HBU | A Higher Education
HOUSTON BAPTIST UNIVERSITY

Discovering Your Calling:
Virtually Networking

The Office of Career & Calling
Hinton Center 101/108

HBU student success

Career + Calling
"DISCOVER. DECLARE. DECIDE. DESTINY."

Office of Career and Calling

Aaron Swarts, Director

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Debra F. Bell, Assistant Director

Session Objectives

- What is Career & Calling?
- LinkedIn and networking
- Interviewing virtually
- Career Counseling
- How to contact Career & Calling

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Career & Calling

(EST. 2012)

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Student Success is our mission! (i.e., ***connecting students with employers***)

Mission Statement

The Office of Career and Calling seeks to provide assistance for students and alumni in exploring one's life calling through personal discovery, vocational exploration, and educational training.

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Using LinkedIn

- **LinkedIn** – professional social media site
- Set-up profile, resume, photo
- Follow companies, groups
- Connect with others
- It takes time ~ 15 minutes/week?

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Using LinkedIn

- Why use LinkedIn?
- Job postings
- Referrals – KEY!
- Connect with others
- Less in-person meetings
- Email and phone!

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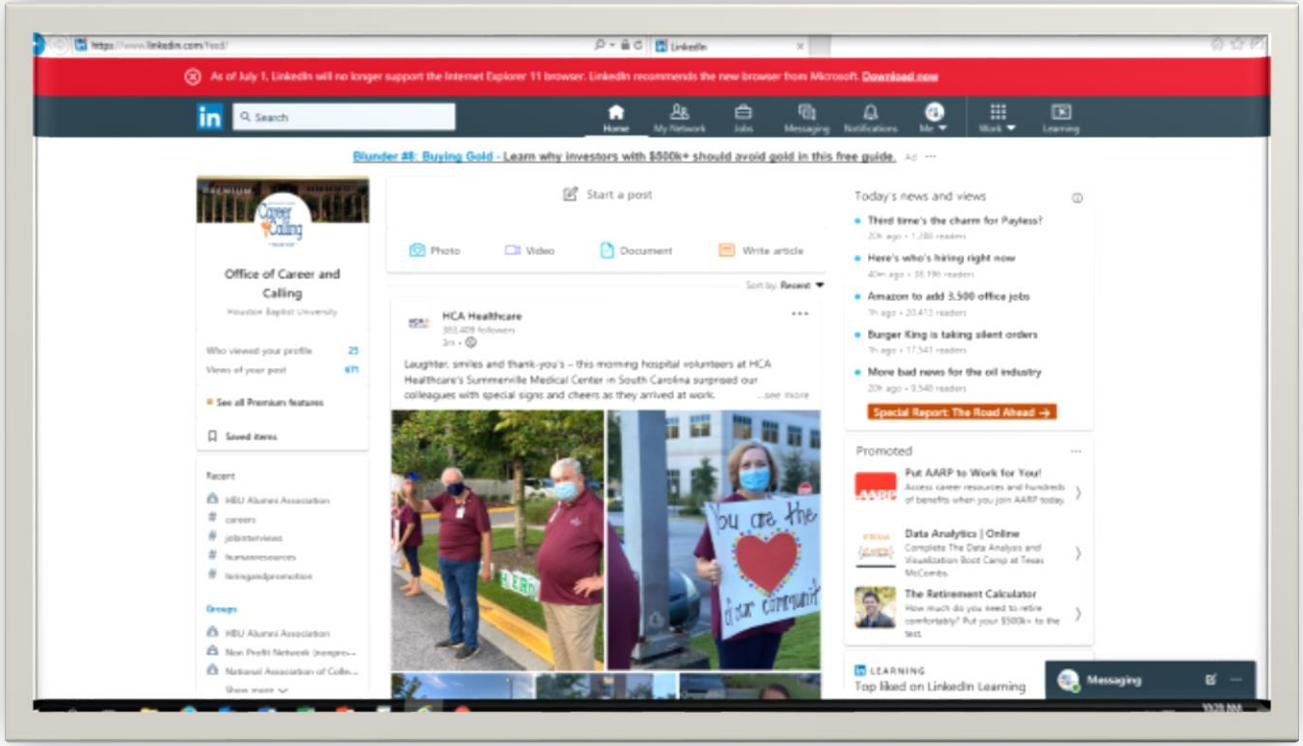
LinkedIn



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Virtual Interviews

- Phone and Online preparation is similar
- The experience is different
- Still need to prepare:
  - practice interview questions
  - research job/company/industry
- Top Ten Exercise!

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Virtual Interviews

- The call…
- Like an open-book test
  - Organized notes
  - Appearance counts
  - Follow-up

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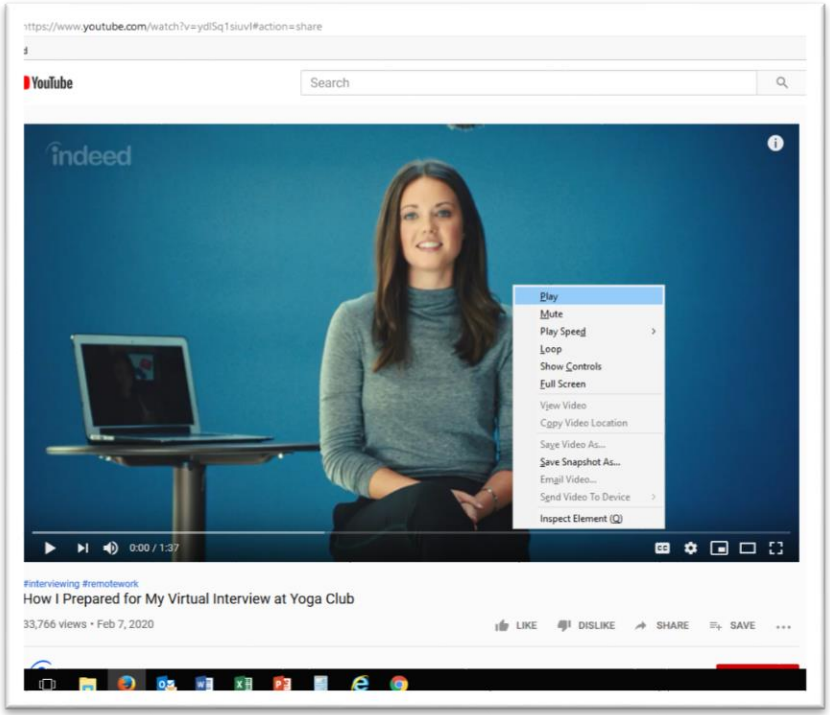
The Interview set-up



<u>On the desk/table</u>:

- Resume
- Notes
- Questions
- Pen paper
- Water

Career Counseling

- Set an appointment to chat with us!
  - Phone
  - Email
  - Zoom/Teams
  - In-person
- Handshake via student portal
- Discuss any topic related to job search

The Office of Career & Calling

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Student Success is our mission!

- ❑ Connecting students with employers
- ❑ Discover your Calling

Connect with us!

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careerandcalling@hbu.edu

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