Authorization Agreement for Direct Deposits

Student Accounts Office • 7502 Fondren Road • Houston, Texas 77074 • Tel 281-649-3471
Online Students Accounts Office • 855-428-1960 Option 4, Option 2

On campus students:

Submit forms in-person OR from your HCU email to StudentAccounts@HC.edu

Online students:

Submit forms from your HCU email to OnlineStudentAccounts@HC.edu

I hereby authorize Houston Christian University to initiate deposits to the account indicated below. If the University has determined that the funds have been sent in error, we reserve the right to reverse the funds. **Attach a voided check OR a signed authorization form from your bank verifying the account/routing number for the checking/savings account.** You will need to submit both documents to help ensure funds are deposited correctly.

Student's Last:_____**First:**_____**MI:** _

HCU H#:

H								

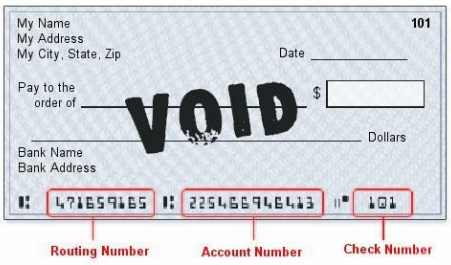
Type of Account (Check One) ☐ **Checking** ☐ **Savings**

Name of Bank: _____

City & State: _____

Bank Transit/Routing Number:

Account Number:



Please provide at least a ten day notice when closing or changing bank accounts to insure money is deposited correctly

Signature: _____