

Your Name

Mail Address, City, State, Zip Code • Phone # • Email Address

LinkedIn URL: www.linkedin.com/in/careerandcalling

Professional References

- First Last, Title
Phone/email
Relationship to you
- First Last, Title
Phone/email
Relationship to you
- First Last, Title
Phone/email
Relationship to you

Personal References

- First Last, Title
Phone/email
Relationship to you
- First Last, Title
Phone/email
Relationship to you

Professional Reference examples

Professors

Supervisor/Former Supervisor

Clients/Vendors

Volunteer Supervisor

Advisor/Coach

Personal Reference examples

Family friends (usually not relatives)

Mentors

Classmates

Co-workers

Pastors

*Always ask someone first name, never assume.

**Reference should know you on a first name basis and say good –things about you