

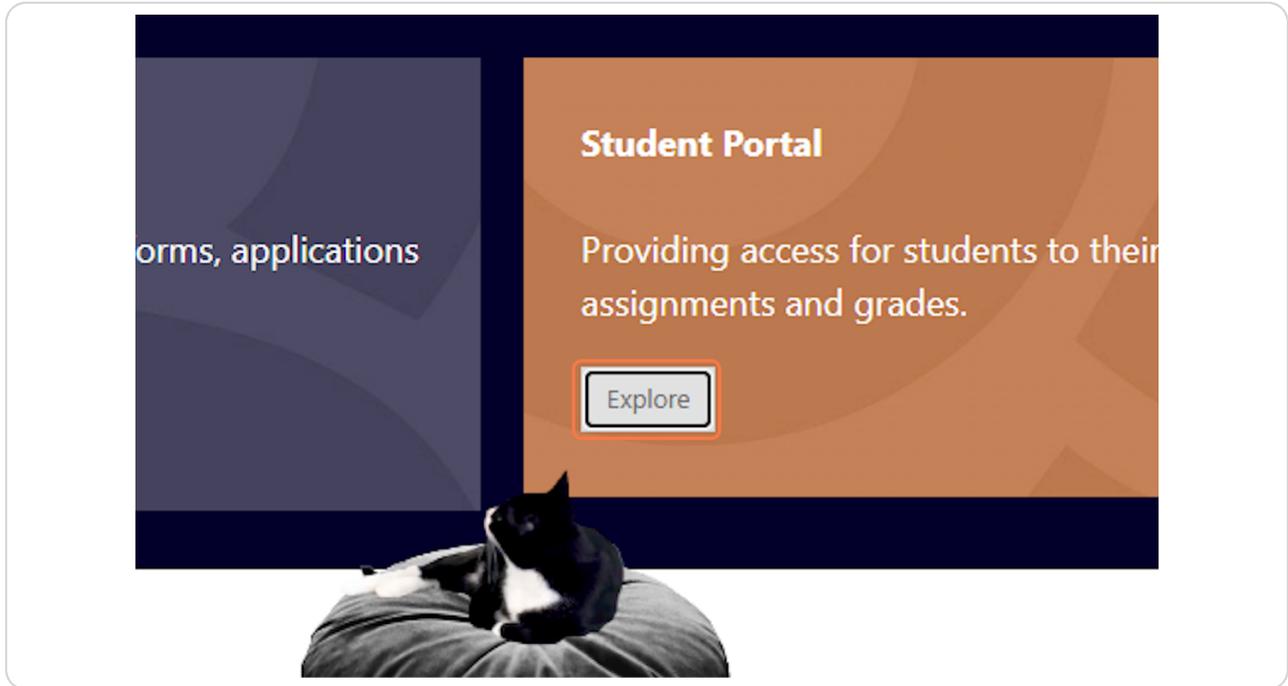
Scheduling Tutoring Appointment

Visit the Student Portal at my.hc.edu

2 Steps 

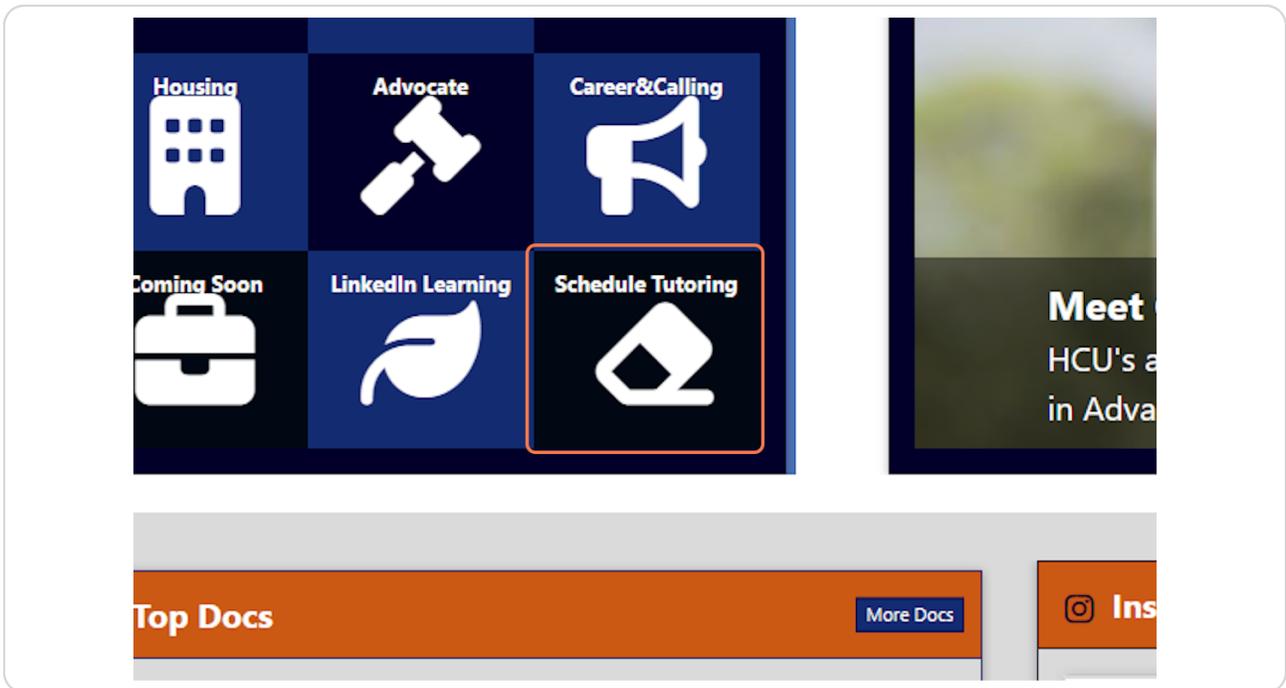
STEP 1

Click on Explore Student Portal



STEP 2

Click on Schedule Tutoring

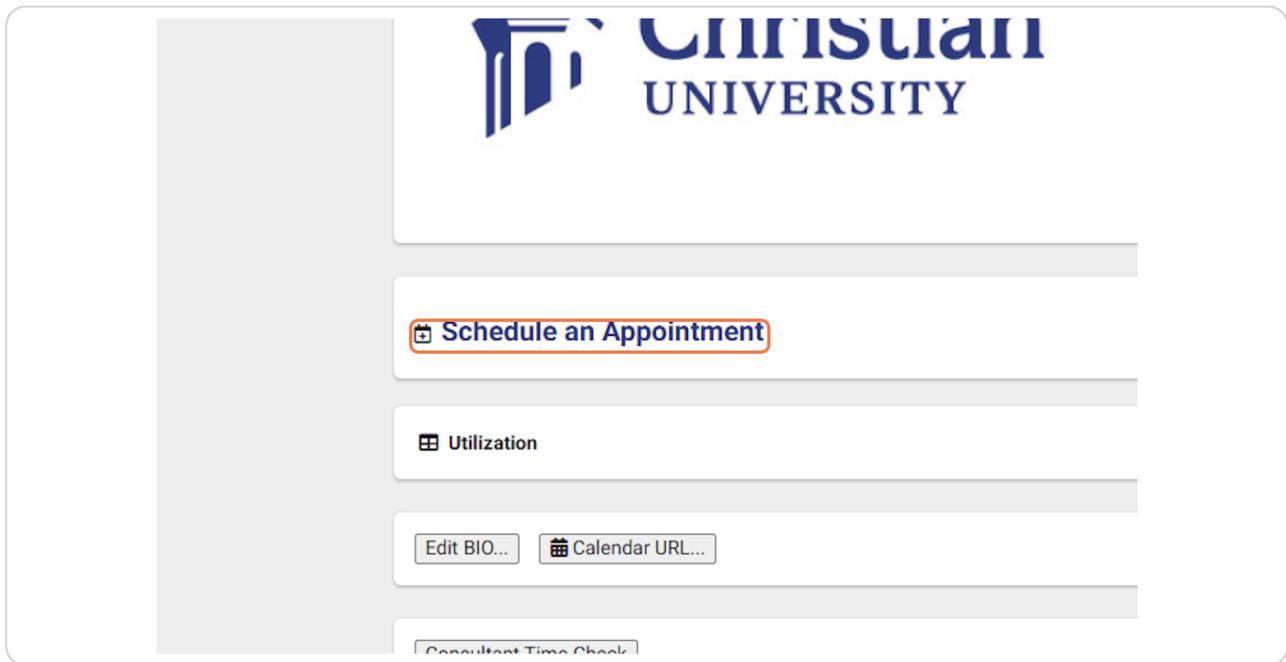


TracCloud | Redirecting...

7 Steps [↗](#)

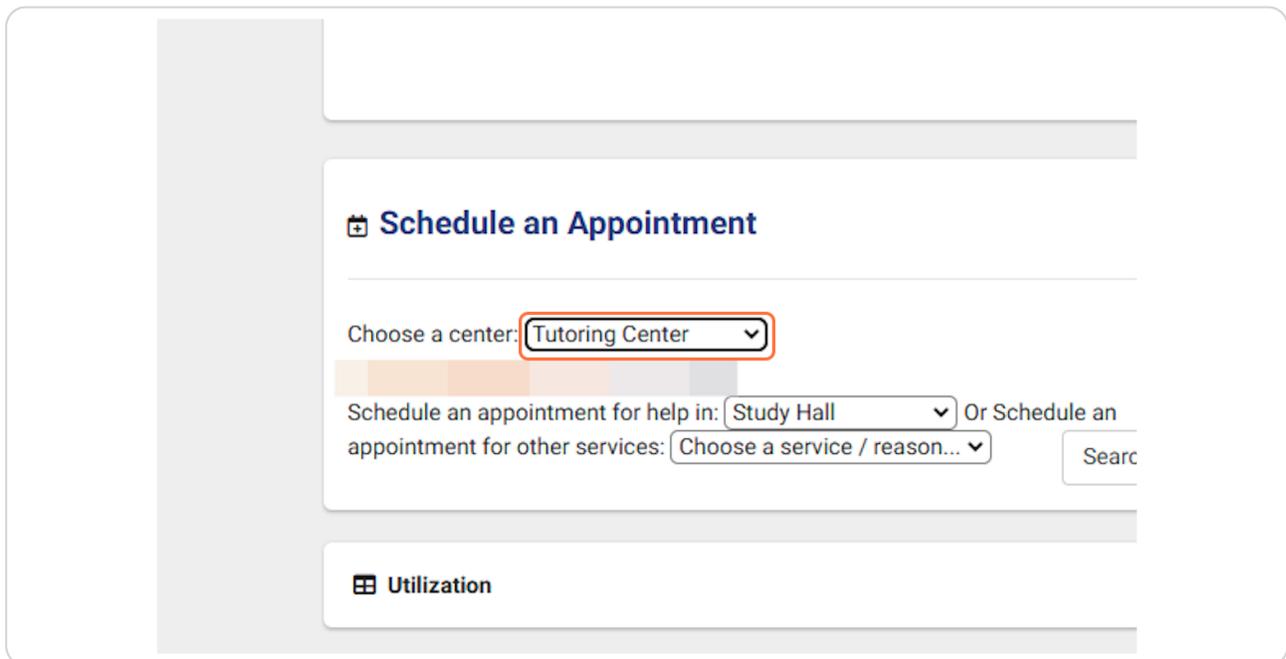
STEP 3

Click on Schedule Appointment to begin scheduling appointments



STEP 4

Select Tutoring Center



STEP 5

Select from the courses you are taking

Schedule an Appointment

Choose a center:

Schedule an appointment for help in: Or Schedule an appointment for other services:

Utilization

You ha
Thur:
You ha
Frida
You ha
Satu
You ha
Sund
You ha

STEP 6

Click on Search...

Search Results

Or Schedule an appointment for other services:

Thursday, Feb 20th
You have no appointments scheduled

Friday, Feb 21st
You have no appointments scheduled

Saturday, Feb 22nd
You have no appointments scheduled

Sunday, Feb 23rd
You have no appointments scheduled

STEP 7

Select from available times

If courses are not available no times show up.

The screenshot shows a web application window titled "Schedule an Appointment" for the subject "ENGL1313". The date is set to "Tue, Feb 18 2025". A message states: "There are 8 slots of time available. Please choose one that works for you...". Below this, a date selector shows "02/17/2025". The appointment slots are listed as follows:

Time Range	Location	Instructor	Availability
1:00p-2:00p	Tutoring Center	Cameron Moos	Group In-Person 0 / 3
2:00p-3:00p	Tutoring Center	Cameron Moos	Group In-Person 0 / 3
3:00p-4:00p	Tutoring Center	Cameron Moos	Group In-Person 0 / 3
3:15p-3:45p	Tutoring Center	Somtochukwu Nwankwo	1 on 1 In-Person, Repeats Bi-Weekly
3:45p-4:15p	Tutoring Center	Somtochukwu Nwankwo	1 on 1 In-Person, Repeats Bi-Weekly
4:00p-5:00p	Tutoring Center	Cameron Moos	Group In-Person 0 / 3
4:15p-4:45p	Tutoring Center	Somtochukwu Nwankwo	1 on 1 In-Person, Repeats Bi-Weekly
5:00p-6:00p	Tutoring Center	Cameron Moos	Group In-Person 0 / 3

STEP 8

Review appointment details and add notes

Schedule an Appointment Print... x

Subject: ENGL1313

Tutor Email

Student  Consultant  moosca@hc.edu Date: 02/18/2025 Search Q Move...

Status Center: Tutoring Center Location

Tue, February 18th 2025 Subject: ENGL1313

Start Time	End Time	Duration (Hr:Min)
01:00pm	02:00pm	

Meeting Type: In-Person In-Person Location

Student Special Needs / Skills / Accommodations

Tell us what you would like help with

Add notes

Sched By: 2025-02-17 10:57:29 SysAdmin Jacqueline Mendez
Sched Mod By: 2025-02-17 10:57:29

SAVE Click to Save.

STEP 9

Click on Save to confirm the appointment

Sched By: 2025-02-17 10:57:29 SysAdmin Jacqueline Mendez

Sched Mod By: 2025-02-17 10:57:29

SAVE Click to Save.

Report Unable to Find Appointment...