

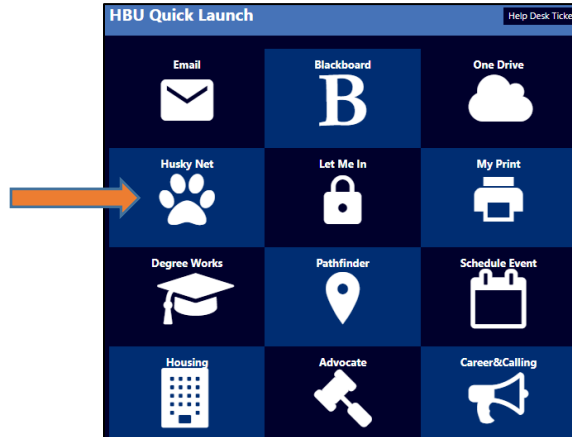
How to Change Your Major

Before submitting a Change of Academic Major/Minor form...

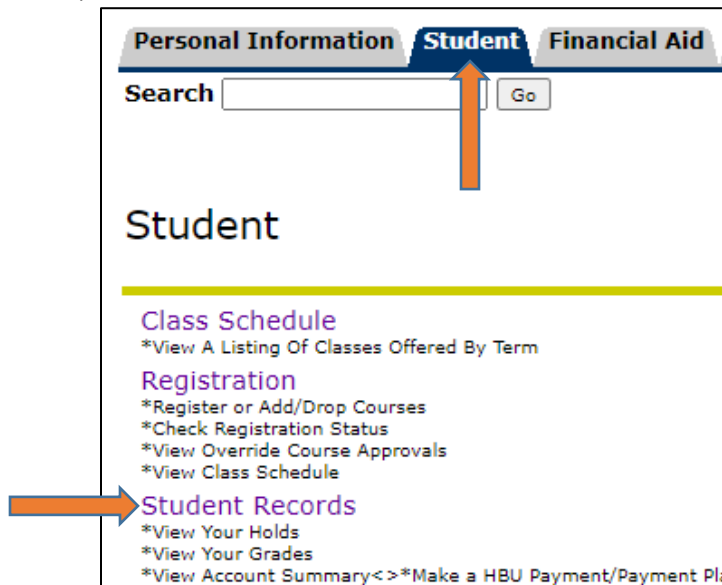
- Use the What-If feature in Degree Works to see how the classes you have already completed will apply to your new degree plan – and what requirements you have left to complete.
- Discuss your audit with your advisor to help determine whether changing your academic plan is a wise decision based on your remaining requirements.

To change your major...

1. Access Husky Net through the HBU Portal (my.hbu.edu).




2. Click on the Student tab, then click Student Records link.



3. Click Change of Academic Major/Minor link.

Student Records

[Academic Transcript](#)
[Account Summary](#)
[Account Summary by Term](#)
[Statement and Payment History](#)
[HBU - Make a Payment/Payment Plan](#)
HBU TouchNet Payment Plan Gateway
[Class Schedule](#)
[CommunityLife+Worship \(CLW\)](#)
[Course Catalog](#)
[Final Grades](#)
[View Holds](#)
[View Student Information](#)

[Change of Academic Major/Minor](#)
Request form to change your academic major and/or minor for Undergraduate Students

4. Select a new major or minor from the drop-down lists. Then, click Submit.

Change Of Academic Major/Minor Form

Directions:
By completing this form, you are starting the electronic process necessary for this request, it will then be directed to the Dean's Office of the College or Registrar for processing. The Office of the Registrar will update the new major and meet with the new advisor. If appropriate, the advisor and student will develop a new plan.


Student Athletes:
You **ARE NOT** listed as an athlete. If this is a mistake, please consult with the Registrar.

Veteran Students:
You **ARE NOT** listed as a veteran. If this is a mistake, please consult with the Registrar.


International Students:
You **ARE NOT** listed as an international student. If this is a mistake, please consult with the Registrar.

Please select your desired new Major and/or Minor:

Current Major: Clinical Mental Health Counsel (CMHC)

Select New Major: 

Current Minor: No Minor ()

Select New Minor: 

5. Your Change of Academic Major/Minor form will go through a series of approvals. **You will receive a confirmation email when the process is complete.** If you do not receive a confirmation email within a few days, please contact your current academic advisor to follow up.
- If you are a student athlete, international student, or using veteran benefits, your form will be routed to these departments for approval before going to your advisor
 - Current advisor
 - College or school where new major is housed and a new advisor is assigned if needed
 - Office of Academic Records for processing
6. Once you have received your confirmation email with your new advisor's name and contact information, schedule an advising appointment to discuss your new academic plan.

Questions about using the Change of Academic Major/Minor form? Contact your academic advisor or email academicrecords@hbu.edu.