

SCHEDULE YOUR NEXT TUTORING APPOINTMENT

My.HC.edu Portal

Home / Portal

Campus Portal

Visit the Campus Portal to access student systems, software, and technology.

CAMPUS PORTAL →



01. VISIT YOUR STUDENT PORTAL

- [My.HC.edu](https://my.hc.edu)

02. LOOK FOR YOUR QUICK LINKS

- Click into EAB Navigate

Student Quick Links

 [Book Pass](#)

 [Canvas](#)

 [EAB Navigate](#)

 [Handshake](#)

 [LinkedIn Learning](#)



Navigate360 Explore

 Home

 Class Schedule

 Appointments

 Hand Raise

 Calendar

 Holds



03. ENTER NAVIGATE 360

- Look for “Appointments” on the left side bar

04. SCHEDULE AN APPOINTMENT

- Click the blue box “Schedule and Appointment”

< [Go Back](#) | [Dashboard](#)

[Schedule an Appointment](#)

Appointments

[My Appointments](#)

[My Team](#)

[History](#)

Upcoming

SCHEDULE YOUR NEXT TUTORING APPOINTMENT

New Appointment

Below, you will find available options for scheduling an appointment. If you cannot

What can we help you find?

What type of appointment would you like to schedule? *

Tutoring Services

Service *

Course Specific

Pick a Date

September 2, 2026

Find Available Time

04. FIND AVAILABLE TIME

1. What type of appointment would you like to schedule?
 - a. Select "Tutoring Services"
2. Service
 - a. Select Course Specific
3. Pick a Date
 - a. Choose the date you want the appointment for
4. Click "Find Available Time"

05. SELECT YOUR COURSE

- From the available courses with tutors click the class you need an appointment for

Tutoring Center

3 People

[View individual availabilities](#)

Thu, Sep 10th

12:30 - 1:00 PM 12:45 - 1:15 PM 1:00 - 1:30 PM

Fri, Sep 11th

10:00 - 10:30 AM 10:15 - 10:45 AM 10:30 - 11:00 AM

11:30 - 12:00 PM

Mon, Sep 14th

New Appointment

All Filters [Start Over](#)

What type of appointment would you like to schedule?

Tutoring Services

Service

Course Specific

Pick a Date

September 2, 2026

S M T W T F S

1 2 3 4 5

Tutoring Center

4 People

[View individual availabilities](#)

Please select one of the courses below to see

- GENERAL BIOLOGY I LAB (BIOL-2154)
- GENERAL BIOLOGY I (BIOL-2354)

06. SELECT YOUR TIME

- If tutor doesn't matter look through the available times
- To find the time for a specific tutor sort by clicking "View individual availabilities"
 - Select the tutor you want to meet with to see their times

07. REVIEW APPOINTMENT

- Check everything is correct
 - Date
 - Time
 - Tutor
 - Subject
 - Modality
 - in-person
 - virtual
 - Add a comment
 - List topics you need support in
 - Make sure email and text reminders are active
 - Check your cell phone # is correct
 - Click Schedule

Review Appointment Details and Confirm

What type of appointment would you like to schedule?

Tutoring Services

Date

09/10/2026

Location

Tutoring Center

Staff

Allayne Pfeiffer

Details

If you have specific material you'd like to go over, please

Course

GENERAL BIOLOGY I (BIOL-2354)

How would you like to meet? *

In-person

You are seeing the only meeting type available for this time slot.

Comments

Add your comments here

Email Reminder

☒ Reminder will be sent to adjeia@hc.edu

Text Message Reminder

☒

Phone Number for Text Reminder

Schedule