Interdisciplinary Courses. Individual responsibility and independent study is emphasized. Thorough courses in American Government and in the American Economic System are required for those who have not included these as a part of one of their interest areas. Free electives are available for those who have time to take advantage of these additional opportunities. Regular participation in student assembly and chapel is required.

ACCREDITATION

Houston Baptist College is fully accredited by the Southern Association of Colleges and Schools. It also holds full membership in the Association of Texas Colleges and Universities, and is approved by the Texas Education Agency for the preparation of teachers for the public elementary and secondary schools. Its academic and professional status is further attested by its election to membership in the American Association of Colleges for Teacher Education, the College Entrance Examination Board, and in the American Council on Education. Its graduates are demonstrating their competence in graduate and professional schools.

CURRICULUM PLAN

| | | SEMESTER | |
|-------------------------|---|----------|-----|
| Bachelor of Arts Degree | | 1st | 2nd |
| I. | <i>Christianity</i> | 3 | 3 |
| | <i>English</i> | 3 | 3 |
| | <i>Second Language</i> | 3 | 3 |
| | <i>Laboratory Science</i> | 4 | 4 |
| | <i>Fields of Interest</i> | 3 | 3 |
| | Art | | |
| | Biology | | |
| | Business | | |
| | Chemistry | | |
| | Drama | | |
| | Language | | |
| | Mathematics | | |
| | Music | | |
| | Physics | | |
| | Psychology | | |
| | Speech | | |
| | <i>Physical Education</i> | 1 | 1 |
| | | 17 | 17 |
| II. | <i>Culture and Human Experience</i> | 3 | 3 |
| | <i>World Literature</i> | 3 | 3 |
| | <i>Second Language</i> | 3 | 3 |
| | <i>Fields of Interest</i> | 7 | 7 |
| | Art | | |
| | Biology | | |
| | Business | | |
| | Chemistry | | |
| | Christianity | | |
| | Drama | | |
| | Economics | | |
| | History | | |
| | Language | | |
| | Mathematics | | |
| | Music | | |
| | Physical Education | | |
| | Physics | | |
| | Political Science | | |
| | Psychology | | |
| | Sociology | | |
| | Speech | | |
| | <i>Physical Education</i> | 1 | 1 |
| | | 17 | 17 |
| III. | <i>Great Issues of the 20th Century</i> | 3 | 3 |
| | <i>Christianity</i> | 3 | |
| | <i>Fields of Interest</i> | 6 | 6 |
| | (same selection as 2nd year) | | |
| | <i>Electives</i> | 4 | 7 |
| | | 16 | 16 |
| IV. | <i>Senior Seminars</i> | 4 | 4 |
| | <i>American Government</i> | | 3 |
| | <i>The American Economic System</i> | 3 | |
| | <i>Fields of Interest</i> | 6 | 6 |
| | <i>Electives</i> | 3 | 3 |
| | | 16 | 16 |

Minimum Semester Hours Required

132

CURRICULUM PLAN

HOUSTON BAPTIST COLLEGE

| | | | | | |
|-----------|---|-------------------------------|---|---------------------------------|----|
| SENIOR | Am.-Gov't 3 hrs. Am. Economic System 3 hrs. | Senior Seminars | FIELDS OF INTEREST and ELECTIVES 69 hrs. | | 32 |
| | Great Issues of the 20th Century 6 hrs. | Christianity 3 hrs. | | | 32 |
| JUNIOR | ----- | World Literature 6 hrs. | Second Language 6 hrs. | Phys. Ed. 2 hrs. | 34 |
| | Culture and Human Experience 6 hrs. | ----- | ----- | ----- | 34 |
| SOPHOMORE | ----- | English 6 hrs. | Second Language 6 hrs. | Laboratory Science 8 hrs. | 34 |
| | Christianity 6 hrs. | ----- | ----- | ----- | 34 |
| FRESHMAN | ----- | ----- | ----- | ----- | 34 |
| | ----- | ----- | ----- | ----- | 34 |

BACHELOR OF ARTS DEGREE

(Minimum Semester Hours Required)

DEGREE REQUIREMENTS

Houston Baptist College grants the Bachelor of Arts Degree and a program leading to a Bachelor of Science in nursing was begun in September 1968. (See pages 100-101). Degrees are conferred only once each year as scheduled in the College Calendar. Each student is responsible for a knowledge of and adherence to regulations governing registration, withdrawal, degree plans, graduation requirements, and the payment of tuition and fees. Candidates for the Bachelor of Arts Degree must complete the following requirements:

1. A minimum of 132 semester hours, including not more than 4 semester hours in activity courses in physical education and not over 4 semester hours of other student activity type courses.
2. The minimum residence requirement is 32 semester hours including at least 10 semester hours of upper level courses with a "C" average in each major.

A student whose degree program includes 60 semester hours in residence at this college may be allowed to earn 6 of his last 30 hours in another approved senior college. No credit by correspondence or extension is counted toward the degree.

3. Regular attendance at all convocations, student assemblies, and chapel services is a graduation requirement.
4. Scores for the Aptitude Test of the Graduate Record Examination must be on file before a degree can be granted.
5. A minimum cumulative scholastic standing of 2.00 ("C" average) must be attained.
6. Satisfactory completion of the required Interdisciplinary Courses, 12 semester hours.
7. Senior Seminars in each major field, and to be eligible to register for a Senior Seminar a student must have completed a total of 80 semester hours, 15 of which must be in the field to be studied, and have a 2.00 cumulative quality point standing.
8. Christianity: 9 semester hours.
9. English: 12 semester hours.
10. Second language: 12 semester hours.
11. Laboratory science: 8 semester hours in the same science.

12. American Government: 3 semester hours.
13. American Economic System: 3 semester hours.
14. Physical Education: 4 semester hours.
15. Electives: 6 semester hours.
16. Two academic majors: 48 semester hours (24 hours each) and neither major field may claim nor control more than 8 of the 15 additional hours available to the student in this block within the 132 required for a degree. Senior Seminars (8 semester hours) are included. Each major must include a minimum of 12 semester hours above the sophomore level. Not over 36 semester hours in one field are counted toward a degree.
 - a. Fourteen semester hours of related work in mathematics is required by the faculty for each student who selects chemistry or physics as a Field of Interest.
 - b. Six semester hours of related work in mathematics at the level of 113, 123, is required by the faculty for each student who selects biology, economics, English, French, German, political science, psychology, sociology, or Spanish as a Field of Interest. A student may meet this requirement by passing an advanced placement test in Mathematics 113, 123, but no credit is given on the basis of these tests.
 - c. Students who select Fields of Interest from art, Christianity, drama, history, music, physical education, and speech are encouraged to include at least 6 semester hours of mathematics in their degree programs whenever it is possible to do so without exceeding the normal time required to complete a degree.

Faculty members will be available daily to advise students in arranging schedules and choosing courses but each student is personally responsible for a knowledge of regulations governing registration, withdrawal, degree plans, graduation requirements, and the clearance of all financial obligations.

In order to register as a junior and become a candidate for a degree a student must have on file with the Registrar an approved degree plan showing the exact program to be followed and the expected date of graduation. This may be done at any time during the sophomore year and may not be changed after registration for the first semester of the senior year is closed.

The Instructional Program

I. ARTS AND SCIENCES

Division of Fine Arts

Art
Drama
Music

Division of Languages

English
French
German
Spanish
Speech

Division of Mathematics and Science

Biology
Chemistry
Mathematics
Physics

II. PROFESSIONAL STUDIES

Division of Business and Economics

Accounting
Economics
Management

Division of Christianity

Christianity
Greek (New Testament)
Philosophy

Division of Education and Psychology

Education
Physical Education
Psychology

Division of Nursing

Professional Courses

Division of Social Studies

History
Political Science
Sociology

INTERDISCIPLINARY COURSES

(Required for all students)

203A-203B. Culture and Human Experience.

An integrated course in the fine arts, humanities, and social sciences designed to acquaint each student with man's cultural accomplishments and to encourage an appreciation of them.

303A-303B. Great Issues of the 20th Century.

A consideration of the steps man has taken and is now taking to master his total environment. Special attention is given to the major unsolved problems of the era and to the attempted and proposed solutions.

492A, 492B. Senior Seminar. (Area to be indicated in parenthesis)

A capstone and climax course in each interest area designed to relate this interest to the larger world of knowledge, and involving individual responsibility and independent study. Prerequisite: See Item 7 on Page 39.

Note — A student may register in two fields as follows:

English 492A. *Senior Seminar.* (Milton)

History 492A. *Senior Seminar.* (Early European)

I. Arts and Sciences

Division of Fine Arts

The fine arts have much to contribute to Houston Baptist College's purpose of guiding each student in the development of a deeper appreciation of man's cultural achievements and in participation in creative activities. The Division of Fine Arts is committed to a program which is designed to provide broad aesthetic experience in art, drama, and music for both the major and the general student. In addition to the course work which introduces the student to the arts, and to the theories which underlie them, many means are afforded for actual involvement in creativity. Regular performances by the Houston Baptist College Chorus, Band, and Orchestra; the performance of dramatic works by the Gallery Theater; faculty recitals, music festival activities, visiting art displays in the Student Center Gallery, vocal and instrumental ensembles, and the annual Fine Arts Festival, all bring opportunity for participation and enjoyment. The location of Houston Baptist College near the cultural center of the city of Houston is an added advantage. Students at the College can enjoy noted artists and lecturers, outstanding theater, facilities of major art museums, and performances of the Houston Symphony and the Houston Grand Opera Association.

The Division of Fine Arts offers majors in the fields of art, drama, and music. The various curricula of these departments may serve as preparation for specialized graduate study, as background training for a career in the arts, or when coordinated with supporting courses in education, as preparation for teaching. Christian liberal arts colleges play an indispensable part in the renewal of our culture, as they bring understanding and sympathy to our mechanized and distracted world.

ART

Note: Beginning with 1968-69 the offering of a major in art was temporarily discontinued.

The art program is designed to help the student develop a personal, critical attitude to his life situation through creative involvements. The beginner is offered a variety of courses which provide technical training, historical background and professional competence while not destroying the dignity of individual opinion and direction. Freedom of expression through liberation of the mind and spirit is a fundamental idea in the program.

History and fundamentals of art are offered as a basis for and as a part of the studio courses. These studies are planned to help generate understanding concerning the world's artistic heritage, which comes in part through an analysis of the creative works of bygone ages. Pictorial composition and painting are studios in which work will be done in various painting and drawing media and techniques with a stress on personal awareness. Design techniques are taught on a basis that seeks to develop understanding and sympathy for the life situation. The life drawing courses are basic drawing

exercises with stress on the human figure. Attention is given to expression of personality, anatomical rendering, contour and value drawing, as well as to the development of a personal approach to drawing. Printmaking is a course planned to acquaint the student with the procedures used in woodblock, intaglio, lithography, serigraphy and experimental forms. These areas will be introduced to give the student a broad understanding of the possibilities of the media. In sculpture and ceramics emphasis is placed on understanding and exploring many three dimensional design problems. Art in the Elementary School and Art in the Secondary School offer the future teacher a broad understanding of the philosophy and technique of instructing children in art. Individual instruction methods help the student develop skill and taste by working with a wide variety of materials. The art studio courses are designated by decimals following the course number: Ceramics 232.1 through 442.1; Life Drawing 232.2 through 442.2; Painting 232.3 through 442.3; Printmaking 232.4 through 442.3; Sculpture 232.5 through 442.5. The Senior Seminars provide an opportunity for the student's area of specialization to be the central theme in a final project. Participants seek a personal approach to creating a form language that can adequately express the level of awareness the student has reached.

Houston Baptist College offers a bachelor of arts degree with a major in art. The art program strongly emphasizes the benefits of a balanced liberal arts curriculum in which the student may choose to emphasize one of the following areas: two dimensional arts (painting, drawing, printmaking), or three dimensional arts (sculpture, ceramics). In each of these areas the department will seek to provide thorough training. Thirty semester hours will constitute a major in art for those not planning to teach and must include the following courses: 113, 123, 213, 223, 492A, 492B, and 14 semester hours in studio courses. A student who plans to teach art in the elementary school must take 113, 123, 213, 313, 343, 492A, 492B, and 6 semester hours in studio courses. A student who plans to teach art in the secondary school must take 113, 123, 213, 223, 303B, 323, 492A, 492B, and 8 semester hours in studio courses. To be certified to teach art in Grades 1-12 a student must take 113, 123, 213, 223, 303A, 303B, 313, 323, 492A, 492B, and twenty semester hours in studio courses.

Special requirements: Art majors are required to participate in the annual student exhibition and other exhibits, programs, and lectures sponsored by the Art Department. The Art Department reserves the right to retain permanently one work from each student in each class. The disposition of these works will be decided by the art faculty. Other works may be held temporarily for use in specific exhibitions. These will be available to owners no later than two years after the lending date.

113, 123. Fundamentals of Design.

The student makes a thorough study of the organization of all elements of design and visual devices which make up a work of art. By means of two and three dimensional problems, students make personal application of these principles of organization.

213. History of Art: Prehistoric through Gothic.

These studies are planned to further understanding of the world's art heritage. The procession of great visual art forms is discussed with stress on the fundamental ideas developed during the periods of change and advancement.

223. History of Art: Renaissance through Modern.

Beginning with the seventeenth century, this study will trace the development of modern art forms. Stylization, social factors, and important innovations which shape the destiny of man and his arts will be considered.

232.1, 242.1, 332.1, 342.1, 432.1, 442.1. Ceramics.

In ceramics the student works first with hand-built pottery and there begins wheel-thrown techniques. Facility in handling the details of firing and glazing as well as a search for a form language that expresses the individual are important goals sought. Four class hours per week. Prerequisites: Art 113, 123.

232.2, 242.2, 332.2, 342.2, 432.2, 442.2. Life Drawing.

These courses are basic drawing exercises from the human figure. Attention is given to anatomical rendering, contour and value drawing, as well as to development of a personal approach to drawing. Four class hours per week.

232.3, 242.3, 332.3, 342.3, 432.3, 442.3. Painting.

These studios are for the student's individual development in painting along lines best suited for each person. Problems in composition and use of materials will be presented to acquaint the group with the various possibilities of oil. Four class hours per week. Prerequisites: Art 113, 123.

232.4, 242.4, 332.4, 342.4, 432.4, 442.4. Printmaking.

Printmaking procedures in woodblock, intaglio, lithography, serigraphy, and experimental forms will be included to give the student a broad understanding of the possibilities of the media. Individual solutions are encouraged after basic technical knowledge has been learned. Four class hours per week. Prerequisites: Art 113, 123.

232.5, 242.5, 332.5, 342.5, 432.5, 442.5. Sculpture.

Emphasis is placed on understanding and exploring many three dimensional design problems. Individual instruction methods help the student develop skill and taste by working in a wide variety of materials. Six class hours per week. Prerequisites: Art 113, 123.

303A. Art in the Elementary School.

A studio oriented course in which studies will be conducted of the educational philosophy and problems of teaching art to children. Studio work will be performed in both two and three dimensional art forms.

Prerequisite: Student must be in good standing in the teacher education program.

303B. Art in the Secondary School.

The various studio processes prominent in junior and senior high school art programs will be explored, along with teaching techniques, theory, and history of art. Prerequisites: Art 113, 123, 213, 223, and eight semester hours of approved studio courses.

313. Crafts for the Elementary School.

This studio course undertakes an analysis of craft problems with a stress on the teaching of art media to children. The emphasis is on creative production. Prerequisite: A junior in good standing in the teacher education program.

323. Crafts for the Secondary School.

This studio course presents practical experience and preparation for teaching ceramics, sculpture, weaving, printmaking, stitchery, and fabric designs in the secondary school.

343. Art Appreciation.

This course makes a comparative study of various modes of expression in all of the visual arts. Works of art studied in this course are selected from the prehistoric to the present. It is desired that the student see art as a very personal experience of man and that he begin to react more sensitively to art in our culture.

492A, 492B. Senior Seminar.

Individual work in the student's area of specialization will be carried out as a final project. Participants will be encouraged to seek a personal approach to creating a form language that can adequately express the level of awareness attained. Prerequisite: See Item 7 on Page 39

DRAMA

Note: Beginning with 1968-69 the offering of a major in drama was temporarily discontinued.

At Houston Baptist College the purpose of the program in drama is to provide a meaningful experience in theater for the campus community, and to train students who intend to pursue a career in the theater arts or teaching. The department administers a program which is designed to provide theater training for the non-major, as well as the drama major. If a student should elect a drama major, his availability is required for assistance in all major productions of the department. During the drama student's term at Houston Baptist College he will be exposed to a variety of theater assignments which will be determined by the faculty. In no instance will a student be permitted

to pursue a drama major if he is not available for extracurricular assignments. However, other students are welcome both as participants in the productions and as members of the classes offered.

The major in drama includes thirty-one semester hours. The required courses are: Introduction to the Theater (203); History of the Theater (213, 223); Acting (233, 243); Scene Construction (253); Directing (313A, 313B); Scene Design and Lighting (413); and Senior Seminars (492A, 492B). Students who wish to qualify for a certificate to teach drama in the public secondary schools are required to take Drama 213, 223, 233, 253, 313A, 313B, 413, and 492A, 492B for a total of twenty-five semester hours. Elective courses may be taken at the student's discretion and are open to all qualified members of the student body.

203. Introduction to the Theater.

Practicum in theater crafts; an introduction to the physical theater, dramatic literature, and acting. Participation in major drama productions is required.

213. History of the Theater.

A systematic study of historical theater and dramatic literature from the Greek stage to the closing of the English theaters in 1642.

223. History of the Theater.

Continuation of Drama 213 from 1642 to the advent of Theatrical Realism.

233. Acting.

The development of the actor's technique: stage movement and diction; emotional recall and characterization.

243. Acting.

The actor within a theater context: period and contemporary style.

253. Scene Construction.

The production of the *mise en scene*: construction, painting, rigging.

313A. Directing.

A practical introduction to the techniques of the director: visual, aural, analytical. (Offered also as Speech 313A).

313B. Directing.

Continuation of Drama 313, with particular emphasis on directing in various styles and periods. (Offered also as Speech 313B).

323. Contemporary Theater.

A survey of theatrical and dramatic form from the advent of Realism to the present.

333. Drama and the Church.

The relationship between the theater and the Christian Church: historical, ideological, practical. A short practicum in producing for the chancel.

353. Oral Interpretation of Literature.

A study of the process of stimulating listener response to the meaning of worthy literature in varying forms. The variables of this re-creative study include: literature, reader, listener. The selection of twentieth-century literature is stressed.

362. Phonetics, Voice, and Diction.

Study and use of the international phonetic alphabet, study and application of methods of improving voice production, and concentration upon articulation and pronunciation. (Offered also as Speech 362).

403. Drama in the Public Schools.

Preparation for problems related to teaching drama in the public schools.

413. Scene Design and Lighting.

The craft of theater design and stage lighting.

423. Playwriting.

The craft of play construction with an emphasis on structure and characterization. Original plays of unusual merit may be produced in conjunction with the directing and acting classes.

492A, 492B. Senior Seminar.

A practicum designed to utilize the skills acquired in previous drama courses. The work ordinarily emphasizes the student's major interest and tests his ability to employ his theater skills in a variety of historical and contemporary plays. Prerequisite: See Item 7 on Page 39.

MUSIC

The curriculum in music at Houston Baptist College has as its major purpose the providing of a rich and satisfying experience in music for both the specialist and the non-music major. The benefits of a balanced liberal arts curriculum are strongly emphasized, for it is felt that thorough academic training is essential as a foundation for the technical study of music as an art.

During the mid-twentieth century, America is experiencing a renewed vocational and avocational interest in music. In spite of continuous technological emphases, a surge of musical activity is evident in contemporary society. The music program seeks to meet the needs for qualified musicians

and a musically literate lay-public by developing liberally educated students who as majors in music are prepared to begin graduate or professional study, or as non-majors to use music for creative fulfillment.

The program for the music major at Houston Baptist College consists of 36 semester hours and must include 12 semester hours in theory, four semester hours of music history, two semester hours each of counterpoint, form and analysis, conducting, instrumentation, four semester hours in the Senior Seminar, eight semester hours in a selected field of applied music, and music ensemble participation during each semester in residence. In addition, music majors are required to attend weekly student recitals and occasional faculty recitals during the year and have on file with the Registrar an official statement that they have passed the Piano Proficiency Examination. To be certified to teach music in the public schools a student must take 113, 123, 213, 223, 303, Theory 312, History of Music 312-322, 332, 403, 403A, 403B, 422, 432, Music 492A, Music Education 492A, four semester hours of piano, and eight hours of applied music. A student may qualify for certification to teach music in Grades 1-12 in Texas by completing this same program with an appropriate selection of professional courses in education and proper arrangements regarding student teaching.

THEORY

113-123. Theory of Music.

A fundamental study of rhythm, melody and harmony through ear training, sightsinging, keyboard and written drills. Basic studies in musical style and practice in the important historical periods are also included. Students must be registered for piano concurrently. Five class hours per week.

213-223. Theory of Music.

A study of common-practice harmony through analysis, partwriting, ear training, sightsinging and keyboard disciplines. Five class hours per week. Prerequisite: Music 123 with a grade of at least "C."

312. Form and Analysis.

A study of the interaction of musical elements in shaping the smaller forms of musical composition. Prerequisite: Music 223.

322. Form and Analysis.

A continuation of Music 312 including a study of the larger forms of musical composition and contrapuntal forms. Prerequisite: Music 312.

412. Sixteenth-Century Counterpoint.

An analysis and study of vocal polyphony from Josquin Desprez to Palestrina. The writing of two to four voice counterpoint. Prerequisite: Music 223.

422. Eighteenth-Century Counterpoint.

A study of polyphonic writing in the style of Bach. Two part invention and a survey of fugal textures. Prerequisite: Music 223.

432. Instrumentation.

An introduction to the principles of orchestration, arranging, and score reading. Specific record listening supplements the other work of the course. Prerequisite: Music 223.

442. Instrumentation.

A continuation of the study of orchestration, arranging, and score reading. Prerequisite: Music 432.

492A, 492B. Senior Seminar.

Advanced studies in music theory. Student need and interest will determine areas of study selected from the following: Advanced Analysis, Twentieth-Century Idioms, Composition. Prerequisite: See Item 7 on Page 39.

HISTORY AND LITERATURE

312-322. History of Music.

The evolution and development of music from antiquity to the present. Students must attend ten concerts each semester. Prerequisite: Music 223.

372. Choral Literature.

An historically oriented course designed to survey the development of choral literature. Special emphasis is placed on Medieval polyphony, Renaissance compositions, Baroque Era, and the Classical period. Prerequisite: Music 322.

382. Symphonic Literature.

An historical survey of the development of the symphony and related forms. Two class hours and one hour listening laboratory per week. Prerequisite: Music 322.

452. Operatic Literature.

An historical study of the development of opera. Opportunity is afforded for performance of representative operatic literature. Two class hours and one hour listening-performing laboratory per week. Prerequisite: Music 322.

462. Keyboard Literature.

A survey course designed to acquaint the student with the vast reservoir of instrumental literature. Two class hours and one hour listening laboratory per week. Prerequisite: Music 322.

492A, 492B. Senior Seminar.

An advanced study in the history and literature of music, conducted through guided research, discussion, and critical analysis of musical works. Prerequisite: See Item 7 on Page 39.

MUSIC EDUCATION AND CHURCH MUSIC

303. Instrumental Music in the Secondary School.

Practical elementary class instruction on brass, stringed, and woodwind instruments. A critical examination of materials appropriate for use in the public schools is included.

303A. Music in the Elementary School.

A course designed for the classroom teacher. It includes a study of the child voice, rote singing, development of rhythmic and melodic expression, directed listening, and reading readiness. Basic materials, including song-texts, are studied and simple percussion and melodic instruments are used in creative activities.

312. Form and Analysis.

A study of the interaction of musical elements in shaping the smaller forms of musical composition. Prerequisite: Music 223.

332. Conducting.

The elementary theory and practice of choral conducting.

342. Anthem Literature.

A course designed to acquaint the student with representative anthem literature for use in the church. Further development in the skill of conducting is stressed. Prerequisite: Music 332.

352, 362. Hymnology.

A study of the history and development of hymns, both ancient and modern. The spirit and structure, the value and effectiveness in Christian worship are studied. A large body of hymnic literature is examined.

403. Music in the Public School.

A course for music education majors designed to cover philosophies of music education as applied in curriculum and pedagogy. Innovative trends will receive special emphasis. Current periodical literature will provide resource materials.

403A. Methods of Teaching Music in the Elementary School.

A course for music education majors including principles and procedures for carrying out the music program in the elementary grades. Basic materials, including song-texts, are studied with attention to rote singing, reading readiness, rhythmic and creative activities, care of the child's voice, and the use of simple percussion and melodic instruments.

403B. Methods of Teaching Music in the Secondary School.

A course for music education majors including a study of the function of music in the general education of youth. Courses and services suitable to the curriculum of modern secondary schools are used. Attention is given to voice testing and classification, the changing voice, appropriate musical activities, and future trends in music education.

432. Instrumentation.

An introduction to the principles of orchestration, arranging, and score reading. Specific record listening supplements the other work of the course. Prerequisite: Music 223.

472, 482. Advanced Conducting.

The conducting of the larger choral forms as exemplified by anthems, cantatas, and oratorios.

492A, 492B. Senior Seminar in Music Education.

Advanced work in the literature and materials of music education. Opportunity will be afforded for guided individual research. Prerequisite: See Item 7 on Page 39.

APPLIED MUSIC

Individual instruction is offered in brass, organ, percussion, piano, voice, and woodwinds. Credit for applied music is based on one hour credit for each one-half hour lesson in the studio. A minimum of six hours of practice is required in preparation for each one-half hour lesson. At the end of each semester, jury examinations will be held in applied music. All students electing applied music for credit must perform before a jury of the music faculty beginning with their second semester of applied music study. Repertoire, interpretation, and technical development will be covered in these examinations. The music major must be registered for applied music in his area of concentration each semester of residence.

All students majoring in music will be required to complete at least four semesters of keyboard study. All students must meet the minimum requirements for piano proficiency as set forth in the sophomore piano proficiency examination. In certain instances, students may be waived from further piano study by passing the sophomore piano proficiency examination. This examination shall be administered regularly at the end of each semester and at other times as required by the music faculty. Music majors whose applied concentration area is piano must complete four semester hours of applied study on another instrument or voice. A sophomore-level proficiency examination will complete the requirements in this secondary performance field.

Class piano and class voice are designed to develop basic performing ability for students with little or no previous study. Sight reading and good musicianship are stressed. Class participation offers opportunities for learning to listen and criticize, and for performing individually and in ensemble. Emphasis is placed on technique and repertoire. These courses offer preparation for the secondary applied proficiency examination.

- 111.1, 121.1, 211.1, 221.1, 311.1, 321.1, 411.1, 421.1. Brass.**
One-half hour lesson per week. One hour credit.
- 112.1, 122.1, 212.1, 222.1, 312.1, 322.1, 412.1, 422.1. Brass.**
One hour lesson per week. Two hours credit.
- 111.2, 121.2, 211.2, 221.2, 311.2, 321.2, 411.2, 421.2. Organ.**
One-half hour lesson per week. One hour credit. Prerequisite: Piano background equivalent to 122.4 level of proficiency.
- 112.2, 122.2, 212.2, 222.2, 312.2, 322.2, 412.2, 422.2. Organ.**
One hour lesson per week. Two hours credit. Prerequisite: Piano background equivalent to 122.4 level of proficiency.
- 111.3, 121.3, 211.3, 221.3, 311.3, 321.3, 411.3, 421.3. Percussion.**
One-half hour lesson per week. One hour credit.
- 112.3, 122.3, 212.3, 222.3, 312.3, 322.3, 412.3, 422.3. Percussion.**
One hour lesson per week. Two hours credit.
- 111.4, 121.4, 211.4, 221.4, 311.4, 321.4, 411.4, 421.4. Piano.**
One-half hour lesson per week. One hour credit.
- 112.4, 122.4, 212.4, 222.4, 312.4, 322.4, 412.4, 422.4. Piano.**
One hour lesson per week. Two hours credit.
- 111.5, 121.5, 211.5, 221.5, 311.5, 321.5, 411.5, 421.5. Strings.**
One-half hour lesson per week. One hour credit.
- 112.5, 122.5, 212.5, 222.5, 312.5, 322.5, 412.5, 422.5. Strings.**
One hour lesson per week. Two hours credit.
- 111.6, 121.6, 211.6, 221.6, 311.6, 321.6, 411.6, 421.6. Voice.**
One-half hour lesson per week. One hour credit.
- 112.6, 122.6, 212.6, 222.6, 312.6, 322.6, 412.6, 422.6. Voice.**
One hour lesson per week. Two hours credit.
- 111.7, 121.7, 211.7, 221.7, 311.7, 321.7, 411.7, 421.7. Woodwinds.**
One-half hour lesson per week. One hour credit.
- 112.7, 122.7, 212.7, 222.7, 312.7, 322.7, 412.7, 422.7. Woodwinds.**
One hour lesson per week. Two hours credit.
- 111.8, 121.8, 211.8, 221.8, 311.8, 321.8, 411.8, 421.8. Harp.**
One-half hour lesson per week. One hour credit.

112.8, 122.8, 212.8, 222.8, 312.8, 322.8, 412.8, 422.8. Harp.

One hour lesson per week. Two hours credit.

492A, 492B. Senior Seminar.

Studies in pedagogy of performance. Student interest and need will determine offerings from the following areas of study: Keyboard Pedagogy, Voice Pedagogy. Two hours of the music senior seminar requirement may be met by performance of a senior recital. Such recital must be approved by the faculty from the appropriate applied music area. Prerequisite: See Item 7 on Page 39.

ENSEMBLES

Ample opportunity is offered to all students at Houston Baptist College for creative participation in musical ensembles. Any student who meets the audition requirements may participate in musical organizations. Music majors must participate in at least one ensemble activity each semester in residence. A maximum of four hours earned in ensembles may be counted toward the degree.

Choral Activities: Music majors with an emphasis in voice will be assigned to at least one choral activity each semester.

011.1, 011.2, 011.3, 011.4, 011.5, 011.6, 011.7, 011.8. College Singers.

010.1, 010.2, 010.3, 010.4, 010.5, 010.6, 010.7, 010.8. College Singers.

Open to all students. Prerequisite: Audition only.

021.1, 021.2, 021.3, 021.4, 021.5, 021.6, 021.7, 021.8. Chapel Choir.

020.1, 020.2, 020.3, 020.4, 020.5, 020.6, 020.7, 020.8. Chapel Choir.

Open to freshmen students and others who do not sing with the College Singers.

031.1, 031.2, 031.3, 031.4, 031.5, 031.6, 031.7, 031.8. College Chorus.

030.1, 030.2, 030.3, 030.4, 030.5, 030.6, 030.7, 030.8. College Chorus.

Open to all students, faculty members, and wives. This chorus will perform two major productions each year.

Smaller Vocal Ensembles: Several small ensembles are organized each year to meet specific needs for satisfying experiences in music.

000.1, 000.2, 000.3, 000.4, 000.5, 000.6, 000.7, 000.8. Men's Quartette.

Open to all male students. Prerequisite: Audition only.

000.1, 000.2, 000.3, 000.4, 000.5, 000.6, 000.7, 000.8. Women's Quartette.

Open to all female students. Prerequisite: Audition only.

001.1, 001.2, 001.3, 001.4, 001.5, 001.6, 001.7, 001.8. Voice.

000.1, 000.2, 000.3, 000.4, 000.5, 000.6, 000.7, 000.8. Voice.

Open to all students. Prerequisite: Permission of Instructor.

Instrumental Activities: Music majors with an emphasis in instrumental music will be assigned to at least one instrumental activity each semester.

041.1, 041.2, 041.3, 041.4, 041.5, 041.6, 041.7, 041.8. Symphonic Wind Ensemble.

040.1, 040.2, 040.3, 040.4, 040.5, 040.6, 040.7, 040.8. Symphonic Wind Ensemble.

A concert group of brass, woodwind, percussion, harp, and double bass instruments performing all types of original and transcribed music selected from various periods. Limited to 40-60 members selected for their performing abilities.

051.1, 051.2, 051.3, 051.4, 051.5, 051.6, 051.7, 051.8. Concert Band.

050.1, 050.2, 050.3, 050.4, 050.5, 050.6, 050.7, 050.8. Concert Band.

The large symphonic grouping of all band instruments for the purpose of performing the band literature in concert.

061.1, 061.2, 061.3, 061.4, 061.5, 061.6, 061.7, 061.8. College Orchestra.

060.1, 060.2, 060.3, 060.4, 060.5, 060.6, 060.7, 060.8. College Orchestra.

A symphony orchestra with a complete orchestral instrumentation performing a varied repertoire including operatic and choral works. Limited in size by the composition and the occasion.

071.1, 071.2, 071.3, 071.4, 071.5, 071.6, 071.7, 071.8. Opera Workshop.

070.1, 070.2, 070.3, 070.4, 070.5, 070.6, 070.7, 070.8. Opera Workshop.

An ensemble established to give the young singing actor practical experience in the performance of and technical preparation for portions of or complete operas. Included are exercises, improvisations, and the integration of music, acting, and opera staging. Meets five hours per week. Open to all music students. Prerequisite for others: permission of instructor.

Smaller Instrumental Ensembles: These afford an opportunity for study and performance for groups of various sizes and combinations. Two years of participation in a specific field is required for each instrumental major.

001.1, 001.2, 001.3, 001.4, 001.5, 001.6, 001.7, 001.8. Brass Ensemble.

000.1, 000.2, 000.3, 000.4, 000.5, 000.6, 000.7, 000.8. Brass Ensemble.

001.1, 001.2, 001.3, 001.4, 001.5, 001.6, 001.7, 001.8.
Percussion Ensemble.

000.1, 000.2, 000.3, 000.4, 000.5, 000.6, 000.7, 000.8
Percussion Ensemble.

001.1, 001.2, 001.3, 001.4, 001.5, 001.6, 001.7, 001.8. String Ensemble.

000.1, 000.2, 000.3, 000.4, 000.5, 000.6, 000.7, 000.8. String Ensemble.

001.1, 001.2, 001.3, 001.4, 001.5, 001.6, 001.7, 001.8.
Woodwind Ensemble.

000.1, 000.2, 000.3, 000.4, 000.5, 000.6, 000.7, 000.8.
Woodwind Ensemble.

001.1, 001.2, 001.3, 001.4, 001.5, 001.6, 001.7, 001.8. Stage Band.

000.1, 000.2, 000.3, 000.4, 000.5, 000.6, 000.7, 000.8. Stage Band.

Division of Languages

The Division of Languages consists of three areas: (1) English language and literature; (2) French, German, and Spanish language and literature; and (3) Speech. The aims of the division are as follows: (1) to develop in the student a skill and confidence in the handling of both oral and written expression in his native language and in at least one other language; and (2) to develop a knowledge and appreciation of the major literary productions in the languages studied, and, by translations, to become acquainted with other great works of world literature.

ENGLISH

Six hours of Freshman English (113, 123) and six hours of World Literature (213, 223) are required of all students. In addition to the freshman and sophomore courses, English majors who plan to teach in the elementary schools must take nine semester hours selected from English Literature 313, 323 and American Literature 333, 343, and the two Senior Seminars (English 492A, 492B), for a total of twenty-five hours in English. Students who plan to teach in the secondary schools must complete the above program with the addition of Introduction to Linguistics (383) for a total of twenty-eight semester hours. Those who do not plan to teach in the public schools should take the twelve hours of required English, English Literature (313, 323), American Literature (333, 343), of the seminar courses (492A and 492B), and another advanced course, for a total of thirty-one hours in English.

103A, 103B. English as a Second Language.

A course designed to meet freshman English requirements for students whose first language is not English. Composition writing, largely expository, accompanied by selected readings and with special emphasis upon the reading, writing, and speaking of English. Three class and two laboratory hours per week.

113, 123. Language and Literature.

A course designed for freshmen and intended to make the study of language and literature a genuine intellectual advancement beyond the student's former studies. Includes the reading of several great works of literature, the writing each semester of ten compositions based on the literature, and the writing of a lengthy research paper during the second semester. In order to pass the course, each student will be expected to demonstrate an ability to read critically and write effectively.

213, 223. World Literature.

A reading course in the literary heritage of western civilization with some derivatives from Oriental culture. The first semester includes writings from the Ancient East, the Hebrews, the Greeks, the Romans, the Middle Ages, and the Renaissance. The second semester deals with works from the Age of Neoclassicism to the present.

303A. Reading in the Elementary School.

Methods and materials for teaching reading in the elementary school. Special attention to problems of speed, comprehension, vocabulary development, interest levels, and remedial measures.

303B. Literature for the Elementary School.

Methods and materials for teaching literature in the elementary school. Includes a survey of children's books from the past and present. Particular attention is given to desirable experiences with literature.

303C. Language Arts.

The study and use of materials and techniques in the teaching of oral and written communication, with emphasis on the functional approach in developing the child's potential in speaking, reading, writing, and listening.

313, 323. English Literature.

A course involving the historical development of English Literature with readings in various literary types—epic and lyric poetry, drama, essay, novel, and treatise. The first semester goes from *Beowulf* through the Neoclassical Period; the second, from Romanticism to the present.

333, 343. American Literature.

A course involving the historical development of the literature of the United States through the readings of major writers. The first semester goes from the Colonial Period to the War Between the States; the second, from mid-nineteenth century writers to the present.

373. Shakespeare.

A study of selected tragedies, English history plays, and comedies, with emphasis on the great tragedies. Some background materials are studied to conceive the Elizabethan world picture and the effect of the age on Shakespeare and of Shakespeare on his age and on all times employed.

383. Introduction to Linguistics.

This course in elementary linguistics is designed to acquaint the student with the fundamental facets of human speech and related linguistic behavior. The student will learn to examine language critically in order to perceive the underlying structures of linguistic forms. The goal is to give the student the tools to examine any language in terms of its structural components.

393. Creative Writing.

A workshop approach designed for students who desire additional work in composition. Includes the writing of short stories, poetry, plays, and feature articles.

403. Methods of Teaching English.

A survey of methods and materials for teaching language and literature in the secondary school. Special attention is given to recent trends.

413. Periods of English Literature.

A course of readings in the major works of (A) The Renaissance, (B) The Seventeenth Century, (C) The Eighteenth Century, (D) The Romantic Age, or (E) The Victorian Age. Courses in each period may be taught concurrently during the same semester or may be offered in alternate semesters.

443J. Contemporary British and American Poetry.

A course of readings from T. S. Eliot, Ezra Pound, Edith Sitwell, Dylan Thomas, Wallace Stevens, W. H. Auden, E. E. Cummings, and other significant poets of the twentieth century.

453J. Contemporary Literary Criticism.

A study of representative schools of modern criticism and their application in the areas of poetry and fiction.

492A, 492B. Senior Seminar.

Intensive readings from the works of a major literary figure with historical and biographical background materials. Several seminar reports will be made along with a major project of research. Various circumstances, such as student need and interest and professional availability, will govern the selection of the major author for both 492A and 492B. Prerequisite: See Item 7 on Page 39.

OTHER LANGUAGES

Twelve hours of another language are required of all students. However, if a student has successfully completed two years of another language in high school, he may fulfill this requirement by taking only six hours of the same language on the sophomore level. A student having credit for two or more years in a foreign language in high school is not eligible to register for credit in a first year course in the same language.

Although the language laboratory is used as a part of the classroom procedure, students enrolled in the elementary or intermediate levels are required to use the laboratory independently for at least one hour each week.

New Testament Greek is offered in the Division of Christianity. Classical Greek may be included in the Division of Languages at a later date.

FRENCH

Note: Beginning with 1968-69 the offering of a major in French was temporarily discontinued. Provision will be made for fully qualified full-time juniors and seniors to complete a major already in progress. Freshmen and sophomores will be directed to other majors.

The minimum requirement for a major in French is twenty-five semester hours, including Senior Seminars (492A, 492B). Students who expect to teach French in the secondary school should take Elementary French (113-123), Intermediate French (213-223), Survey of French Literature (313-323), French Conversation (433), and the Senior Seminars (492A, 492B).

113-123. Elementary French.

Listening, speaking, reading, writing are taught as related but distinct achievements. An effort is made to synthesize the ways of a people with a knowledge of and an appreciation for its great men and great moments. It leads the students away from merely decoding to using French for expression and communication.

213-223. Intermediate French.

Stress is given to a grammar review in which everyday situations are discussed. Selected readings are considered. During the second semester, the student continues to read literary selections and learns to express himself with proficiency in the French language.

313, 323. Survey of French Literature.

The first semester deals with writers of French literature through the eighteenth century; the second includes selections from Romanticism to the present.

333. The French Novel.

Emphasis is placed on the development of the novel through the nineteenth and twentieth centuries. However, a survey of the principal novels in the seventeenth and eighteenth centuries is included in the course.

413. French Dramatists of the Seventeenth Century.

A study of the major plays of Corneille, Moliere, and Racine. Included in this course will be an introduction to the method of "explication de texte."

433. French Conversation.

This course is conducted entirely in French and is designed to enable the student to develop his oral skills and to enrich his vocabulary. Oral assignments include memory work, debates, and short reports. One hour per week of language laboratory practice is required for all students.

453, 463. Twentieth Century French Literature.

This course will acquaint the student with the principal modern French authors. The first semester deals with twentieth century prose and poetry. The second semester is a study of the contemporary theater.

492A, 492B. Senior Seminar.

Selected topics dealing with French literature and culture and including a term report written in French. Prerequisite: See Item 7 on Page 39.

GERMAN

Note: Beginning with 1968-69 the offering of a major in German was temporarily discontinued. Provision will be made for fully qualified juniors and seniors to complete a major already in progress. Freshmen and sophomores will be directed to other majors.

The minimum requirement for a major in German is twenty-five semester hours, including Senior Seminars (492A, 492B). Students who expect to teach German in the public schools should take Elementary German (113-123), Intermediate German (213-223), Introduction to German Literature (313, 323), The German Novelle (333) or Classical German Writers (433), and the Senior Seminars (492A and 492B).

113-123. Elementary German.

An intensive study of German grammar, reading, daily composition, and conversation. During the second semester, special emphasis is given subjects concerning German culture.

213-223. Intermediate German.

Stress is given to a grammar review in which everyday situations are discussed. During the second semester, the student continues to read literary selections and learns to express himself with proficiency in the German language.

313, 323. Introduction to German Literature.

A survey course designed to illustrate the development of German literature. First semester readings include those prior to the Classical Period; second semester readings are selected chiefly from Schiller, Goethe, and the modern writers.

333. The German Novelle.

A study of the German novelle in the nineteenth and twentieth centuries, including writers such as Keller, Storm, Mann, Hebbel, and Kleist.

343. Nineteenth Century German Poetry.

A course designed to provide an extensive study of such major German poets as Morike, Heine, Holderlin, Droste-Hulshoff, and Nietzsche.

383. German Conversation.

Intensive training in current idiomatic German, with emphasis upon oral practice.

423. German Drama.

This course will acquaint the student with the principal German dramas of the nineteenth and twentieth centuries. Plays by Buchner, Kleist, Hebbel, Schnitzler, Hofmannsthal, Brecht, Durrenmatt, and Weiss will be read.

433. Classical German Writers.

A study of readings selected chiefly from Schiller and Goethe.

443. Contemporary German Literature.

A study of contemporary German poets, dramatists and novelists.

481-483. Individual Study Program.

Directed study of a minimum of thirty clock hours for each hour of credit. The student will read intensively from the works of a particular author selected with the approval of the supervising professor, and several papers will be required. Only students with exceptional ability and interest in German may take this course. Prerequisite: Permission of the instructor and the division chairman.

492A, 492B. Senior Seminar.

Selected topics dealing with German culture and literature, including a term report written in German. Prerequisite: See Item 7 on Page 39.

SPANISH

Note: Beginning with 1968-69 the offering of a major in Spanish was temporarily discontinued. Provision will be made for fully qualified full-time juniors and seniors to complete a major already in progress. Freshmen and sophomores will be directed to other majors.

The minimum requirement for a major in Spanish is twenty-four semester hours in courses numbered above 200, and including Senior Seminars in Spanish (492A, 492B). Students who expect to teach Spanish in the public schools should take Intermediate Spanish (213-223), Survey of Spanish Literature (313, 323), Literature of the Siglo de oro (413), Spanish Conversation (433), Contemporary Spanish (443), and the Senior Seminars (492A, 492B), for a total of twenty-five semester hours.

113-123. Elementary Spanish.

Basic fundamentals of Spanish, through development of the skills of listening comprehension, speaking, reading, and writing; insights into cultural values and patterns of behavior of the Spanish-speaking peoples.

213-223. Intermediate Spanish.

Grammar review and conversation; cultural and literary readings and discussion.

313, 323. Survey of Spanish Literature.

First semester consists of a survey of Spanish literature from the Middle Ages through the Siglo de oro. During the second semester the survey is continued from approximately 1700 to the present.

333. The Spanish Picaresque Novel.

Development of the Spanish novel as a literary genre.

353, 363. Spanish-American Literature.

A survey of the literature of the Spanish-speaking countries of the Americas, beginning with Early Colonial Times and terminating with a study of leading Spanish-American authors of the Contemporary Period.

403. Methods of Teaching Spanish.

A survey of methods and materials for teaching Spanish. Special attention is given to recent trends.

413. Literature of the Siglo de oro.

Intensive study of the masterpieces of the Golden Age. Cervantes, Lope de Vega, Calderón de la Barca and Quevedo as principal authors.

423. Contemporary Spanish American Novel.

A study of the foremost contemporary Spanish American novelists.

433. Spanish Conversation.

Intensive training in current idiomatic Spanish, with emphasis upon oral practice.

443. Contemporary Spanish.

Comprehensive readings in the generation of 1898, the post 1898 groups and those writings since the Spanish Civil War. Special emphasis placed on the novel.

453. Advanced Composition and Stylistics.

Includes an intensive analysis of the Spanish sentence with emphasis on the concept of structural meaning.

492A, 492B. Senior Seminar.

Selected topics dealing with Hispanic literature and culture, and including a term report written in Spanish. Prerequisite: See Item 7 on Page 39.

SPEECH

Speech majors who plan to teach in the public schools should take Fundamentals of Oral Communication (113), Speech Fundamentals (123), Public Speaking (213), Argumentation and Debate (233), Oral Interpretation of Literature (353), Methods of Teaching Speech (403), Speech Correction (423), and the Senior Seminars (492A and 492B). Speech majors who do not plan to teach in the public schools should take Fundamentals of Oral Communications (113), Speech Fundamentals (123), The Field of Speech (222), and at least sixteen additional hours of speech.

113. Fundamentals of Oral Communication.

A performance course designed to help the student improve his speech as a mode of communication. Theory of communication and basic speech skills are included. Various classroom speaking situations are studied with emphasis on the organized extemporaneous speech.

123. Speech Fundamentals.

Personal speaking effectiveness is studied with emphasis on vocal variety and intelligibility. Oral interpretation is studied as a means of communicating ideas from the printed page.

201.1, 201.2, 201.3, 201.4. Forensic Workshop.

Speech and debate workshop for students who actively compete in tournaments and forensic speaking contests. A maximum of 4 semester hours may be counted toward a degree.

213. Public Speaking.

Training in persuasive speaking and speech composition, with emphasis on audience analysis and adaptation and rhetorical principles of motivation.

222. The Field of Speech.

This course is designed for students who wish to have a broad overview and understanding of the field of speech, its areas of interest, its professional organizations and publications, and its current concerns.

233. Argumentation and Debate.

A consideration of problem analysis, research, types of evidence, kinds of reasoning, and the detection of obstacles to clear the thinking in writing and speaking. Practice debates will be held in class.

313A. Directing.

A practical introduction to the techniques of the director: visual aural, analytical. (Offered also as Drama 313A)

313B. Directing.

Continuation of Drama 313, with particular emphasis on directing in various styles and periods. (Offered also as Drama 313B)

343. Discussion.

A course in group dynamics to help the student understand the variables of effective participation in organized discussion.

353. Oral Interpretation of Literature.

A study of the process of stimulating listener response to the meaning of worthy literature in varying forms. The variables of this re-creative study include: literature, reader, listener. The selection of twentieth-century literature is stressed.

362. Phonetics, Voice, and Diction.

Study and use of the international phonetic alphabet, study and application of methods of improving voice production, and concentration upon articulation and pronunciation. (Offered also as Drama 362)

371. Parliamentary Procedure.

A course designed to develop the student's ability to handle the common system of parliamentary law, including the precedence and dispositions of motions, voting, the structure of constitutions and by-laws, and related matters of conducting business sessions.

403. Methods of Teaching Speech.

A critical analysis of the textbooks and related materials of the basic speech course and the preparation of course syllabi.

413. The Rhetoric of Great Issues.

A study of selected world orators since 1850. Analysis of speaker, audience and occasion as contributing to the development of twentieth century ideas.

423. Speech Correction.

Attention is given to recognition and remedial aid of speech handicaps in students. Particular types of speech handicaps will be studied.

492A, 492B. Senior Seminar.

Intensive directed research in limited areas of oral communication. Areas are selected in accordance with the interest and need of each student. Prerequisite: See Item 7 on Page 39.

Division of Science and Mathematics

The courses in natural science and mathematics are intended to serve not only those who desire intensive training in these fields, but also those whose interest is in the natural sciences and mathematics as an important part of a liberal education.

Students who major in one or more of the fields in this division can prepare for activities of the following nature by a careful selection of courses appropriate to their objectives: (1) graduate study for careers in scientific research, in various areas in industry, or in college teaching. A reading knowledge of one foreign language, ordinarily German or another language appropriate to the field of interest, is usually required; (2) employment in industry in a position where one's technical training is used; (3) professional study in medicine, dentistry, medical technology, or a similar field; (4) a career in teaching in elementary or secondary schools; (5) a position in business in which a scientific background would be useful.

BIOLOGY

All biology majors, including those preparing to teach in the secondary schools, are required to take 24 semester hours in biology and at least one year of general inorganic chemistry. A year of organic chemistry is highly recommended. Those desiring certification to teach biology in the secondary schools must include 114-124, 364, 454, the Senior Seminars 492A, 492B and at least four additional semester hours selected from 234, 314, 324, or 414 and Chemistry 114-214. Those preparing for elementary school teaching, who elect biology as a major, are expected to take Biology 114-124, 364, 454, the Senior Seminars 492A, 492B and at least four additional semester hours in biology selected from 234, 314, 324, or 414. For students intending to pursue graduate study in biology it is advisable that additional hours be taken in this field and that both botanical and zoological courses be included. Students pursuing preprofessional courses such as medicine or dentistry are strongly advised to check with the professional schools of their choice and to be certain that the courses they select will be acceptable and that all required courses are included in their degree plans.

114-124. General Biology.

This course is devoted to a systematic study of both the plant and animal kingdoms. The theme is developed from the physiological approach and the interdependence of organisms on an ecological basis is included. Three lecture and two laboratory hours per week.

153. Nutrition.

The principles of nutrition, the process of digestive metabolism, and adaptations of the normal diet for therapeutic purposes. Two lecture and three laboratory hours per week.

213, 223. Human Anatomy and Physiology.

The course deals with the description of the several body systems and a study of the functions of these systems. The interrelationships of the various systems to one another will be considered. Not recommended for biology majors. Two lecture and three laboratory hours per week.

234. Comparative Vertebrate Anatomy.

A comparative study of the anatomy of representative vertebrates which stresses the biological principles applying to vertebrate anatomy. This course is required for pre-medical students and biology majors. Three lecture and three laboratory hours per week. Prerequisite: Biology 114-124.

314. Microbiology.

This course is a general survey of the microorganisms and includes the history of microbiology and the morphology and physiology of the organisms most important to man. The microbiology of soil, food, water, and disease will be considered. Three lecture and three laboratory hours per week. Prerequisite: Biology 114-124.

324. Parasitology.

This course is a study of the important parasites, with special attention to those affecting the life of man. Morphology, taxonomy, and life histories will be considered. Three lecture and three laboratory hours per week. Prerequisite: Biology 114-124.

333. Embryology.

This is a study of the early development of representative vertebrate types. Two lecture and three laboratory hours per week. Prerequisite: Biology 114-124.

334. General Physiology.

This is a course in the physiology of vertebrates with emphasis on cells, glands, and tissues. Three lecture and three laboratory hours per week. Prerequisite: Biology 114-124; Chemistry 314 is recommended.

343. Taxonomy of Local Flora.

A classification of the plants found in the local flora with special attention to the needs of teachers and others interested in nature study. Two lecture and three laboratory hours per week. Prerequisite: Biology 114-124.

364. Botany.

This course is devoted to the study of plants and related topics. Plants are surveyed systematically from the algae through the tracheophytes, with emphasis on the progressive advances of tissue organization, physiology, and reproductive adaptations. Three lecture and three laboratory hours per week. Prerequisite: Biology 114-124.

414. Genetics.

This course deals with the physical basis of inheritance. The laws of heredity and variation will be discussed. Knowledge concerning the chemical nature and genetic code of the chromosome will be included. Three lecture and three laboratory hours per week. Prerequisite: Biology 114-124.

423. Histology.

A study of the fine structure of normal tissue is the principal area of consideration in this course. Tissue techniques will be included in order to afford an appreciation of the types of preparations used in the laboratory. Two lecture and three laboratory hours per week. Prerequisite: Biology 114-124.

434. Plant Physiology.

This course is designed to study the physiology of the growing plant. Topics considered include photosynthesis, translocation, growth, development, respiration, and environmental physiology. Three lecture and three laboratory hours per week. Prerequisites: Biology 114-124 and Chemistry 114-124.

454. Ecology.

A study of plants and animals in relation to their environment. Field studies constitute a large part of the laboratory work. Two lecture and four laboratory hours per week. Prerequisite: Biology 114-124.

481-483. Individual Study.

Directed study of a minimum of thirty clock hours for each hour of credit. Projects are selected on the basis of student interest and need. Open to biology majors only.

492A, 492B. Senior Seminar.

A discussion of the broad principles of biology, reports from available literature on topics of student interest, and limited research projects designed to orient the student in scientific research methods. Prerequisite: See Item 7 on Page 39.

CHEMISTRY

The first course in chemistry (114-124) is a liberal arts course which meets the laboratory science requirement for graduation and also serves as a

basis for further courses in chemistry. The minimum requirement for the chemistry major includes Chemistry 114-124, 224, 314-324, 414 and the Senior Seminars 492A and 492B. The student who wishes to prepare for graduate study in chemistry or employment as a chemist is also advised to take Chemistry 424, 434, and 454. The minimum preparation for a student preparing for a secondary school teaching certificate in chemistry will take Mathematics 113, 123 and Chemistry 114-124, 214, 224, 314-324, and the Senior Seminars 492A, 492B.

114-124. General Inorganic Chemistry.

This is a study of the basic principles of chemistry, and the most important elements and compounds. The laboratory during the second semester is devoted to qualitative analysis. Three lecture and three laboratory hours per week.

224. Quantitative Analysis.

This is a study of the basic principles of analytical chemistry, including stoichiometry, homogeneous and heterogeneous equilibria. Laboratory work includes both volumetric and gravimetric analysis. Two lecture and six laboratory hours per week.

314-324. Organic Chemistry.

This course is a study of the fundamental theories and principles of organic chemistry. Three lecture and four laboratory hours per week. Prerequisite: Chemistry 114-124.

414. Physical Chemistry.

A study of the laws and theories of chemistry with the aid of calculus. Special emphasis is given to an introduction to thermodynamics, chemical kinetics, and electrochemical phenomena. Three lecture hours and two problem solving hours per week. Prerequisites: Physics 114, 124, Mathematics 233, 243, or approval of the instructor. (Offered also as Physics 414)

424. Physical Chemistry.

Thermodynamics of solutions and phase equilibria, the kinetic molecular theory of gases, molecular motions and energies, distribution functions, and theoretical aspects of chemical kinetics. Three lecture and three laboratory hours per week. Prerequisite: Chemistry 414.

434. Instrumental Methods of Analysis.

A study of absorption spectroscopy (UV, visible, and IR), potentiometry, polarography, conductimetry, chromatography, and other modern methods of analysis. Two lecture and six laboratory hours per week. Prerequisites: Chemistry 224, Physics 114, 124. Chemistry 414 or concurrent registration in this course, or permission of the instructor.

454. Structure of Matter.

An introduction to quantum mechanics, atomic and molecular structure, theories of liquids and solids, statistical thermodynamics, and advanced topics in inorganic chemistry. Three lecture and three laboratory hours per week. Prerequisite: Chemistry 424 or approval of the instructor. (Offered also as Physics 454)

492A, 492B. Senior Seminar.

These seminars will ordinarily involve work on a research problem in the laboratory and a report on the results. A discussion of current chemical topics will also be included. Prerequisite: See Item 7 on Page 39.

MATHEMATICS

The curriculum in mathematics is designed to provide for the student an important part of a broad liberal education as well as to equip him with the basic essentials for a continuing career in mathematics. The demand for pure mathematicians and applied mathematicians continues to grow, especially for those with graduate degrees. The student who wishes to prepare for service as a mathematician in industry or in government or to prepare for graduate study in mathematics is advised to take Mathematics 233, 243, 313, 323, 333, 353, 413 and the Senior Seminars 492A, 492B. A student taking a mathematics major with a major in chemistry or physics is advised to take Mathematics 233, 243, 313, 323, 333, 353 and the Senior Seminars 492A, 492B. A student preparing for a certificate to teach mathematics in the secondary school must take Mathematics 113, 123, 233, 243, nine additional advanced hours, and the Senior Seminars 492A, 492B. Students approved for advanced placement in mathematics must select approved advanced courses instead of Mathematics 113, 123. A student preparing for a certificate to teach in the elementary school and electing a major in mathematics must take Mathematics 113, 123, 233, 243, 303, two advanced courses in mathematics, and the Senior Seminar 492A.

113. Introduction to College Mathematics.

This is the fundamental course for freshmen. In addition to a brief review of elementary algebra, this course includes the elements of real and complex numbers, sets, inequalities, functions, equations, and partial fractions.

123. College Mathematics.

This course is a continuation of Mathematics 113. Topics include: exponential, logarithmic, and trigonometric functions, and some introductory study of the conics. Prerequisite: Mathematics 113 or permission of the instructor.

133. Analytic Geometry.

A pre-calculus course in coordinate geometry. Topics include: lines and conic sections, higher plane curves and transcendental functions,

coordinate systems, and parametric equations making use of vector-matrix methods. Prerequisite: Permission of the instructor.

213. Introduction to Probability and Statistics.

This course is an elementary study for non-science majors. Topics include: frequency distributions, sets, means, dispersion, discrete and continuous probability, normal distributions, statistical inference. Prerequisite: Mathematics 113 or permission of the instructor.

233, 243. Introduction to the Calculus.

Topics include: functions, limits, derivatives, the differential, integrals, arc length, Mean Value Theorem, graph sketching, vectors, improper integrals, and applications. Prerequisite: Mathematics 133 or permission of the instructor.

303. Mathematics for Elementary School Teachers.

This course emphasizes modern topics in mathematics which encourage learning with insight on the part of the elementary school pupil. Meaning and logic is stressed in dealing with topics which include systems of numeration, the natural number system, computation, modular arithmetic, concept of measurement, concepts of position, size, and shape.

313. Intermediate Calculus.

A continuation of Mathematics 243 including topics in: space geometry, vectors, infinite sequences and series, test for convergence, Taylor's Series, partial derivatives, multiple integrals, line integrals, the total differential, and applications.

323. Linear Algebra.

This course is designed for both mathematics and science majors. Topics include: fields and number systems, matrices, determinants, abstract vector spaces, linear dependence, bases, characteristic equations and characteristic values, linear transformations, the Gram-Schmidt Process, and the Cayley-Hamilton Theorem. Prerequisite: Mathematics 243.

333. Ordinary Differential Equations.

A first course. Topics include: linear equations of first and second order; equations of second order with regular singular points, the Bessel equation; initial value problems, existence and uniqueness of solutions, solution by successive approximations. Prerequisites: Mathematics 313 and 323.

353, 363. Modern Abstract Algebra.

A first course in abstract algebra. Topics include: sets, operations,

relations, groups, rings, integral domains, residue classes, fields, number systems, and classical algebra. Topics in the second semester include: vectors, abstract vector spaces, matrices and transformations, quadratic forms, canonical forms, structure of groups, quotient structure. Prerequisite: Mathematics 323.

413. Advanced Calculus.

This course is an introduction to mathematical analysis. Topics include: the real numbers, functions and limits, continuity and differentiability, the Riemann integral, vector functions, partial derivatives, directional derivatives, line and surface integrals, theory of convergence. Prerequisite: Mathematics 313.

423. Vector Analysis.

A study of the vector calculus, with emphasis on the application of Stoke's theorem and the Divergence Theorem to physical problems, Vector differential operators in curvilinear coordinates. Three hours lecture per week. Prerequisites: Mathematics 323, 333.

433. Introduction to Complex Variables.

A first course in the study of analytic functions. Topics include: complex numbers, complex functions, derivatives, differentials, integrals, analytic functions, power series expansions, Laurent series expansions; poles and zeros, conformal mapping. Prerequisite: Mathematics 413.

492A, 492B. Senior Seminar.

This seminar emphasizes individual study of assigned topics. Both written and oral reports are required. Frequent evaluations of the individual student will guide the course of instruction toward the preparation of the student for teaching, industry, or further study. Prerequisite: See Item 7 on Page 39.

PHYSICS

Note: Beginning with 1968-69 the offering of a major in physics was temporarily discontinued.

Either Physics 114, 124, or 214, 224 will satisfy the graduation requirement for a laboratory science. The student must have previously completed Mathematics 123 or the equivalent. A major in physics must take Mathematics 233, 243 not later than concurrently with Physics 214, 224, and should continue with Mathematics 313, 333. Physics 313 is also required for all majors. A student who is preparing for graduate study in physics or employment as a physicist will usually take in excess of 30 semester hours in physics.

114,124. Physics of the Environment.

A study of physical principles in the context of the natural environment. The conservation laws of physics (mass, energy, and momentum) are the unifying concepts in studying the atmosphere, geophysics, oceanography, and special topics such as pollution. Three lecture and three laboratory hours per week. Prerequisite: Concurrent registration in Mathematics 113 or consent of instructor.

214, 224. Introduction to Modern Physics.

The relation of modern developments in atomic physics, astrophysics, and quantum optics to the classical fields of mechanics, optics, heat, fluids, sound, electricity, and magnetism. Emphasis is on the application of fundamental ideas to the solution of a variety of problems. Three lecture and three laboratory hours per week. Prerequisite: Mathematics 233 or concurrent registration.

244. Atomic and Nuclear Physics.

Charged particle ballistics, atomic spectra, x-rays, natural radio-activity, induced nuclear reactions, nuclear fusion and applications of nuclear physics, cosmic rays and mesons. Three lecture and three laboratory hours per week. Prerequisites: Physics 124, Mathematics 243.

254. Electronics.

Analysis of circuits electron tube and transistor theory. The design, construction, and operation of electronic circuits especially useful in physics. Three lecture and three laboratory hours per week. Prerequisite: Physics 124.

312. Optics.

Imaging, interference, and dispersion of light, with emphasis on the principles of precision spectrography, microscopes, telescopes, holography, and filters. Experiments in physics, chemistry, or biology based on optical techniques. One hour lecture and two hours laboratory per week. Prerequisite: Mathematics 233.

313. Mechanics.

Vector description of the motion of particles, conservative and non-conservative systems, gravitation, and moving coordinate systems. Three lecture hours per week. Prerequisites: Physics 114, credit or concurrent registration in Mathematics 333.

324. Electricity and Magnetism.

Electrostatic and magnetostatic fields, induction, Maxwell's equations, electromagnetic waves, electromagnetic field energy and momentum. Three lecture and three laboratory hours per week. Prerequisites: Physics 124, 313.

414. Physical Chemistry.

A study of the laws and theories of chemistry with the aid of calculus. Special emphasis is given to an introduction to thermodynamics, chemical kinetics, and electrochemical phenomena. Three lecture hours and two problem solving hours per week. Prerequisites: Physics 114, 124, Mathematics 233, 243 or approval of the instructor. (Offered also as Chemistry 414)

454. Structure of Matter.

An introduction to quantum mechanics, atomic and molecular structure, theories of liquids and solids, statistical thermodynamics, and advanced topics in inorganic chemistry. Three lecture and three laboratory hours per week. Prerequisites: Chemistry 424 or approval of the instructor. (Offered also as Chemistry 454).

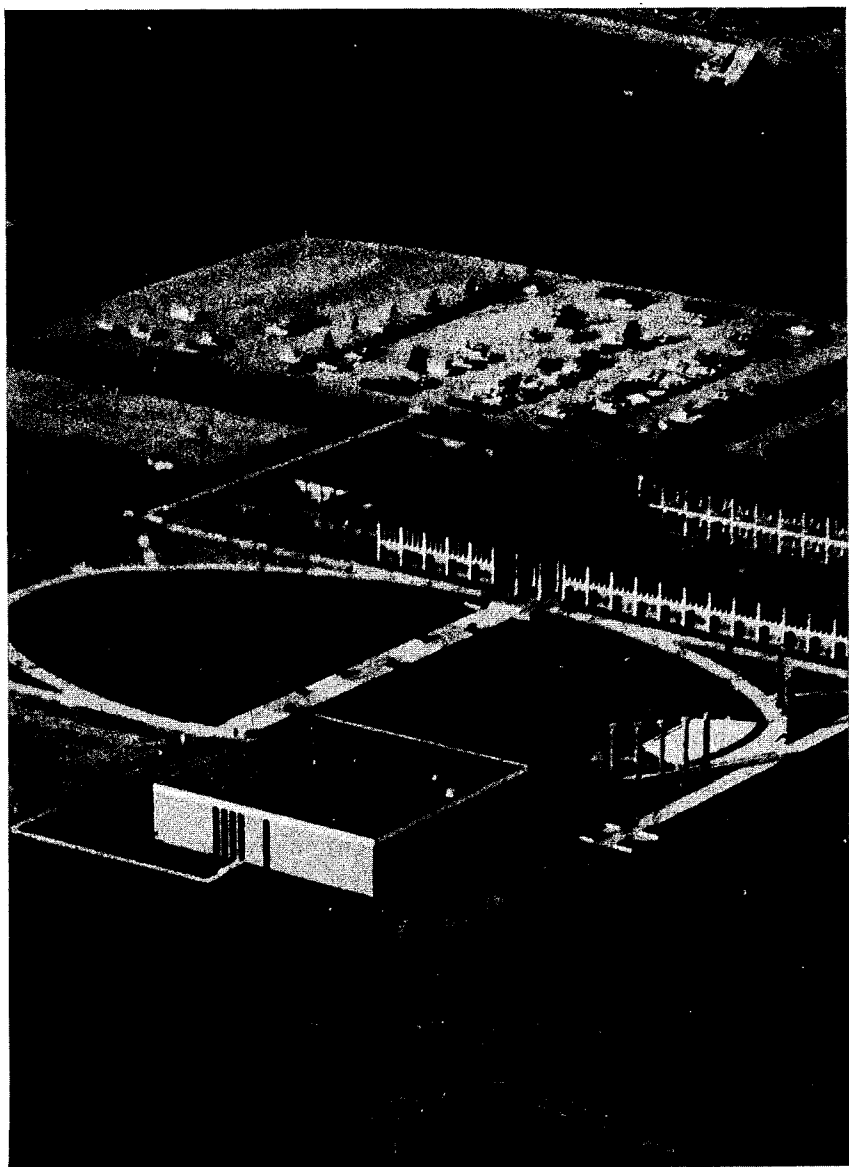
492A, 492B. Senior Seminar.

Individual study and discussion of current topics in physics. A laboratory research problem will usually be included, and a report will be required. Topics will be assigned according to the needs and interests of the individual. Prerequisite: See Item 7 on Page 39.

RELATED SCIENCE COURSE

303. Science in the Elementary School.

A course designed to provide practical experience in lesson planning, unit organization, and the use of teaching aids in the study of science in the elementary grades.



II. Professional Studies

Division of Business and Economics

The Division of Business and Economics offers a basic academic field of study in economics. In addition study is offered for majors in accounting and management, with a marketing major to be offered in the near future. This sequence of courses provides the student with an understanding and knowledge of economic theory and practice with a study in depth of the basic functions in the American economic system. Course work for a major in economics has been offered since the beginning of the first classes at the College. Courses in the accounting major were first offered in the 1965-66 school year.

ACCOUNTING

Note: Beginning with 1968-69 the offering of a major in accounting was temporarily discontinued.

The major in accounting is designed to prepare students for a career in business and industry, in government, or as a professional private or public accountant. Emphasis is placed upon the interpretation and analysis of data and the implications of this in effective planning and decision making by management. The record keeping activities of this ancient and honorable profession are also emphasized. A student selecting accounting as a major must choose economics, or a major outside of the Division of Business and Economics, as the other major. The program for the accounting major at Houston Baptist College consists of 25 semester hours which includes Accounting 113, 123, 313, 323, 333, 413, 423, 492A, 492B, plus Business Management 223 and Economics 413. Six hours of mathematics are required for accounting majors. This requirement can be met by: (a) obtaining advanced standing in Mathematics 113 and taking Mathematics 213, or (b) taking both Mathematics 113 and 213.

113-123. Principles of Accounting.

The fundamental concepts of accounting, the accounting equation, and the accounting cycle. The preparation of reports, statements, and working papers.

233, 243. Data Processing.

Principles, procedures, terminology and business applications of electronic data processing; the electronic computer, its potentials, limitations, and impact upon business data systems and management control. Practice in programming and computer operation included in the second semester. Prior background in mechanized data processing not necessary. Prerequisite: Mathematics 113 or equivalent. (Offered also as Management 233, 243)

313. Intermediate Accounting.

An intensive study of accounting theory as related to income determination and balance sheet preparation for corporate commercial enterprises.

323. Advanced Accounting.

The application of accounting principles to specialized problems in partnership and corporation accounting; accounting for joint ventures, agencies and branches, consolidated balance sheets and income statements; statement of affairs, receivership accounting, estate and trust accounting, realization and liquidation statements.

333. Cost Accounting.

An intensive study of the nature, objectives, and procedures of cost accounting as applied to the control and management of business, including job order costs, process costs, and joint and by-product costing.

413. Tax Accounting.

A study of historical background; current federal and state revenue acts affecting individual tax returns; procedures for computing the income tax liability of individuals. Practice in solving typical problems and in the preparation of tax returns.

423. Auditing.

A study of present day procedures and standards involved in making audits and examinations of the accounting records of business enterprises; field of public accounting; kinds of audits; ethics of the profession; preparation of workpapers; and the content and forms of qualified and unqualified auditor's opinions. Prerequisites: Accounting 323, 333.

433. C.P.A. Review.

A study of accounting problems and questions similar to the problems given by the American Institute of Accountants in the Certified Public Accountants Examinations. Prerequisites: 20 hours of accounting and consent of instructor.

443. Managerial Accounting.

Emphasizes the use of accounting as a tool of control for management. Major aspects include budget and managerial control, breakeven charts, selection of alternatives. Required of all business management majors.

481-483. Individual Study.

Directed study of a minimum of thirty clock hours for each hour of credit. Provides an opportunity for accounting majors to conduct

detailed investigations of selected accounting problems on an individual study basis. Prerequisite: Approval of the instructor and the division chairman.

492A, 492B. Senior Seminar.

The seminar will be designed to assist the student in developing methods of research in accounting, and to prove his competence in accounting theory. A research paper will be required. Prerequisite: See Item 7 on Page 39.

ECONOMICS

The purpose of this program is to enable the student to acquire knowledge of fundamental economic theories and to understand their application to specific areas of economic activity. This study provides a sound academic major for any student, and provides a broad base of economic knowledge for business majors who may major also in management. The economics curriculum is designed to prepare majoring students, both men and women, for graduate school or for professional and challenging careers in government and business. The program for the economics major at Houston Baptist College consists of 25 semester hours which must include Economics 213, 223, 323, 323A, 453, 492A, 492B, and six additional hours of advanced economics. Six hours of mathematics are required for economics majors. This requirement can be met by: (a) obtaining advanced standing in Mathematics 113 and taking Mathematics 213, (b) taking both Mathematics 113 and 213, or (c) taking Mathematics 113 and Economics 373. It is recommended that six additional semester hours of mathematics be elected by the student who plans to attend graduate school.

213, 223. Principles of Economics.

An introduction to economic analysis including problem-solving techniques with reference to economic theory, history, policy, and goals.

313. American Economic History.

A review of economic resources, economic development, economic causation as a determinant of American history from the Revolution to the present. (Offered also as History 313A)

323. Economic Theory of Prices and Markets.

An intensive examination of the assumptions and forces which underlie the price system. Prerequisites: Economics 213, 223.

323A. Economic Theory of the National Economy.

An intensive study of the assumptions and concepts which are basic to the theories of income determination and aggregate employment. Prerequisites: Economics 213, 223.

333. Money and Banking.

A study of money, banking, central banking, institutions, problems, theory, and policies. The Federal Reserve System, interest rates, foreign exchange, and price level theory. Prerequisites: Economics 213, 223 or permission of instructor.

343. International Trade.

A study of the directions and composition of world trade, of international payments, and institutions for facilitating trade. Prerequisites: Economics 213, 223.

353. Economic Geography and Development.

World resources and trade as affected by geography. Special emphasis is placed on industries, products, transportation, and regions of Texas and the United States. Prerequisites: Economics 213, 223 or permission of the instructor.

363. Consumer Economics.

A study of family and individual consumer problems relating to topics such as money management, insurance, taxation, estate planning, savings and credit. Prerequisites: Economics 213, 223 or permission of instructor.

373. Analytical Research Procedures.

Quantitative and qualitative research procedures in the behavioral sciences will be studied. (Offered also as Management 373, Sociology 373, and Political Science 373A)

413A. Labor Economics.

An intensive study of the major problems of labor-management relations; wage determination, labor union history, organization, and operation. (Offered also as Management 413)

423. Comparative Economic Systems.

A study of the types of economic systems in capitalist, socialist, and communist countries; of the theories upon which they are based, and the alternative methods of organizing economic activity. Prerequisite: Economics 213, 223, or permission of instructor.

433. The American Economic System.

An introduction of the principles, problems, and processes of the American economy. Required of students who have not taken Economics 213, 223. Prerequisite: Permission of instructor required for students who have had previous credit in any course in economics.

453. History of Economic Thought.

A survey of the development of economic philosophy and theory from the ancients to the present. Prerequisites: Economics 213, 223 and permission of instructor.

463. Public Finance.

Principles involved in establishing the general property tax, income tax, death taxes, taxes upon business, social insurance taxes; effects of taxes in the American economy; war and postwar finance. Prerequisites: Economics 213, 223 and permission of instructor.

473. Public Policy toward Business.

A study of public regulations of monopoly and competition and of the social control of industry generally. An examination of the implications such regulations have for the management of the enterprise. Prerequisites: Economics 213, 223, or permission of the instructor.

481-483. Individual Study.

Directed study of a minimum of thirty clock hours for each hour of credit. Provides an opportunity for economics majors to conduct detailed investigations of selected economic problems on an individual study basis. Prerequisite: Approval of the instructor and the division chairman.

492A, 492B. Senior Seminar.

Each will be designed to assist the student in developing methods of economic research and to prove his competence in economic theory, economic history, and economic policy formulation. An extended original paper will be required. Prerequisite: See Item 7 on Page 39.

MANAGEMENT

The management major is designed to provide knowledge of appropriate principles and procedures of management in its various functions for students who aspire to middle and top management careers. Students selecting business management as a major must choose economics, or a major outside of the Division of Business and Economics, as the other major.

The program for the business management major at Houston Baptist College consists of 34 semester hours which must include Accounting 113, 123, and 443; Management 223, 313, 423, 463, 473, 492A, 492B, plus six additional hours in advanced management courses. Six hours of mathematics are required for management majors. This requirement can be met by: (a) obtaining advanced standing in Mathematics 113 and taking Mathematics 213, (b) taking both Mathematics 113 and 213, or (c) taking Mathematics 113 and Management 373.

113. Business Management.

An interdisciplinary approach to an understanding appreciation of human activities in the fields of accounting, economics, and management.

223. Business Law.

An intensive study of the law of contracts, agency, sales, negotiable instruments, business organizations, real and personal property, and securities.

233, 243. Data Processing.

Principles, procedures, terminology and business applications of electronic data processing; the electronic computer, its potentials, limitations, and impact upon business data systems and management control. Practice in programming and computer operation included in the second semester. Prior background in mechanized data processing not necessary. Prerequisite: Mathematics 113 or equivalent. (Offered also as Accounting 233, 243)

303. Computer Instruction.

This course includes instruction in how a computer works, the mechanics of programming and machine use, how a computer processes, stores, and manipulates data, and how it retrieves data. (Offered also as Education 303)

313. Business Organization and Management.

A study of the evolution of the organization in modern industrial society; theories of organization structures and processes, with emphasis on organizing, planning, decision making, controlling, communicating, and coordinating.

343. Marketing Theory and Management.

The foundations in behavioral science of marketing management are analyzed and interpreted. The principles of the scientific method as applied to marketing research are explained. The organization and direction of a marketing program is studied. Economic theories of pricing are explored.

373. Analytical Research Procedures.

Quantitative and qualitative research procedures in the behavioral sciences will be studied. (Offered also as Economics 373, Sociology 373, and Political Science 373A)

413. Labor Economics.

An intensive study of the major problems of labor-management relations; labor union history, organization, and operation. (Offered also as Economics 413A)

413A. Corporation Finance.

A study of the economics of corporate capitalism, the financial system, organization and financial management of corporations, expansion, failure, regulation and public policy. Prerequisites: Accounting 113 and 123.

423. Personnel Policies.

The application of personnel techniques in the industrial setting. The application and study of job evaluation, wage administration, testing and selection, training programs, and employee benefit programs.

453. Principles and Policies in Production.

A study of the problems, practices, and methods of production management and control. The course will include production planning, production control, factory management, time and motion study, plant layout, inner-company transportation, methods and standards, quality control, and plant location.

463. Communications and Public Relations.

This course develops skills and techniques in communicating facts and ideas and shows the relationship of creative and logical thinking to the solution of business problems. It includes an application of some skills and techniques in communicating facts and ideas to the various publics.

473. Psychology in Business and Industry.

A survey of individual and group techniques in supervision and evaluation. Problems in selection, training, communication, motivation, morale, fatigue, accidents, job analysis, and performance. Prerequisites: Psychology 213, 313, or advanced classification in business or economics. (Offered also as Psychology 473)

473A. Investment Principles.

A detailed analysis of types of investment media and the mechanics of investment. Comparative transaction timing of investments for individuals and investing institutions, for purpose of developing an effective investment philosophy.

481-483. Individual Study.

Directed study of a minimum of thirty clock hours for each hour of credit. Provides an opportunity for business management majors to conduct detailed investigations of selected management problems on an individual study basis. Prerequisite: Approval of the instructor and the division chairman.

492A, 492B. Senior Seminar.

The seminar will be designed to assist the student in developing methods of research in business management, and to prove his competence in management theory. A research paper will be required. Prerequisite: See Item 7 on Page 39.

Division of Christianity

Houston Baptist College is committed to providing a liberal arts education frankly and basically Christian in orientation. It is dedicated to the view that Christian ideals and principles provide the perspective, goals and values most essential in higher education. The implementation of this view is the responsibility of the entire college staff, but it is the province of the Division of Christianity to offer the specific courses which enable the students to gain an intelligent and meaningful acquaintance with the Christian religion and with the superb writings of the Old and New Testaments. The courses offered are designed for all college students and not for ministerial students alone. They are basic courses and are not intended to take the place of professional studies in a theological seminary or a divinity school.

Nine semester hours in Christianity are required for all students at Houston Baptist College. The Interdisciplinary Courses include instruction in Christianity which approximates an additional three semester hours. Six of the required semester hours (Christianity 113 and 123) are offered on the freshman level and are designed to give the students a basic foundation for Biblical study and understanding. The remaining three semester hours (Christianity 313, 313A, 323B) are offered on the junior level and are intended to provide an intelligent understanding of the Christian religion, its historical development, contemporary situation, basic doctrinal concepts, and the distinguishing characteristics of the leading denominations in America.

A major in Christianity requires twenty-four semester hours, including the nine hours of required courses, eleven semester hours of electives and four semester hours of Senior Seminars (Christianity 492A and 492B). Twelve semester hours of the Christianity major must be advanced courses numbered 300 and above. Only one cross listed course may be counted in the twenty-four hours required for a major.

Students receiving a Texas Baptist Ministerial Scholarship are required to take Christianity 223 and 323A.

Each pre-theological student is advised to follow the suggestions of the American Association of Theological Schools by including the following courses in his degree plan:

| | sem. hrs. |
|--|-----------|
| English (including speech) | 18 |
| Foreign language | 12 |
| History | 9 |
| Natural Sciences (biology, chemistry, physics) | 6 |

| | |
|----------------------|----|
| Philosophy | 9 |
| Social Studies | 18 |

(Selected from psychology, sociology, economics, political science, and education with at least one semester of psychology.)

Students planning to pursue training in the field of religious education at a seminary should note the college prerequisites suggested by the American Association of Schools of Religious Education:

| | |
|--|-----------|
| | sem. hrs. |
| Physical Sciences | 8 |
| English | 12 |
| Humanities (philosophy, history, foreign languages, fine arts, and Bible) | 18 |
| Social Sciences (economics, sociology, political science, personal and social psychology, education, guidance, and applied religion) | 22 |

CHRISTIANITY

113. Old Testament.

A required course for all freshmen designed to introduce the student to the study of the Bible and to obtain an intelligent comprehension of the history, institutions, and theological insights of the Hebrews.

123. New Testament.

A required course for all freshmen intended to introduce the student to the New Testament and to an intelligent and appreciative understanding of the life and teachings of Jesus, the early Christian movement, and the doctrinal concepts and ethical ideals of Christianity.

223. The Christian Ministry.

A required course for ministerial students to introduce the work of the ministry. This course includes a study of the principles of sermon preparation and delivery, the organizational structure of the local church, as well as of the Baptist General Convention of Texas, and related duties of a pastor.

233. Introduction to Religious Education.

A course designed to acquaint the student with the field of religious education and its importance in Christian work.

313. Christian History.

A course designed to introduce Christianity in its historical development and the origin and progress of Christianity in America.

323A. Baptist Doctrine and Practice.

A required course for juniors to acquaint the student with the doctrinal views, polity, and practice of Baptists with special attention to Southern Baptists. Non-Baptists may elect Christianity 323B in lieu of this course.

323B. Comparative Christianity.

A course designed to acquaint the student with the doctrinal concepts and practices of the leading denominations in America. Non-Baptists may elect this course in lieu of Christianity 323A.

333. Philosophy of Religion.

A critical examination of the nature and validity of religious experience and the place of religion in human life. Consideration is given to religious problems such as the existence and nature of God, the nature of man, the nature of sin, and the source of religious knowledge.

341-343. Special Studies in Christianity.

This course is intended to be a guided research involving group or individual projects relating to Christianity and its mission to the world.

413. Jesus and His Teachings.

An intensive study of the life and teachings of Jesus.

423. The Pauline Epistles.

An intensive study of the epistles of Paul.

433. Sociology of Religion.

An analysis of the role and functions of religion in human societies, types of religious organizations, and the relation between religion and other social institutions. The role of Christianity in American society will be emphasized. (Offered also as Sociology 433)

443. Old Testament Prophets.

A study of the prophetic movement in Israel and the writings of the canonical prophets.

473. History of Baptists.

A study of the history of Baptists with special attention to Baptists in America, in the South, and in Texas.

492A, 492B. Senior Seminar.

Directed studies in selected areas of the student's special interests in Christianity including opportunities for independent work. Prerequisite: See Item 7 on Page 39.

GREEK

The course offerings in Greek are designed to provide a reading knowledge of the Greek New Testament, and to afford practice in the skills essential to scholarly interpretation. They are especially appropriate for the ministerial student and others preparing for a church-related vocation. Students who major in Christianity may satisfy the language requirement for graduation with credit for twelve semester hours in Greek.

113-123. Elementary Greek.

An intensive study of the forms, vocabulary, grammatical usage and translation of the Greek of the New Testament.

213, 223. Intermediate Greek.

An intensive and extensive study of the grammar of the Greek New Testament with readings from the literature of the New Testament.

PHILOSOPHY

Note: Beginning with 1968-69 the offering of a major in philosophy was temporarily discontinued.

Philosophy is a basic element in an adequate liberal arts education and serves to integrate the various areas of knowledge. It deals with the principles underlying all knowledge. The purpose of the offerings in philosophy is to help the student in his search for the meaning and destiny of human life. It seeks to attain this purpose through a critical study of the significant problems of human thought and of the main systems that have been proposed as solutions to these problems. Philosophy is taught in the Division of Christianity but it is not restricted to religious philosophy. A minimum of twenty-four semester hours of philosophy is required for a major. These must include Philosophy 213 and Philosophy 223.

113. Introduction to Philosophy.

A foundational course designed to familiarize the student with the meaning and relevance of philosophy through a study of its main problems and the principal theories that have been proposed as solutions to them.

123. Logic.

A study of the significance of language, the basic principles of critical thinking, and the fundamental procedures of scientific method.

213. Ancient and Medieval Philosophy.

A study of the historical development of Western philosophy from its early beginnings in Greece to the end of the Middle Ages.

223. Modern Philosophy.

A continuation of Philosophy 213, beginning with the Renaissance and ending with the more important philosophers of recent times.

333. Philosophy of Religion.

A critical examination of the nature and validity of religious experience and the place of religion in human life. Consideration is given to religious problems such as the existence and nature of God, the nature of man, the nature of sin, and the source of religious knowledge.

343. Philosophy of History.

An examination of the aims of historical inquiry and the nature and limits of our knowledge of the past. Attention is given to the varied patterns of meaning attributed to history, culminating in an attempt to outline an adequate interpretation of history compatible with the Christian world view. (Offered also as History 343A)

353. Aesthetics.

A study of beauty, the arts, aesthetic experience. Readings from major aestheticians such as Schopenhauer, Croce, Alexander. Analysis of theories of art (form and content), realms of art (painting, architecture, music, poetry), the relationships among the artists, the object of art, and the aesthetic receiver. Consideration of value judgments in art and morality (aesthetics and ethics).

413. British Empiricism.

An intensive study in the works of Locke, Berkeley, and Hume.

423. Ethics.

A course in which the major ethical systems and their theories of value and conduct are studied critically and evaluated from a Christian point of view.

492A, 492B. Senior Seminar.

Intensive directed research in limited areas of philosophical thought, selected in accordance with the interest and need of the student. Prerequisite: See Item 7 on Page 39.

Division of Education and Psychology

The Division of Education and Psychology includes work in professional education, physical education, and psychology. It has as one of its central purposes the preparation of students for service as teachers in the public schools. This purpose has been officially recognized as an appropriate major objective of Houston Baptist College. In keeping with this objective the Division of Education and Psychology provides supervision for students in teacher education.

The curriculum in teacher education includes three major areas: academic foundations, professional courses, and specialization areas. These areas were developed cooperatively by the administration, the Teacher Education Committee, and the instructional departments concerned in consultation with each other and with representatives of the public schools. All of this was done with the approval of the appropriate personnel in the Texas Education Agency and under their guidance.

The curriculum affords students an opportunity to prepare for the Provisional Teaching Certificate which enables one to teach at either the elementary or the secondary level in the Public Schools of Texas. In the event a student elects to prepare for elementary teaching he may choose an elementary program with a major in art, biology, English, history, mathematics, physical education, psychology, sociology or Spanish. For secondary school teaching the student may select two academic majors from the following: art, biology, chemistry, drama, economics, English, French, German, government, history, mathematics, physical education, Spanish, and speech. Additional secondary school teaching preparation is available in the composite teaching areas of music and social studies. A student may prepare to teach art or music in grades one through twelve by electing the all-level program in either of these subjects. These programs have the administrative approval of the Division of Teacher Education and Certification of the Texas Education Agency and of the Commissioner of Education.

Students interested in teacher preparation need to be aware of the standards for admission to the teacher education program at Houston Baptist College. The Teacher Education Committee will consider for admission to the program at the end of the sophomore year those students who evidence the following qualities and qualifications:

1. A genuine desire to enter and follow a career in teaching.
2. An application, approved by the student's faculty adviser, on file in the office of the Director of Teacher Education during the second semester of the sophomore year.

3. A classification of junior (at least 64 semester hours) with a quality point average of not less than 2.25 on a 4-point scale.
4. A completed degree plan on file in the Records Office.
5. A satisfactory score on the English proficiency examination. This examination is administered free once each semester. A \$5.00 fee is charged when a student arranges to be tested on another date.
6. A personal and social orientation which shows promise of contributing to success in the classroom.
7. A physical and mental fitness which indicates that one is equipped for classroom leadership.

Likewise, students must be cognizant of the conditions necessary for retention in the program. These conditions are as follows:

1. The college scholastic standards are maintained.
2. A conference is held at least once each semester with the student's faculty adviser.
3. Participation as a member of the Student Education Association.
4. A wholesome attitude is demonstrated in the professional education sequence.

Upon satisfactory completion of a selected program, as outlined above, and the National Teachers Examination, the student will be recommended by the Teacher Education Committee for the appropriate certificate.

EDUCATION

The following courses in professional education provide for the student, who is preparing to teach at either the elementary or secondary school levels, to complete eighteen semester hours in this area including six semester hours of supervised student teaching. Students interested in elementary school teaching must include Education 313, 323, 413A, 433, and 496A. Students interested in secondary school teaching must include Education 313, 323, 413B, 423, and 496B. Students interested in an all-level program must include Education 313, 323, 413A, 423, 493A, and 493B.

303. Computer Instruction.

This course includes instruction in how a computer works, the mechanics of programming and machine use, how a computer processes,

stores, and manipulates data, and how it retrieves data. (Offered also as Management 303)

313. Human Growth and Development.

A study in the area of developmental psychology designed to provide an understanding of the behavior and developmental characteristics of children and youth as they have bearing on the learning process. (Offered also as Psychology 313)

323. History and Philosophy of Education.

A course emphasizing the historical, philosophical, legal, and cultural backgrounds of educational theory and practice.

333. Multimedia Instructional Resources.

Instruction and laboratory experiences in the location, selection, and preparation of multimedia instructional resources, in the operation of multi-sensory aids and equipment, and in theory relative to the best practices in audio-visual materials and equipment.

343. Contemporary American Schools.

An overview of school law, finance, control, and innovative practices; critical analysis of problems and trends facing the beginning teacher in today's schools. Open to students at the junior or senior level.

353. Learning and Memory.

A survey of the significant concepts, experimental methods, and theories of learning. Emphasis will be given to principles affecting the efficiency of learning and retention. Prerequisites: Psychology 313.

413A. Curriculum in the Elementary School.

A course designed to give the student knowledge of the (1) types of organization and procedures for determining scope and sequence in the elementary schools, (2) methods of adapting the curriculum to pupil needs and society's demands, and (3) appropriate curricular materials. Prerequisites: Education 313 and 323.

413B. Curriculum in the Secondary School.

A study of the types of organization and procedures employed for determining scope and sequence in the secondary schools, suitable means for adapting the curriculum to pupil needs, the demands of society, and appropriate curricular materials to be used at the secondary level. Prerequisites: Education 313 and 323.

423. Fundamentals of Secondary School Teaching.

A study of the fundamentals of teaching at the secondary school level which indicates organizational patterns of American education, elements of appropriate methodology and technology in effective class-

room instruction, and means of achieving desirable student-teacher relationships. Prerequisites: Education 313 and 323.

433. Measurement and Evaluation.

A course dealing with the meaning of measurement and evaluation, the construction and use of teacher-made tests for appraising student progress, and the role of the teacher in the use and interpretation of standardized tests. Prerequisite: Education 313. (Offered also as Psychology 433)

443. The American Schools.

An overview of school law, finance, control, and innovative practices; critical analysis of problems and trends facing the teacher in today's schools.

493A. Student Teaching in the Elementary School.

Provides the student with experiences in observing effective teaching in the public schools and in the preparation of units of work preparatory to teaching, followed by the experience of teaching under the supervision of an experienced elementary school teacher. This course to be taken by those seeking an all-level certificate. Prerequisites: Senior classification in the teacher education program and approval by the Director of Teacher Education.

493B. Student Teaching in the Secondary School.

Provides the student with experiences in observing effective teaching in the public schools and in the preparation of units of work in the student's specialization area(s) preparatory to teaching, followed by the experience of teaching under the supervision of an experienced secondary school teacher. This course to be taken by those seeking an all-level certificate. Prerequisites: Senior classification in the teacher education program and approval by the Director of Teacher Education.

496A. Student Teaching in the Elementary School.

Provides the student with opportunities to observe effective teaching in the public schools and experience in the preparation of units of work preparatory to teaching, followed by the experience of teaching under the supervision of an experienced elementary school teacher. This course to be taken by those seeking the elementary provisional certificate. Prerequisites: Senior classification in the teacher education program and approval by the Director of Teacher Education.

496B. Student Teaching in the Secondary School.

Provides the student with opportunities to observe effective teaching in the public schools and experience in the preparation of units of work in his teaching field(s), followed by the experience of teaching under the supervision of an experienced secondary school teacher. This course to be taken by those seeking the secondary provisional certificate. Prerequisites: Senior classification in the teacher education program and approval by the Director of Teacher Education.

HEALTH AND PHYSICAL EDUCATION

The required program of physical education is designed to provide each student an opportunity to engage in and to become proficient in physical activities. As a laboratory experience there is an opportunity to gain both physically and intellectually. The ultimate contribution of physical education is self-fulfillment and the educated life.

A well-rounded program is offered in physical fitness, basic movement, individual and team sports. Each student is required to register for one semester hour in each semester of the freshman and sophomore years to complete the four physical activity courses. Uniforms are required for all activity courses and may be purchased through the College Bookstore. Programs providing majors in physical education are offered for both men and women. The curriculum is designed to acquaint the student with the values of physical education in relation to his total development; physically, socially, intellectually, and spiritually. Courses are required involving principles and objectives for the organization and administration of a physical education program in junior and senior high schools; and to teach the organization and administration of intramural sports, coaching of athletics, and outdoor education.

The Department of Health, Physical Education and Recreation, recognizes the need for professional preparation of personnel for the rapidly expanding field of recreation. A blending of courses from other departments helps to round out a liberal arts degree in recreation with specific interest which students select in recreation, such as church recreation, municipal parks, community centers, summer camps, and schools; also for services to private agencies and industrial concerns, YMCA, YWCA, and settlement houses. Majors in recreation are provided recreational experiences in special areas of interest to facilitate adjustment in particular vocational pursuits. Students interested in this program should plan to take the courses listed for recreation majors.

Exceptional students who present statements from physicians certifying that their condition restricts them from participating in the required physical activity courses may substitute lecture courses in health and physical education for the four hour requirement. Those individuals who present statements from a physician may be examined by the college physician.

It is recommended that all majors in physical education take Biology 213 to strengthen their major in preparation for graduate study in the field of physical education.

Physical education majors (men) must take 313, 332, 343, 363, 492A, 492B, and choose advanced courses (at least 10 semester hours) from the following: 233, 243, 303, 322, 342, 372, 413A, 422 and 423.

Physical education majors (women) must take 313 323, 332, 333, 343 363, 492A, 492B, and choose advanced courses (at least 4 semester hours) from the following: 303, 322, 342, 372, 413A, 422, and 423.

Recreation majors (men and women) must take 273, 283, 332, 342, 373, 383, 413A, 413B, 422, 492A, and 492B for a total of 28 semester hours.

A student preparing to teach in the elementary school and electing a major in physical education must take Physical Education 303, 313, 332, 363, 423, Senior Seminars 492A, 492B, and three advanced courses in physical education.

The department sponsors a Women's Recreation Association which promotes and administers all women's intramural activities and all campus projects such as designated Fun Nights, Faculty-Student events, and Westward Ho Day. All full-time women students are eligible to participate in the varsity program which includes volleyball, basketball, and tennis.

111M. Physical Activities for Men.

Required for freshman men. The development of endurance, strength and skills, primarily in team activities.

111W. Physical Activities for Women.

Required for freshman women. The development of skills and physical efficiency in conditioning, body mechanics, soccer, and basketball.

121M. Physical Activities for Men.

Required for freshman men. The development of endurance, strength and skills, primarily in team activities.

121W. Physical Activities for Women.

Required for freshman women. The development of skills and physical efficiency in rhythmic, softball, and swimming.

211. Physical Activities.

Required of sophomore men and women. The development of endurance, strength and skills primarily in the area of individual sports.

221. Physical Activities.

Required of sophomore men and women. The development of endurance, strength and skills primarily in the area of individual sports.

233, 243. Coaching of Athletics.

Courses which deal with the psychology of coaching in football, basketball, baseball, and track and field sports. Fundamentals, skills, and techniques in organizing and coaching will be stressed.

273. Administration of Recreation Programs.

A study of recent trends in organization and administration of recreation programs. Special attention is given to control, personnel and department organization, and administration practices on a local level.

283. Administration of Recreation Centers.

Concerns organization and administration of church, community, centers, playgrounds, and outdoor recreation facilities and activities.

303. Health and Physical Education in the Elementary School.

Materials and methods of teaching health and physical education in the elementary school.

313. History and Principles of Physical Education.

Definitions, terminology, aims, objectives, history, administration, and principles of physical education, health education, recreation and safety. Required for all physical education majors.

322. First Aid, Prevention and Care of Athletic Injuries.

Course meets requirements for the Red Cross certificates: Standard, Advanced, and Instructor.

323. Teaching Team Sports.

Materials and methods in teaching physical education through theory and practice in skills and techniques of team sports. Required for women majors in the secondary level certification program.

332. Health Education.

Subject matter and teaching methods and practices in preparation for teaching health education.

333. Teaching Individual Sports.

Materials and methods in teaching physical education through theory and practice in skill techniques of individual sports. Required for women majors in the secondary level certification program.

342. Life Saving and Water Safety.

Techniques of teaching swimming progressions, Red Cross Life Saving and Instructors Course.

343. Organization and Administration of Physical Education and Intramurals.

A study of procedures in organization of physical education and intramural programs, plant facilities, and interschool programs. Course involves actual experience in conducting intramural activities. Required for all majors.

363. Tests and Measurements in Physical Education.

Introductory course in the area of measurement and evaluation in health and physical education.

372. Physiology of Exercise and Kinesiology.

A course concerning the basic elements of the physiology of exercise, with an introduction to the elementary principles of kinesiology, both of which constitute the scientific bases of physical education.

373. Planning and Maintenance of Recreation Facilities.

A study of problems involved in planning and maintenance of recreation facilities. Includes inspection of areas and facilities.

383. Administration and Planning of Social Recreation.

A study of the administration, planning, and conduct of social recreation. Includes classroom discussion and laboratory demonstrations.

413A, 413B. Recreational Leadership.

The organization and planning of recreation in schools, churches and the community.

422. Adaptive and Corrective Physical Education.

A study of problems relating to body mechanics, the needs of and programs for the atypical student.

423. Movement, Behavior, and Motor Learning.

A course structured around the basics of human movement and motor performance. Subject matter includes perceptual-motor foundations of physical education with emphasis on the state of the performer and his ability to learn motor skills.

492A, 492B. Senior Seminar.

An over-all consideration of the organization and administration of health and physical education programs, plant facilities, instruction, evaluation, and finance with opportunity for individual attention to areas of special interest. Required for all majors. Prerequisite: See Item 7 on Page 39.

PSYCHOLOGY

Note: Beginning with 1968-69 the offering of a major in psychology was temporarily discontinued.

The curriculum in psychology is designed to introduce the student to certain basic understandings in the scientific study of human behavior. The science of human behavior includes areas of study such as learning, personality, physiology, counseling, motivation, measurement, testing, and evaluation. Those trained in this field can anticipate opportunities for service in business and industry, church-related vocations, hospitals and other human welfare institutions, government agencies, the armed services, and at all levels in our educational institutions. The bachelor's degree with a major in psychology does not prepare the student for immediate vocational placement in the

field of psychology. Consequently, students must be prepared to do graduate study before they become professional psychologists. The major in psychology requires a minimum of 24 semester hours, including Psychology 213, 343, and at least one of the Senior Seminars in this field. Mathematics 213 is required and it is recommended that majors complete strong supporting fields in mathematics or biology.

A student preparing to teach in the elementary school and electing a major in psychology must take Psychology 213, 333, 353, 363, Senior Seminars 492A, 492B, and three advanced courses in psychology as well as Mathematics 213.

213. General Psychology.

An introductory course dealing with the content areas of psychology. Topics include heredity and environment, motivation, emotion, personality, perception, intelligence, and measurement and evaluation.

313. Human Growth and Development.

A study in the area of developmental psychology designed to provide an understanding of the behavior and developmental characteristics of children and youth as they have bearing on the learning process. (Offered also as Education 313)

323. Educational Psychology.

A consideration of psychological factors in teaching-learning situations. Topics include the nature and operation of laws of learning, transfer of training, and the significance of individual differences.

333. Social Psychology.

A course in which contemporary approaches to social behavior are considered. The role of language and culture in changing the physiological organism into a socialized human being are analyzed. Prerequisite: Sociology 113. (Offered also as Sociology 333)

343. Experimental Psychology.

A survey of the experimental literature and the design and execution of representative laboratory experiments.

353. Learning and Memory.

A survey of the significant concepts, experimental methods, and theories of learning. Emphasis will be given to principles affecting the efficiency of learning and retention. Prerequisite: Psychology 343 or permission of the instructor.

363. Personality, Normal and Abnormal.

A study of the nature and causes of personality disorders as reflected in the major theories and current research regarding human personality.

363A. Human Relations.

Group dynamics, leadership, social conflict and communication are studied. Development of skills in recognizing and understanding group processes; including opportunities to better understand one's own strengths and weaknesses in class interaction. (Offered also as Sociology 363)

373. Physiological Psychology.

A study of the physiological bases of normal animal and human behavior. Prerequisite: Psychology 343 or permission of the instructor.

383. Motivation and Behavior.

A scientific study of the principles of human action, with emphasis on motive, emotion, and habit. Prerequisite: Psychology 343 or permission of the instructor.

423. Counseling.

A critical analysis of the approaches, techniques, and tools of counseling of the major schools. Religious and secular orientations will be examined with reference to their concepts of personality, neurosis, and therapy. The client-centered approach will be studied in depth. Open to majors in sociology and psychology. Prerequisite: Permission of the instructor. (Offered also as Sociology 423)

433. Measurement and Evaluation.

A course dealing with the meaning of measurement and evaluation, the construction and use of teacher-made tests for appraising student progress, and the role of the teacher in the use and interpretation of standardized tests. (Offered also as Education 433)

473. Applied Psychology.

A survey of individual and group techniques in supervision and evaluation. Problems in selection, training, communication, motivation, morale, fatigue, accidents, job analysis, and performance. Prerequisites: Psychology 213, 313, or advanced classification in business or economics. (Offered also as Management 473)

481-483. Individual Study.

Directed study of a minimum of thirty clock hours for each hour of credit. Advanced reading, testing, or projects involving research and experimentation. Prerequisite: Senior psychology major.

492A, 492B. Senior Seminar.

A further study of the techniques of psychological research in which the student has the responsibility of selecting topics, designing a project, collecting data, and reporting research findings in a scientific and systematic manner. Prerequisite: Senior psychology major. See Item 7 on Page 39.

Division of Nursing

PHILOSOPHY

Houston Baptist College endeavors to provide educational activities in nursing consistent with the overall policies and purposes of this institution. It was founded in the belief that there is a need to offer to the community a curriculum of studies and a program of student activities dedicated to the development of moral character, the enrichment of spiritual lives, and the perpetuation of growth in Christian ideals.

The faculty of the Division of Nursing believes that the professional nurse should have a liberal education to promote social and professional development and to function effectively in our society. A nurse must acquire not only knowledge but also the ability to use it and the judgment to place value where it belongs. Personal actions should reflect an adherence to worthwhile values in life and an awareness that although people have rights and privileges, they also have corresponding obligations to God, to their fellow-men, and to themselves.

Education is the achievement of changes in the learner's patterns of action, values, attitudes, and knowledge. It affects the cognitive, psychomotor, and affective structure of the individual.

The learning process and achievement are materially related to individual differences among learners. The learning process proceeds best under the type of instructional guidance which stimulates without domination or coercion, which encourages rather than discourages. The learning products achieved by the learner are those which satisfy a need, which are useful and meaningful to the learner, and which are so perceived by him. The learning achievements are incorporated into the learner's personality slowly and gradually in some instances and with relative rapidity in others. When properly achieved and integrated, the learning products are complex and adaptable, not simple and static.

Nursing is a service for the care of the sick, the prevention of illness, and the promotion of health. It coordinates its activities with other services to provide for the total health and welfare needs of a dynamic and ever-changing society.

Nursing education at the baccalaureate level should be designed to prepare professional practitioners as generalists who are committed to meeting the health needs of people at any level on the illness-wellness continuum. The practitioner should be equipped to function in the present health care system and also adapt to new methods in the delivery of health care services.

Evaluation, an essential element in the learning process, must be a continuous and cooperative process to determine the degree to which changes in behavior have taken place, and the extent to which goals have been accomplished, and to serve as a motivational force for further improvement.

This background of education serves as a foundation for advanced study and prepares graduates as practitioners and leaders who assume responsibility for improvement of self, the profession, and the community.

OBJECTIVES

The graduate of the Baccalaureate Program in Nursing of Houston Baptist College will:

- A. Assume responsibility for continuing personal and professional development.

Behaviors:

1. Cultivate ethical and esthetic values which lead to self-fulfillment.
2. Maintain a well-balanced personality by participating in spiritual, cultural, and recreational activities.
3. Be intellectually curious, practice analytical thinking, and utilize creativity in approaching life situations.
4. Assume responsibility for personal actions through self-motivation, self-direction and self-evaluation.
5. Recognize and accept people of various races, cultures, and occupations for their worth as individuals.
6. Participate actively in community efforts directed toward the well-being of all people.

- B. Utilize the nursing process and incorporate scientific knowledge and humanistic concepts in the care of patients and their families.

Behaviors:

1. Analyze theories and concepts from nursing, related sciences and the humanities, and use them as a foundation for nursing practice.
2. Collaborate with patients and their families in identifying and assessing needs and in implementing and evaluating care.
3. Work with members of health disciplines to promote and maintain health and welfare of the individual, families and the community.
4. Teach, supervise and guide those who are involved in patient care.
5. Develop competency in interpersonal relationships.
6. Apply and wisely modify procedures and practices according to individual needs of patients.
7. Be committed to participate actively in programs, research, or legislation which improve professional nursing standards and practice.
8. Be knowledgeable of social issues and evolving trends which influence health and illness.
9. Incorporate new concepts of technology, nursing and liberal arts in the light of changing times and social needs.

THE NURSING PROGRAM

BACHELOR OF SCIENCE DEGREE IN NURSING

| <i>First Year</i> | <i>First Semester</i> | <i>Second Semester</i> | |
|--|-----------------------|------------------------|----|
| Language and Literature (English 113, 123) | 3 | 3 | |
| Christianity (Old Testament 113, New Testament 123) | 3 | 3 | |
| General Inorganic Chemistry (Chemistry 114-124) | 4* | 4* | |
| The United States (History 213, 223) | 3 | 3 | |
| Principles of Sociology (Sociology 113) | 3 | | |
| General Psychology (Psychology 213) | | 3 | |
| Physical Activities (Phys. Educ. 111, 121) | 1 | 1 | |
| | <hr/> 17 | <hr/> 17 | 34 |
| <i>Second Year</i> | | | |
| Culture and Human Experience (203A-203B) | 3 | 3 | |
| World Literature (English 213, 223) | 3 | 3 | |
| Human Anatomy and Physiology (Biology 213, 223) | 3 | 3 | |
| Nutrition (Biology 153) | 3 | | |
| Microbiology (Biology 314) | | 4* | |
| Human Growth and Development (Psychology 313) | 3 | | |
| Elective | | 3 | |
| Physical Activities (Phys. Educ. 211, 221) | 1 | 1 | |
| | <hr/> 16 | <hr/> 17 | 33 |
| <i>Summer Session</i> | | | |
| Nursing (Nursing 306) | | 6 | 6 |
| <i>Third Year</i> | | | |
| American and Texas Government (Pol. Sci. 313) . . . | 3 | | |
| Christianity (313, 323A, 323B) | | 3 | |
| Nursing 3110 | 10 | | |
| Nursing 3210 | | 10 | |
| Elective | 3 | 3 | |
| | <hr/> 16 | <hr/> 16 | 32 |

Fourth Year

| | | | |
|------------------------------------|----------|----------|-----------|
| Nursing 4110 | 10 | | |
| Nursing 415 | | 5 | |
| Nursing 472, 482 | 2 | 2 | |
| Senior Seminars (492A, 492B) | | 4 | |
| Elective** | 3 | 3 | |
| | <hr/> 15 | <hr/> 14 | <hr/> 29 |
| | | | <hr/> 134 |

*A transfer student who enters the program with only 3 semester hours of credit in this subject will be evaluated on an individual basis but must have 132 semester hours of credit as minimal requirements for graduation.

**Suggested electives: Sociology 373; Mathematics 213.

Following successful completion of courses prescribed for nurse education during freshman and sophomore years, applicants will be eligible to enroll for nursing courses who give evidence of meeting the following requirements:

1. Have a quality point standing of 2.25 with no grade less than "C" in the 64 hours of required course work.
2. Have a satisfactory score on the English Proficiency Examination. This test is administered free once each semester. A \$5.00 fee is charged when a student arranges to be tested on another date.
3. Have positive qualities of health, character, and personality.

To be eligible for the degree of Bachelor of Science in Nursing, students must:

1. Have a minimum of 132 semester hours.
2. Meet all the general requirements for graduation as outlined in the Houston Baptist College catalog.
3. Regularly attend the Student Nurse Association meetings.
4. Have no grade less than "C" in the nursing courses.
5. Write the Graduate Record Examination.
6. Make application to write the State Board Examination for licensure.

Upon satisfactory completion of the program of studies in nursing as outlined above, the student will be eligible to apply to the State Board of Nurse Examiners to write the test pool examination for licensure as a registered nurse.

PROFESSIONAL COURSES

306. Nursing.

An introductory course in basic principles and concepts designed to serve as a foundation for nursing care of patients. Six semester hours.

3110. Nursing.

In a developmental approach, the young adult is studied in a relation to his family, racial, socio-economic and community status. Based on the nursing process, the student studies causes and manifestations of the patient's illness, surgical intervention, diagnostic and therapeutic measures, preventive aspects, and principles of rehabilitation. It includes one semester hour in a study of positive mental health and two semester hours of the care of families in the community with consideration of those elements in our society which can positively or adversely affect the wellness of man. Guided student experiences include independent study, home visit, clinic care, and services in selected agencies. Ten semester hours. Prerequisite: Nursing 306.

3210. Nursing.

A continued study of the nursing process in the developmental stage of the mature adult. Emphasis is placed on identification and analysis of problems in the health care of this age group. It includes two semester hours of continued study in the care of families in the community, and four hours in the study of deviations in behavior occurring during mental illness which is approached through understanding of self and others. Ten semester hours. Prerequisite: Nursing 306, 3110.

4110. Nursing.

A family-centered study of the maternal patient during prenatal, intrapartum and postpartum period. Care of the newborn, the child and adolescent includes normal growth and development, consideration of deviations, and care during illnesses. It includes two semester hours in the care of families in the community with emphasis on parents, infant and child. Ten semester hours. Prerequisite: Nursing 306, 3110.

415. Nursing.

A continued study of the nursing process with a focus on illness behavior of the elderly adult. Five semester hours. Prerequisite: Nursing 306, 3110.

472. Nursing.

An exploration of the origin, development, and present status of nursing with particular emphasis on responsibilities and privileges of the professional nurse. Two semester hours. Prerequisite: Nursing 306, 3110.

482. Nursing.

Directed individual and group study of principles in management of patient care and effective interpersonal relationships with a focus on development of leadership abilities. Two semester hours. Prerequisite: Nursing 306, 3110, 3210, 4110.

492A, 492B. Senior Seminar (Leadership in Nursing).

An opportunity for the student to synthesize previously acquired knowledges and skills in identifying and solving nursing problems. The student functions in the role of team leader as she cares for groups of patients. This course is taught concurrently with nursing 482. Four semester hours. Prerequisite: Nursing 306, 3110, 3210, 4110.

MEDICAL TECHNOLOGY

In response to the growing need for more well trained personnel to serve in the allied medical professions the Academic Affairs Committee of the Faculty recommended and the Board of Trustees approved, on September 25, 1970, the degree Bachelor of Science in Medical Technology. This program is closely related to the degree in nursing and will be administered through that division.

The requirements for admission to this program are the same as for candidates for other degrees. The program to be followed is determined in part by the Registry of Medical Technologists of the American Society of Clinical Pathologists, and meets the standards for certification established by that body. It also includes additional elements essential to meet the standards required for the granting of a degree by Houston Baptist College.

The program for the first three years, listed in detail below, must be completed with a minimum cumulative scholastic standing of 2.00 or above.

| <i>First Year</i> | <i>First Semester</i> | <i>Second Semester</i> | |
|---|-----------------------|------------------------|----|
| Language and Literature (English 113, 123) | 3 | 3 | |
| Christianity (Old Test. 113, New Test. 123) | 3 | 3 | |
| General Biology (Biology 114-124) | 4 | 4 | |
| Principles of Sociology (Sociology 113) | 3 | | |
| General Psychology (Psychology 213) | | 3 | |
| Mathematics (Mathematics 113 and 123 or 213) . . . | 3 | 3 | |
| Physical Activities (Phys. Educ. 111, 121) | 1 | 1 | |
| | <hr/> 17 | <hr/> 17 | 34 |

| <i>Second Year</i> | <i>First Semester</i> | <i>Second Semester</i> | |
|---|---------------------------|----------------------------|-----------|
| Culture and Human Experience (203A-203B) | 3 | 3 | |
| World Literature (English 213, 223) | 3 | 3 | |
| General Inorganic Chemistry (Chemistry 114-124) | 4 | 4 | |
| Human Anatomy and Physiology (Biology 213, 223) | 3 | 3 | |
| American and Texas Government (Pol. Sci. 313) | 3 | | |
| Microbiology | | 4 | |
| Physical Activities (Phys. Educ. 211, 221) | 1 | 1 | |
| | <hr/> 17 | <hr/> 18 | 35 |
| <i>Third Year</i> | | | |
| Organic Chemistry (Chemistry 314-324) | 4 | 4 | |
| Quantitative Analysis (Chemistry 224) | 4 | | |
| Histology (Biology 423) | | 3 | |
| Christianity (313, 323A, 323B) | 3 | | |
| The American Economic System (Economics 433) | | 3 | |
| Seminar in Biology (492A, 492B) | 2 | 2 | |
| Elective | 3 | 3 | |
| | <hr/> 16 | <hr/> 15 | 31 |
| | | | <hr/> 100 |

The Fourth Year program, requiring approximately twelve months, includes specialized clinical instruction in a School of Medical Technology approved by the Council on Medical Education of the American Association. A recent listing shows there are forty-one such schools in Texas, with eight of them in Houston. In most instances no tuition is charged in this year and the student is able to be at least partially self-supporting. Upon successful completion of this program the student is eligible to apply for the Registry Examination and with satisfactory performance may be certified as a Medical Laboratory Technologist.

To become eligible for the Bachelor of Science Degree in Medical Technology at Houston Baptist College a student must:

1. Gain admission to and satisfactorily complete the prescribed campus program (100 semester hours) with a minimum of 32 semester hours in

residence. No credit by correspondence or extension may be used and no course with a grade below "C" will be accepted in transfer. Convocation, chapel, and assembly attendance requirements must be met.

2. Gain admission to and satisfactorily complete the clinical instruction program at an approved School of Medical Technology.
3. Present record of satisfactory performance on the Registry Examination and resulting certification as a Medical Laboratory Technologist.
4. Provide transcript of scores on the Aptitude Test of the Graduate Record Examination, which should be taken in October of the fourth year in the program.
5. Make official application for the degree, Bachelor of Science in Medical Technology, with the Registrar at Houston Baptist College and pay the appropriate graduation fee. This should be done prior to or early in the fourth year of study.
6. Arrange to attend and participate in the baccalaureate and commencement exercises next following certification by the Registry as a Medical Laboratory Technologist. Commencement invitations and academic apparel are provided through the Houston Baptist College Bookstore and arrangement for these should be made at least 90 days before the date of expected need.

Division of Social Studies

The Division of Social Studies offers work in a variety of fields which furnish the student with sound undergraduate training for entrance into a broad spectrum of occupational and professional fields. In particular, a student wishing to enter one of the helping professions such as social work, community organization, nursing, religious education, or the ministry, will find excellent training in the social studies.

HISTORY

History majors are encouraged to make a diversified selection of courses in their field, with at least two major areas such as United States history and European history represented.

The requirements for a history major are: (a) a minimum of twenty-four semester hours in history, including the survey courses in World History and United States History; (b) Senior Seminar. The survey courses in World Civilization and United States History are prerequisites to all advanced work in history.

History majors who plan to teach must take World Civilization (113, 123), The United States (213, 223), History of Texas (333), six semester hours selected from 313, 323, 423 or 453, and Senior Seminars (492A, 492B) for a total of twenty-five semester hours.

113, 123. World Civilization.

A survey of man and his history, with emphasis on political, intellectual, social and cultural events and currents as they develop in China and Western Europe. The first semester covers the period to 1648. The second semester begins with 1648 and extends to the present.

213, 223. The United States.

A general survey of American history from its origins to the latest times. The first semester covers the period to 1865, and the second semester brings the survey from the close of the Civil War to the present. This course is required for certification to teach in the public schools of Texas.

313. Colonial America.

The establishment and early development of English institutions in the mainland colonies leading up to the origins of the American Revolution.

313A. American Economic History.

A review of economic resources, economic causation as a determinant of American history from the Revolution to the present. (Offered also as Economics 313)

323. Civil War and Reconstruction.

A study of the rise of sectionalism, the abolition crusade, the secession crisis, United States versus Confederate States, aftermath of the war, reconstruction, economic and social consequences of the war, and emergence of a New South.

333. History of Texas.

A survey course from the period of exploration and early colonization to the present. Includes the struggle for independence, the Civil War in Texas and growth of the state into an industrialized, urbanized society. Stresses social and political factors.

343A. Philosophy of History.

An examination of the aims of historical inquiry and the nature and limits of our knowledge of the past. Attention is given to the varied patterns of meaning attributed to history, culminating in an attempt to outline an adequate interpretation of history compatible with the Christian world view. (Offered also as Philosophy 343)

353, 363. History of England.

The origins and development of British political, social and cultural institutions; their overall impact on the history of Western Europe and the British dominions. The first semester begins with pre-Roman times. The second semester begins with 1603 and deals with the colonial expansion of Great Britain as a maritime power.

383. History of Central Europe.

An analysis of the major events that have transpired in the heart of Europe with particular emphasis on the origins and development of Germany and Austria-Hungary from the Protestant Reformation to the present. An examination of inherent problems in Germany and German relations with Russia and with the West.

413. American Social and Intellectual Thought, Since 1865.

Includes the main aspects of modern American thought (political, economic, social, religious, aesthetic, and scientific) and their influence upon national institutions.

423. History of the American Frontier.

A study of the American frontier from the Atlantic shore to the Pacific Ocean with emphasis on the significant role of the frontier in the development of American ideals and institutions.

433. United States Foreign Policy.

A survey of the foundations of foreign policy and the major diplomatic developments from the colonial period to the present. (Offered also as Political Science 433)

453. History of Modern Europe.

An advanced survey of events and ideas that have shaped the course of European history since the French revolution. Emphasis will be on such topics as nationalism, liberalism, conservatism and reform, and will center in the struggles between Great Britain and France, but Germany, Italy, Spain, Russia, and Austria-Hungary will be presented.

463. Twentieth Century America.

A study of American political, social, and economic history from 1900 to the present.

481-483. Individual Study Program.

Directed study of a minimum of thirty clock hours for each hour of credit. Projects are selected on the basis of student interest and need. Open to history majors only. Prerequisite: permission of the instructor and the division chairman.

492A, 492B. Senior Seminar.

Historiographical study and readings on topics of individual interest and the preparation of a properly researched paper of an original nature. Prerequisite: See Item 7 on Page 39.

POLITICAL SCIENCE

Note: Beginning with 1968-69 the offering of a major in political science was temporarily discontinued.

The political science curriculum provides a systematized course of study of the origin, basis, and nature of the state in its many and varied aspects. These include principles, organization, and structure of political institutions, both domestic and foreign; the processes and functioning of government; interrelationships between the political institution on various levels of government; political behavior; the control of government instrumentalities and the means for holding its agents responsible; and the identification and analysis of public problems falling within the range of government. The courses offered in political science provide a basic general knowledge of the field, as well as more extensive and intensive training in the specialized areas of political science. These courses help to prepare students for a variety of occupations in the fields of government work, public administration, education, and law.

A major in political science must include: Introduction to Political Science (113), American Political Thought (223) or American Politics (233), American and Texas Government (313), The Legislative Process (373), American Foreign Policy (443), nine semester hours of advanced courses and Senior Seminars (492A, 492B). A required related course is United States History (213, 223), six semester hours.

To be eligible for a certificate to teach government in the secondary schools a student must complete Introduction to Political Science (113), American Political Thought (223), American Politics (233), American and Texas Government (313), The Legislative Process (373), Constitutional Law (413), Senior Seminars (492A, 492B), and three semester hours selected from 323, 383, 443, or 453.

Six semester hours of mathematics are required for political science majors. This requirement can be met by: (a) obtaining advanced standing in Mathematics 113 and Political Science 373A, (b) taking both Mathematics 113 and Political Science 373A, (c) taking Mathematics 113 and 213. Political Science 373A may not be counted as a part of a major in this field.

113. Introduction to Political Science.

An introduction to the major concepts, fundamental principles, major institutions, and the ends of government. Emphasis will be placed on a comparative study of governmental processes as the United States political system relates to Communist states, Western states, and New Emergent states. Required for all political science majors.

223. American Political Thought.

An analysis of the chief American political theories from the colonial period to the present.

233. American Politics.

An analysis of the techniques and development of political parties with their relationship to pressure groups, public opinion, and the regulatory agencies of government.

313. American and Texas Government.

A survey of the structure and operation of the National and Texas governments. This course is required for certification to teach in the public schools of Texas.

323. Urban Government and Politics.

A study of contemporary metropolitan problems and resources, with emphasis on community power structures, urban poverty, and trends in governmental organization and programs. Students select a problem area for special reading or field research.

333. History of Political Thought.

A survey from Plato through Machiavelli with political doctrines of the present day receiving primary emphasis. Communism, Democracy, Fascism, Nazism, and Socialism will be studied.

353. Contemporary Political Thought.

A study of the major political doctrines of the present day, with primary emphasis upon Marxism, Facism, and the doctrines of the modern democratic state.

363. Comparative Government.

A comparative study of the political processes and institutions of different political systems, with attention given to party politics, parliamentary institutions and the executive. Consideration will be given to European governments along with significant non-European governments.

373. The Legislative Process.

Organizational structure and procedures of state and national legislative branches. Special attention focused on the drafting, source, and methods of influencing the legislative process.

373A. Analytical Research Procedures.

Quantitative and qualitative research procedures in the behavioral sciences will be studied. (Offered also as Economics 373, Sociology 373, and Management 373)

383. The Chief Executive.

A comparative study of the origin and background of the Presidency and Governorship with special attention to qualifications, nominations and elections, succession and removal, the organization of the executive branch, and the powers and functions of the President and Governor.

413, 423. Constitutional Law.

A study of judicial review, the political role of the courts, American federalism, the jurisdiction of and limitations on the judicial branch, the power of taxation, the commerce power, the substantive and procedural rights of the individual, and the powers of the President.

433. American Foreign Policy.

An investigation of the means and methods by which American foreign policy is formulated and executed with an analysis of the most significant challenges confronting the United States. Emphasis will be placed on the Post World War II era. (Offered also as History 433)

453. International Relations.

A survey of contemporary international political conditions. Along with the analysis of the forces and pressures behind contemporary events, the principles, origin, and development of international law and international organizations will be given consideration.

481-483. Individual Study Program.

Directed study of a minimum of thirty clock hours for each hour of credit. Topics and projects are selected on the basis of student interest and need. Open to political science majors only. Prerequisite: Permission of the instructor and the division chairman.

492A, 492B. Senior Seminar.

Primary emphasis will be placed upon a research paper in an area of political science of interest to the student. Attention will also be given to the methods and mechanics of research in political science. Prerequisite: See Item 7 on Page 39.

SOCIOLOGY

Basically, sociology is concerned with human behavior in groups. The main objective is to offer students the opportunity of learning about the nature of group life. Specifically, the curriculum is designed to prepare students for graduate studies, for teaching in the public schools, for community services, and for vocational opportunities in business, industry, and government. Besides these, the study of sociology is intended to enable students to become effective members in their society, community, church and family.

The minimum number of semester hours required for a major in sociology is twenty-four. Sociology 113, 323, 333, 373, 492A, and 492B are required. The remaining eight hours may be elected from upper level courses in sociology. Students planning to attend graduate school in sociology should take two additional courses in this field.

The requirements for a major in sociology for elementary school teaching are Principles of Sociology (113), Marriage and the Family (313), History of Sociological Thought (323), Social Psychology (333), Analytical Research Procedures (373), Senior Seminars 492A, 492B, and two advanced courses selected from 223, 343, 363, 413 or 423 for a total of twenty-five semester hours.

Students who are interested in the broad field of community services involving entrance into the profession of social work will take 113, 233, 323, 333, 373, 393, 492A, 492B, and nine semester hours selected from 213, 223, 313, 343, 363, 383, 423, and 433 for a total of thirty-one semester hours. Political Science or Psychology are recommended as good choices for the other major.

Six hours of mathematics are required for sociology majors. This requirement can be met by: (a) obtaining advanced standing in Mathematics 113 and Sociology 373, (b) taking Mathematics 113 and Sociology 373, (c) taking Mathematics 113 and 213. Recommended electives in related areas are Political Science 333, Psychology 363, History 413, and Economics 423.

113. Principles of Sociology.

A study of the nature of social relations, social institutions, and social processes, and of the products of these relationships. The

nature of culture, communication, socialization, mobility, social control and other sociological concepts are considered.

213. Contemporary Social Problems.

The impact of technological change, social change, and mobility in western society examined. Conflicts concerning social values and social disorganization are studied as these apply to a variety of familial, economic, religious, and other interpersonal situations.

223. The Community.

Treats the generic characteristics found in both large and small communities. The community is viewed as a social system made up of human relationships organized around basic social institutions.

233. Introduction to Community Services.

The history, philosophy, and ethics of community services pertaining to work with individuals and groups. Recommended for all students considering social work as a profession.

313. Marriage and the Family.

A consideration of factors in self-understanding and interpersonal relations. Mate selection, changing roles of men and women, and problems of marital adjustment are discussed. Socialization of children and problems of parenthood are considered.

323. History of Sociological Thought.

A study of the development of social thought, including a critical analysis of theories of leading social thinkers.

333. Social Psychology.

Contemporary approaches to social behavior are considered. The role of language and culture in changing the physiological organism into a socialized human being are analyzed. (Offered also as Psychology 333)

343. Crime and Correction.

An examination of individual and social dynamics in criminal behavior. Psychological and sociological theories of crime. Problems in the prevention and control of crime.

363. Human Relations.

Group dynamics, leadership, social conflict and communication are studied. Development of skills in recognizing and understanding group processes; including opportunities to better understand one's own strengths and weaknesses in class interaction. (Offered also as Psychology 363A)

373. Analytical Research Procedures.

Quantitative and qualitative research procedures in the behavioral sciences will be studied. (Offered also as Economics 373, Management 373, and Political Science 373A) This course may not be counted as a part of a major in this field.

383. Social Stratification.

An analysis of social class and caste systems, measures of status, social mobility, and institutional, ethnic, and personality correlates of social stratification.

393. Structure of Community Services.

The organizational structure, functions, and administration of major community services and their relation to federal, state, and local governments.

413. Cultural Anthropology.

The development and major aspects of culture, economic, religious, and social, and their interrelations; culture patterns, and cultural change. Prerequisite: Permission of the instructor.

423. Counseling.

A critical analysis of the approaches, techniques, and tools of counseling of the major schools. Religious and secular orientations will be examined with reference to their concepts of personality, neurosis, and therapy. The client-centered approach will be studied in depth. Open to majors in sociology and psychology. Prerequisite: Permission of the instructor. (Offered also as Psychology 423)

433. Sociology of Religion.

An analysis of the role and functions of religion in human societies, types of religious organizations, and the relation between religion and other social institutions. The role of Christianity in American society will be emphasized. (Offered also as Christianity 433)

481-483. Individual Study Program.

Directed study of a minimum of thirty clock hours for each hour of credit. Topics and projects are selected on the basis of student interest and need. Open to sociology majors only. Prerequisite: Permission of the instructor and the division chairman.

492A, 492B. Senior Seminar.

An introduction to the techniques of sociological research and their application through selected research projects. Prerequisite: See Item 7 on Page 39.

RELATED SOCIAL STUDIES COURSE

303. Social Studies in the Elementary School.

A course designed to clarify the objectives, materials and procedures in social studies instruction. The construction of teaching units and demonstration experience in using social studies as the teaching subject.

RESEARCH CENTER

The Board of Trustees of Houston Baptist College authorized the establishment of the Research Center in 1968 because of increased interest in research and needs in the Houston community. The Research Center functions as an interdisciplinary organization, under the guidance of a Director and the Advisory Committee on Research.

The objectives of the Research Center are the following: (1) to assist the administration in communicating with the faculty regarding the availability of funds and plans for research, training institutes, and special projects; (2) to assist faculty members in the preparation of proposals; (3) to assist faculty members and the administration in securing support for projects; and (4) to assist faculty members in conducting research projects, institutes, and other special projects.

The major function of Houston Baptist College is teaching; therefore, priority is given to proposals where faculty members involve students in projects. Projects which are interdisciplinary and directly related to the college curriculum are especially encouraged.

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B.A., Baylor University; B.D., Southwestern Baptist Theological
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B.A., University of St. Thomas; M.A., University of Houston. (1967)
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B.S., Stephen F. Austin State College; M.A., Texas Technological
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B.A., M.A., Trinity University; B.D., Southern Methodist University; Ph.D., Tulane University. (1969)
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A.B., M.A., Baylor University; B.D., Th.M., Southwestern Baptist Theological Seminary; Ph.D., Duke University. (1963)
- A. O. COLLINS *Professor in Christianity*
B.A., Mississippi College; Th.M., Th.D., Southern Baptist Theological Seminary. (1963)
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B.A., M.A., Ph.D., University of Texas. (1965)

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B.A., University of Nevada; M.A., Ph.D., University of Texas. (1967)
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B.A., Mary Hardin-Baylor; M.A., University of Texas. (1966)
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B.S., M.A., University of Houston. (1967)
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B.S.L.S., University of Illinois. (1970)
- OPAL GOOLSBY *Assistant Professor in English and French*
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A.B., Ohio Wesleyan University; B.D., Southern Methodist University;
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B.S., Oklahoma College for Women; M.S., Oklahoma State University;
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B.A., Baylor University; M.M., Ph.D., University of Texas. (1963)
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B.A., Newcomb College; M.A., Tulane University; Ph.D., Rice
University. (1967)
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B.S., University of Arkansas; B.S.L.S., Louisiana State University.
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B.S., M.Ed., Sam Houston State College. (1968)
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B.A., Mississippi College; M.A., Ph.D., Mississippi State University.
(1966)
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B.S., M.A., Sam Houston State University. (1967)
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Humanities and Languages
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B.A., M.A., Sam Houston State University. (1970)
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B.A., Sam Houston State College; M.A., University of Houston; Ph.D.,
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B.A., Louisiana College; M.C.M., Southwestern Baptist Theological
Seminary, Ph.D., Florida State University. (1968)
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Pd.D., University of Havana. (1969)

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A.B., Oklahoma Baptist University; M.A., University of Arkansas;
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B.A., M.A., Hardin-Simmons University; Ph.D., University of Texas.
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Theological Seminary. (1963)
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B.A., Hardin-Simmons University; Th.M., Th.D., Southwestern Baptist
Theological Seminary. (1963)
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College. (1967)
- E. JOHN WILLIAMS *Assistant Professor in Economics*
B.S., Georgia Institute of Technology; M.A., University of Texas.
(1970)
- STEPHEN G. WILLIAMS *Associate Professor in Psychology*
B.A., Rice University; M.A., Ph.D., University of Houston. (1966)
- LEWIS ZAILER *Assistant Professor in Music*
B.A., Rockmont College; M.M., University of Houston. (1965)

STAFF MEMBERS

- RACHEL ADLER *Secretary in the Library (1968)*
- JEANNE ANDERSON *Payroll Clerk (1969)*
- JUDY BABB *Secretary to the Vice-President
for Financial Affairs (1963)*
- KAREN BECK *Clerk-Typist in the Nursing Division (1970)*
- MARGIL BENEDICT *Secretary to the President (1969)*
- MILDRED BOONE *College Switchboard Operator (1967)*
- MARGARET BROWN *Residence Director (1970)*
- BETTY CALOWAY *Secretary in the Registrar's Office (1966)*
- ROBERTA CAMPBELL *Associate Director of Information
B.A., Sam Houston State University. (1970)*
- CHARLOTTE CLIFFORD *Secretary to the Director of Research (1970)*
- LUCILLE COMPTON *Secretary to the Director of Admissions (1967)*
- VIRGINIA CROSNO *Secretary in the Development Office (1964)*
- FRANCES CURTIS *Secretary in the Student Life Office
B.A., Baylor University. (1968)*
- ODESSA DAVIS *Residence Director (1970)*
- LOLA DUDLEY* *Secretary in the Education Office
B.S., M.L.B., University of Houston. (1969)*
- WUANITA EASLEY *Residence Director (1970)*
- MERLE ELLEDGE *Purchasing Clerk (1970)*
- CHARLES EVISTON *Director of Food Services
B.A., M.S., Michigan State College. (1970)*
- DOROTHY FLETCHER *Admissions Counselor
B.S., Baylor University; M.Ed., University of Houston. (1970)*

EUNICE FRICKEL *Secretary in the Library*
B.S., Southern Methodist University. (1968)

RUBY GIFFORD *Periodicals Assistant in the Library*
B.A., Texas Woman's University. (1964)

JOHN GOODWIN *Drama Technician*
B.A., Centenary College; M.A., University of California. (1970)

SUE HART *Secretary to the Director of Information* (1965)

NANCY HENDERSON *Research Assistant* (1969)

JOY HERMANN *Secretary in the Nursing Division* (1970)

NORA HUDSON* *Secretary in the Library* (1969)

SALLY JONES* *Secretary in the Auditor's Office* (1967)

MOLLIE MIDDLEKAUF *Cashier* (1966)

MARY LOU MOORE *Secretarial Services Supervisor* (1969)

SARAH MURRELL *Typist in the Research Office*
A.A., Brewton-Parker College. (1970)

FAY NAFF *Clerk-Typist in the Library* (1970)

KATHERINE NEAL *Residence Director* (1969)

ALTA LEE PARRACK *Residence Director* (1966)

JUDY PENNEY *Secretary in the Secretarial Pool* (1968)

LUCY RADAR *Secretary in Development* (1969)

JEAN ROSS* *Clerk in the Registrar's Office* (1970)

KATHLEEN STROM *Clerk-Typist in the Library* (1964)

DOROTHY SURRATT *Bookstore Manager* (1963)

HELEN TINCH* *Museum Director* (1964)

LINDA WARDELL* *College Nurse, R.N.* (1969)

MARIE WETZEL*Secretary to the Vice President for
Academic Affairs (1962)*

NADA WILKINS*Secretary to the Assistant to the President
for Development (1964)*

EVELYN YATES**Clerk in the Registrar's Office (1969)*

J. W. YOUNGBLOOD*Superintendent of Buildings
and Grounds (1963)*

ELOUISE ZAPALAC *Assistant in the Bookstore (1967)*

*Part-time.

Index

| | | | |
|--------------------------------------|-----|-------------------------------------|-----|
| Academic Load | 31 | Expenses Per Semester | 21 |
| Academic Policies | 25 | Faculty Members | 121 |
| Academic Program | 35 | Financial Affairs | 21 |
| Accounting | 76 | Financial Aid | 22 |
| Accreditation | 36 | Food Service | |
| Administrative Officers | 119 | (See "Student Center") | 12 |
| Administrative Staff | 120 | French | 59 |
| Admissions | 17 | German | 60 |
| Advanced Standing | 32 | Grading System | 26 |
| Art | 42 | Greek | 87 |
| Athletic Program | 16 | History | 108 |
| Attendance Regulations | 28 | History and Purpose | 6 |
| Bible Courses | | Honor Roll | 31 |
| (See "Christianity") | 85 | Insurance, Student | 16 |
| Biology | 66 | Instructional Program | 41 |
| Bookstore | | Interdisciplinary Courses | 41 |
| (See "Student Center") | 12 | Liberal Arts Program | 9 |
| Cafeteria | | Majors and Minors | 31 |
| (See "Student Center") | 12 | Management | 80 |
| Calendar | 2 | Mathematics | 70 |
| Calendar, College | 3 | Medical Technology | 105 |
| Campus Life | 12 | Military Service Credit | 33 |
| Campus Plan | 9 | Music | 47 |
| Campus Plan, Map of | 11 | Music, Applied | 51 |
| Chemistry | 68 | Music Education | 50 |
| Christianity | 85 | Nursing Program | 102 |
| Classification of Students | 25 | NROTC | 33 |
| Counseling and Guidance | 30 | Official Summons | 30 |
| Course Numbers | 25 | Pass-Fail Courses | 26 |
| Courses Offered | 41 | Payment of Accounts | 22 |
| Curriculum Plan | 37 | Philosophy | 87 |
| Curriculum Plan, Chart of | 38 | Physical Education | 93 |
| Dean's List | 31 | Physics | 72 |
| Degree, Application for | 33 | Political Science | 110 |
| Degree Requirements | 39 | Psychology | 96 |
| Degrees with Distinction | 28 | Quality Points | 26 |
| Divisions of Instruction | 41 | Refund Policy | 22 |
| Division Chairmen | 119 | Registration | 29 |
| Dormitories | 21 | Research | 116 |
| Drama | 45 | Residence Life | 13 |
| Economics | 78 | Scholarships | 23 |
| Education | 90 | Scholastic Standing | 27 |
| English | 56 | Sociology | 113 |
| Ensembles | 53 | Spanish | 62 |
| Entrance Requirements | 17 | Speech | 63 |

| | | | |
|------------------------------|-----|----------------------------|-----|
| Staff Members | 127 | Transfer Credit | 32 |
| Student Center | 12 | Transportation | 16 |
| Student Government | 12 | Trustees, Board of | 117 |
| Student Organizations | 12 | Tuition Deposit | 18 |
| Student Responsibility | 25 | Tuition and Fees | 21 |
| Theory | 48 | Withdrawal Procedure | 30 |
| Transcripts | 34 | | |

